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VICTORY WORKERS 4-H CLUB

Celebrates 60 Years

1942 - 2002



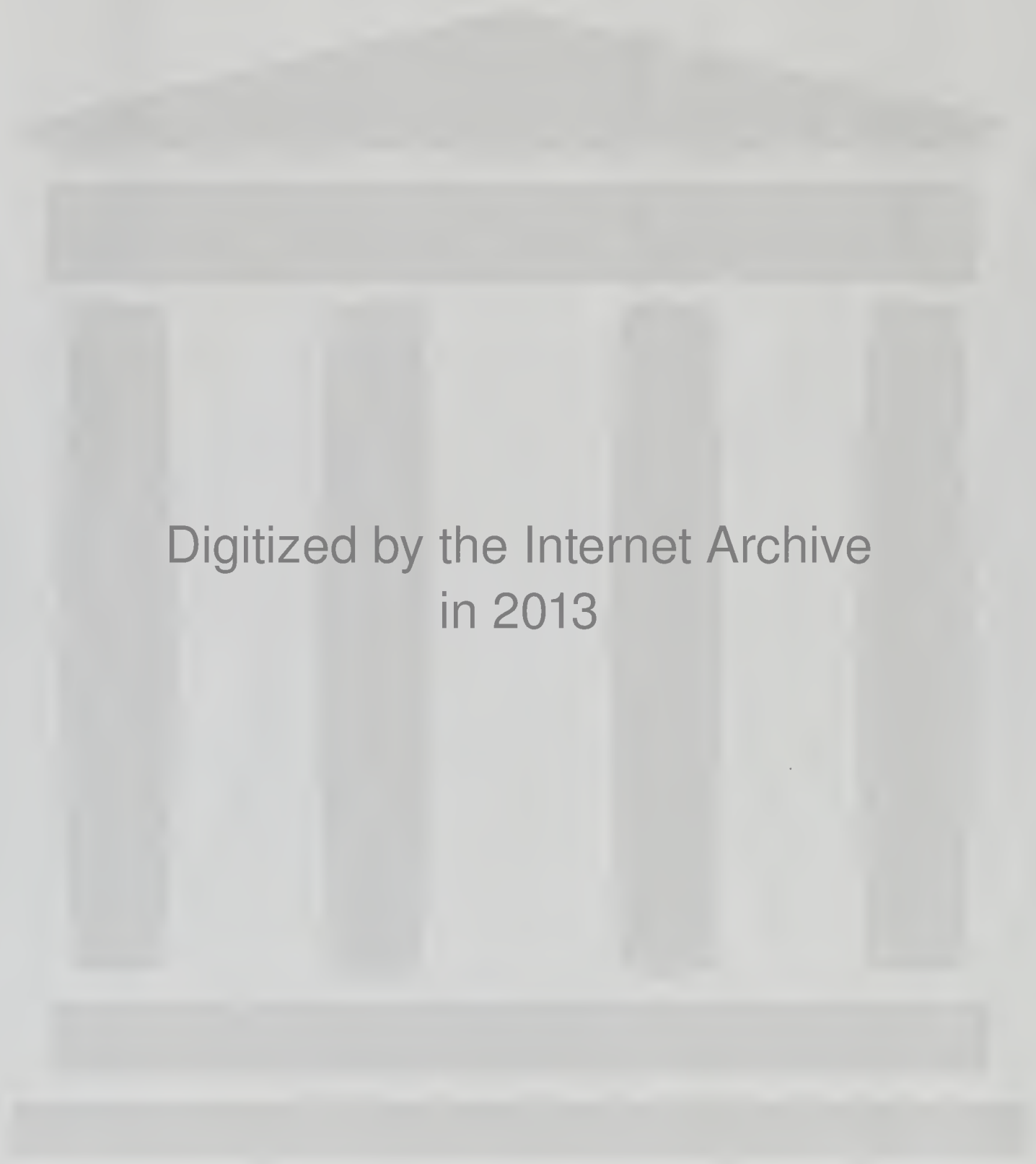
The Learning Lasts a Lifetime in 4-H
4-H Motto: "To Make The Best Better" and "Learn By Doing"

2002 Annual Reports

Pittsfield
New Hampshire

THE TOWN OF
PITTSFIELD
NEW HAMPSHIRE

ANNUAL REPORTS
FOR THE YEAR ENDING
DECEMBER 31, 2002



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TELEPHONE DIRECTORY

EMERGENCY NUMBERS - POLICE/FIRE/RESCUE

Emergency ~ Police, Fire, & Medical.....911

GENERAL BUSINESS

Ambulance (Non-Emergency)	435-6807
Animal Control Officer	435-7535
Belknap-Merrimack Community Action Program.....	485-7824
Building Inspector	435-6773
BCEP Solid Waste Facility	435-6237
Carpenter Memorial Library	435-8406
Fire Station (Non-Emergency)	435-6807
Forest Fire Warden (Burning Permits).....	435-6807
Forrest B. Argue Recreation Area (Town Pool)	435-7457
Health Officer	435-6773
Housing Standards Agency	435-6773
Pennichuck Water Works.....	1-800-553-5191
Pittsfield Chamber of Commerce.....	736-6056
Pittsfield Community Center.....	435-6729
Pittsfield Elementary School.....	435-8432
Pittsfield Historical Society	435-6173
Pittsfield Middle High School	435-6701
Pittsfield Senior Center	435-8432
Pittsfield Youth Workshop.....	435-8272
Police Department (Non-Emergency)	435-7535
Public Works Department	435-6151
SAU#51	435-5526
Selectmen's Office	435-6773
Town Clerk/Tax Collector's Office	435-6773
Waste Water Treatment Facility	435-8857
Welfare Department	435-6773

Administrative Office Hours:

Monday through Friday 8:00 to 1:00 & 2:00 to 5:00

Town Clerk/Tax Collector's Office Hours:

Monday 8:00 to 1:00 & 2:00 to 6:00

Tuesday 8:00 to 2:30

Wednesday through Friday 8:00 to 1:00 & 2:00 to 5:00

BCEP Solid Waste Facility Hours:

Monday, Wednesday, Thursday, Friday, & Saturday 8:00 to 4:00

Closed Tuesday & Sunday

Carpenter Memorial Library Hours:

Monday & Thursday 2:00 to 8:00

Wednesday 2:00 to 5:00

Friday 10:00 to 5:00

Saturday 10:00 to 12:00 * closed in summer

Closed Tuesday & Sunday

DEDICATION

VICTORY WORKERS 4-H CLUB

Celebrates 60 Years

1942 - 2002



The Learning Lasts a Lifetime in 4-H
4-H Motto: "To Make The Best Better" and "Learn By Doing"

The Victory Workers 4-H Club was organized in 1942 by Ruth Kimball and Carol Ward with 11 members. Marjorie Marston Feeny named the club. Ruth has continued to be the organizational leader for 60 years with a total enrollment of over 700 youth and nearly 150 project leaders. Corine Kimball Miller and Pauline Barton Wheeler, former 4-H members have served as assistant organizational leaders for many years. Victory Workers is one of the oldest, largest, and most active clubs in New Hampshire. The club boasts being a four-generation organization. Members are between the ages of 8-18. There is also a Cloverbud program for 5-7 year olds. Members are from Pittsfield and neighboring towns of Epsom, Chichester, Loudon, and Barnstead.

Club meetings are held the first Monday of every month October through June at the Pittsfield Community Center 7:00-8:30 p.m. It includes a business meeting followed by an educational program. Project selection has grown from gardening and canning in 1942 to a selection of nearly 50 projects today including arts & crafts, basket weaving, quilting, ceramics, foods & nutrition, textiles & clothing, woodworking, and animals. Members have opportunities to participate in community service, citizenship, leadership, and health & safety projects. The club is especially proud of the beautification project they started and maintain at the recycling plant, donations to the food pantry, and serving the seniors lunch during Winterfest.

DEDICATION

Members take part in county events such as public speaking contests, favorite food show, fashion revue, photography and poster contests, demonstration day, and exhibits at local fairs. Thanks to the community's support the annual Fall Cookie Sale profits provide members with scholarships to 4-H Camp and Teen Conference.

4-H members learn life skills — Relationships, Communications, Decision Making, Time & Money Management, Problem Solving, Goal Setting, Record Keeping, and Teamwork through hands on projects and activities.

Through dedicated leadership, family involvement, and an interested membership of boys and girls the Victory Workers 4-H Club strives to "Make the Best Better". The club is looking forward to serving the greater Pittsfield community for many years to come!

Submitted by Corine Miller



On behalf of the Victory Workers 4-H Club, 2002 National 4-H Hall of Fame inductee, Ruth Kimball, presented a framed print entitled "Hands to Larger Service" to the Town of Pittsfield. Fred Hast, Pittsfield Selectman and former 10 year 4-H member, accepted it.

A TRIBUTE TO

WILLIAM BOYD
PITTSFIELD TAX COLLECTOR
1966-1977



William (Bill) Boyd served the Town of Pittsfield as its Tax Collector from March of 1966 to March of 1977. Many of you may remember paying your property taxes at his jewelry store on Depot Street. He always showed a lot of sympathy to the elderly who even then had a difficult time keeping their homes. In 1972 he was named chairman of the Thomson for Governor campaign. The increase in taxes was very much in evidence then as it is now and Bill and the candidate were very focused on this issue.

Bill was born in Santa Domingo, but lived in Pittsfield for much of his life. In June of 1932 he married Doris Bartlett at the Advent Christian Church. Doris and their one daughter Barbara Smith still reside in Pittsfield.

During the war years Mr. Boyd worked at Scott & Williams in Laconia and later at the Portsmouth Naval Yard. He was a member of the Rotary Club, Knights of Pythias and the Beaver Meadow County Club, where he was an avid golfer. He also helped to maintain the fire alarm system, keeping it in good repair.

Bill in his own quiet and unassuming way took a great interest in his Town and its citizens. He passed away on September 20, 2002.

CITIZEN OF THE YEAR

Shirley Brooks, Pittsfield's Citizen of the Year for 2002



Shirley Lawton Brooks was born on July 16, 1925, the fifth child of seven born to Harry and Etta Lawton, both long time residents of Pittsfield. Pittsfield was a factory town at the time and large families were the norm. Also typical of the times was the fact that as children became old enough to work they left their schooling and went to work to help support the family. So it was with Shirley, eighth grade was her last formal year of schooling. It was shortly after her eighteenth birthday that she met a tall, handsome, and strapping young man named Phil Brooks. Phil was the only son of Bert and Etta Brooks from Northwood, NH. Phil and Shirley were married the following year on September 9, 1944.

The marriage was blessed with five children, but as life goes, not all was to go smoothly. Philip Harry was the first child who died of pneumonia at just nine months, Richard followed and was a son to be proud of not only because he was strong and helpful but he gave his life for his country in the Vietnam War, Phyllis, William "Billy," and Donna completed the family. Phyllis, Billy, and Donna still reside in Pittsfield, as do all eight of Shirley's grandchildren and seven great grandchildren.

Through out the years Phil was active on the Pittsfield Police force, which led to "Shirley's Kitchen." All hours of the day or night a hot cup of coffee or welcome sandwich could be found for any of the officers there. At the time there were no female officers so when women found their way to the police station Shirley was called on to help with office affairs.

Over the years Shirley has continued to give herself to those in need. She has been a long time member of both the American Legion and the VFW, and for 14 years she has helped with the Clothes Closet. If special needs arose Shirley could be counted on to open the store. At the time Shirley retired from the Clothes Closet a scholarship was established in her honor. Phil and Shirley donated the flag and flagpole that we are all familiar with at Floral Park Cemetery in 1968. Often Shirley would be found at the community center bingo games where she regularly called numbers and helped in any way possible.

Pittsfield residents voted Shirley Brooks as the 2002 citizen of the year, an honor she has greatly enjoyed. Recently, at 77, when Shirley decided that it was time to move to an assisted living facility, she chose Epsom Manor. Epsom Manor continues to offer Shirley a place to interact with lots of people. A visit with Shirley will be rewarded with a tour of the facility and plenty of smiles.

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ELECTED & APPOINTED OFFICIALS

	TERM ENDS	YEAR ELECTED		YEAR APPOINTED
MODERATOR			TOWN COUNSEL	
Arthur E. Morse	2004	2002	Mitchell & Bates	
BOARD OF SELECTMEN			TOWN ADMINISTRATOR	
Leo W. Fraser, Jr.	2003	-	Frederick W. Welch	1997
Daniel L. Schroth	2004	2001		
Frederick T. Hast	2005	2002	DEPUTY TAX COLLECTOR/TOWN CLERK	
			Jean V. Magnussen	2001
TOWN TREASURER			DEPUTY TREASURER	
Cindy M. Houle	2005	2002	Barbara J. Pellegri	1999
TOWN CLERK/TAX COLLECTOR			WELFARE DIRECTOR	
Elizabeth A. Hast	2003	1982	Henry K. FitzGerald, III	2002
TRUSTEES OF TRUST FUNDS			EMERGENCY MANAGEMENT	
Terry P. Robinson	2003	2000	Robert E. Wharem	1999
Peter L. Dorfman	2004	2001		
Larry C. Berkson	2005	2002	CHIEF OF POLICE	
BOARD OF LIBRARY TRUSTEES			Robert E. Wharem	1998
Daniel F. Welch	2003	1997	AMBULANCE DIRECTOR	
Nancy A. Gilman	2004	2001	James X. Dodge, Sr.	1998
Carole A. Richardson	2005	2002		
BOARD OF FIREWARDS			FIRE CHIEF	
Ann Emerson	2003	2002	Leonard E. Deane, II	1996
Gerry Gilman	2004	2002		
J. Patrick Heffernan	2005	2002	SUPT. WASTEWATER TREATMENT PLANT	
SUPERVISORS OF THE CHECKLIST			Ronald A. Vien	2000
Arnold L. Wells	2004	1998	SUPT. PUBLIC WORKS	
Roberta J. Maxfield	2006	2000	George M. Bachelder	1981
Frances A. Marston	2008	2002	BUILDING INSPECTOR	
STATE SENATOR			Henry K. FitzGerald, III	2002
Hon. John S. Barnes	2005	2002		
REPRESENTATIVES TO THE GENERAL COURT				
Hon. Leo W. Fraser, Jr., Pittsfield	2005	2002		
Hon. David W. Hess, Hooksett	2005	2002		
Hon. Stephen R. L'Heureux, Hooksett	2005	2002		
Hon. Ray F. Langer, Hooksett	2005	2002		
Hon. Richard Marple, Hooksett	2005	2002		
Hon. Edward H. Nutter, Epsom	2005	2002		
Hon. James H. Oliver, Hooksett	2005	2002		
Hon. Tony F. Soltani, Epsom	2005	2002		

APPOINTED BOARDS, COMMITTEES, & COMMISSIONS

	Term Ends		Term Ends
BCEP SOLID WASTE COMMITTEE		BUDGET COMMITTEE	
Earl H. Weir, Administrator		Cedric H. Dustin, III, Chair	2004
James Plumb, Treasurer		David L. Adams	2003
Raymond P. Chapman, Citizen's Rep.	2003	Edward MacDonald	2003
John S. Kidder, Budget Rep.	2003	Theresa J. Martel	2003
Paul E. Metcalf, Alt. Rep.	2003	Barbara J. Pellegri	2003
Daniel L. Schroth, Selectmen Rep.	2003	Cheryl S.H. Keuenhoff	2004
		Joan Prue, Secretary	2004
		Linda P. Small	2004
BEAUTIFICATION COMMITTEE		Raymond P. Chapman, Vice Chair	2005
Linda J. Rafael		Robert J. Elliott	2005
Mickey Rafael		Louis J. Houle, III	2005
Sue Hill		Leslie Vogt	2005
Tina Fife		Frederick T. Hast, Selectmen Rep.	2003
Donald Fife			
Carole A. Richardson			
Dana W. Sansom			
Larry C. Berkson		CONSERVATION COMMISSION	
Theresa Riel		Donna M. Keeley, Chair	2004
Nancy M. Barto		Nancy E. Christie	2003
Ida E. Hobbs		Dana W. Sansom	2003
Raymond W. Webber, III		John M. Muenzinger, Vice Chair	2004
Judy A. Webber		Paul E. Metcalf	2005
Rachel T. Martin		Gary E. Gilman, Alt.	2005
FAIR HEARINGS BOARD		HISTORIC DISTRICT COMMISSION	
Henry F. Stapleton		Wayne L. Gallup	2003
Leo W. Fraser, Jr.		Gilbert S. Paige	2003
		William D. Elkins	2004
		Gerard A. Leduc	2005
HOUSING STANDARDS AGENCY			
William Elkins	2004	OLD HOME DAY / PR COMMITTEE	
Cedric H. Dustin, III	2004	Sheila A. Bailey	
Leonard E. Deane, II, Fire Chief		Susan J. Bleckmann	
		Elizabeth A. Hast	
LOSS MANAGEMENT COMMITTEE		Louis J. Houle, III	
Robert E. Wharem		Andrea M. Riel	
James X. Dodge, Sr.		Denise L. Robinson	
Ronald A. Vien		Terry P. Robinson	
Cara M. Marston			
Steven A. Gibbs			

APPOINTED BOARDS, COMMITTEES, & COMMISSIONS

	Term Ends		Term Ends
NATURAL RESOURCES COMMITTEE		PLANNING BOARD	
William J. Provencal		John D. Lenaerts, Chair	2003
Dana W. Sansom		Susan A. Willoughby	2003
Donna M. Keeley		Gerard A. Leduc, Vice Chair	2004
Fuzz Freese		Homer W. Prue	2004
		Jean Thompson, Alt	2004
PARKS & RECREATION		Lester Wm. Firstenberger	2005
Lyn S. Ward, Chair	2005	John W. Miskoe	2005
David W. Sansom	2003	Scott W. Ward	2005
Ella J. Stickney	2003	James V. Buatti, Alt	2005
Michelle M. Bahr	2004	Frederick T. Hast, Selectman Rep.	2003
Michelle S. Parker, Secretary	2004		
Joanne L. Ward	2004	ZONING BOARD OF ADJUSTMENT	
Raymond W. Webber, III	2004	Robert J. Elliott, Chair	2004
Michael G. Blais	2005	Lester Wm. Firstenberger	2003
William J. Provencal	2005	Susan G. Muenzinger	2003
		Maurice Wells, Alt.	2003
PITTSFIELD REVITALIZATION & PRESERVATION ALLIANCE		Paul E. Metcalf, Alt.	2004
Wayne L. Gallup, Chair	2003	Robert F. Lincoln	2005
Christine Munoz	2003	Christine G. Westerberg	2005
Alan Stapanon	2003		
Erica Marden	2004		
Jack Wakelin	2004		
Victoria Wakelin	2004		
Dan Bailly	2005		
Daniel L. Schroth, Selectmen Rep.	2003		

DEPARTMENT PERSONNEL

TOWN HALL

Cara M. Marston
Angela P. Mahoney
Jean V. Magnussen
Colleen A. Boyd

POLICE DEPARTMENT

Arthur St. Laurent, Cpl.
Richard C. Walter, Jr.
Jeffrey M. Cain
Daryl R. MacArthur
Frank T. Cassidy
Joseph L. Marcello
Wade R. Courtemanche
Michael J. Meath
Cory R. Miller
David M. Girard
Philip D. O'Brien
Richard C. Wiltshire
Tanya L. Emerson

PUBLIC WORKS

Philip "Sparky" Gordon
Glenn F. Porter
Brian W. Wittenberg
Edward Cantara, Jr.

AMBULANCE SERVICE

Jennifer A. Lebel, Assistant Director
H. Ben Arey, IV
Kristen E. Belcher
Jonathan Gray
Susan J.M. Kostrzewski

FIRE DEPARTMENT OFFICERS

Joseph H. Keuenhoff, Deputy Chief
Timothy Stickney, Deputy Chief
Donna Graeme, Captain
Todd M. Drew, Lieutenant
Linda J. Granfield, Lieutenant
Michael S. Wolfe, Lieutenant
Jeremy K. Yeaton, Lieutenant
Donald Stevens, Safety Officer
June A. Tillotson-Norman, Secretary

FOREST FIRE WARDENS

Leonard Deane, II - Forest Warden
James X. Dodge, Sr. - Deputy Warden
Edward Canfield - Deputy Warden
Gary J. Doucette - Deputy Warden
Donna Graeme - Deputy Warden
Joseph H. Keuenhoff - Deputy Warden
Timothy Stickney - Deputy Warden
Michael S. Wolfe - Deputy Warden

FIRE DEPARTMENT MEMBERS

Nicholas J. Abell	Shawn W. Lawrence
Timothy M. Ahearn	Jennifer A. Lebel
H. Ben Arey, IV	Morgan J. McCarthy
Steven Ayer	Danny Mullen
Eric V. Barbasso	Gary Mullen
Kristen E. Belcher	Fred M. Okrent
Shane R. Bilodeau	Laura J. Okrent
Tabitha Bousquet	Jason Potts
Gary J. Doucette	Fallon Reed
Claire Drew	Mary E. Reed
Nathan Dumond	Christopher Rock
Robert Freese	Ronald Root
Laurie J. Gagnon	Leslie A. Russell
Douglas G. Granfield	Joshua R. Saucier
Joshua Hodgdon	Vanessa L. Smith
Cheryl Keuenhoff	Ella J. Stickney
Dustan Keuenhoff	June A. Tillotson-Norman
Cheryl Keuenhoff	Donald F. Tyler
Susan J.M. Kostrzewski	Jean L. Vallee
Kristine Labounty	Gretchen G. Wolfe
	Thomas Zahn

2003 TOWN MEETING WARRANT

STATE OF NEW HAMPSHIRE TOWN OF PITTSFIELD

To the inhabitants of the Town of Pittsfield, in the County of Merrimack, qualified to vote in Town Affairs: You are hereby notified to meet at the Town Hall Meeting Room at 85 Main Street in said Pittsfield on Tuesday, March 11, 2003, at 8:00 A.M. until 7:00 P.M. and at the Pittsfield Elementary School Gymnasium located on Bow Street on Saturday, March 15, 2003, at 10:00 A.M. to act upon the following:

TO BE TAKEN UP TUESDAY, MARCH 11, 2003:

ARTICLE 1

To choose one Selectman for a three (3) year term; a Town Clerk/Tax Collector for a three (3) year term; a Library Trustee for a three (3) year term; a Trustee of Trust Funds for a three (3) year term; a Trustee of Trust Funds for a one (1) year term; a Fire Ward for a three (3) year term.

ARTICLE 2

Are you in favor of the adoption of Amendment Number 1 as proposed by the Planning Board to amend the Zoning ordinance as follows:

ARTICLE 20 – DEVELOPMENT PHASING AND GROWTH MANAGEMENT

1. AUTHORITY

This section of the zoning ordinance is enacted in accordance with RSAs 674:21 and 674:22.

2. PURPOSE

The purposes of the Development Phasing and Growth Management section of the zoning ordinance are as follows:

(a) Manage orderly growth in Pittsfield in coordination with the Master Plan and Capital Improvements Program.

(b) Determine, monitor, evaluate and manage a rate of residential growth in the Town that does not unreasonably interfere with the Town's capacity for planned, orderly, and reasonable expansion of its services to accommodate such growth.

[c] Provide a temporary mechanism when municipal services are strained or overloaded to reduce the rate of residential growth and thereby allow the Town time to correct any deficiencies that have developed.

2003 TOWN MEETING WARRANT

3. FINDINGS

The Town hereby finds that:

(a) The number of residential building permits issued by Pittsfield in 2001 increased over 360% from residential building permits issued in 1998.

(b) Pittsfield's population grew from 2,889 in 1980 to 3,931 in 2000, an increase of 1,042 people or 36%. Much of the growth depicted by the U.S. Census occurred in the 1980s.

[c] The number of residential building permits issued in Pittsfield in 2000 and 2001 increased substantially from levels experienced in the 1990s. There were 11 permits issued in 1998, 21 issued in 1999, 35 issued in 2000, and 40 issued in 2001.

(d) The Planning Board adopted an update to the Pittsfield Master Plan in August 2001. As noted in the document, the overall goal is "balanced, moderate growth to strengthen the downtown and increase the economic base, while maintaining the rural character of the town."

(e) Following a recommendation contained in the 2001 Master Plan, the Planning Board adopted the Pittsfield Capital Improvements Program (CIP) on February 11, 2002 and updated the document in December 2002. The CIP examines tax rates, past municipal expenditure trends, and presents a detailed proposed schedule of capital expenditures over the next six years for use by the Budget Committee, Board of Selectmen, and all citizens of Pittsfield.

The CIP outlined capital needs for the Police Department, Ambulance Service, Town Administration, Public Works, Fire Department and Waste Water Treatment Plant. The projected impact of capital needs ranges from \$2.28 to \$5.16 per thousand.

(f) In a letter to the Board of Selectmen and Planning Board dated July 17, 2002, the Pittsfield School Board stated that it is concerned that "aggressive" rates of future growth may overwhelm the Town's schools and services.

(g) The 2001 full value tax rate for the Town of Pittsfield was \$29.67 per thousand. This rate was significantly higher than the full value tax rate in each of the seven communities that directly abut Pittsfield. Abutting communities are Barnstead, Chichester, Epsom, Gilmanton, Loudon, Northwood, and Strafford.

4. INDICATORS OF GROWTH IMPACT

The Town of Pittsfield hereby determines that the presence of the following conditions constitutes an indicator of growth.

(a) The annual percent increase in building permits for dwelling units in Pittsfield for the past calendar year exceeds the same combined average of the seven abutting communities.

2003 TOWN MEETING WARRANT

(b) The number of public students enrolled or projected for the coming year at the Pittsfield Elementary School or the Pittsfield Middle/High School exceeds 90 percent of its stated capacity, as defined by the Pittsfield School Board.

[c] The annual full value tax rate of Pittsfield, as reported by the New Hampshire Department of Revenue Administration, exceeds the combined average rate of the seven abutting communities for the most recent reporting year.

(d) The number of dwelling units of all projects combined, which have been approved and/or for which approval is being sought from the Planning Board, at any time of Annual or Interim Reporting, if approved could result in conditions defined by either a. b. or c.

5. ADMINISTRATION

(a) Data: The baseline data for development housing unit counts in Pittsfield and the seven abutting communities is the 2000 U.S. Census Summary Tape File 1. Building permits issued by each community are to be used in the Planning Board's annual reporting as described in section 5.b below.

(b) Annual and Interim Reporting: The Planning Board, at its first regular February meeting each year and thereafter as the Board deems beneficial or necessary, will report on the number of building permits issued for the previous calendar year for all residential dwelling units in Pittsfield and the seven abutting communities. In addition, the Planning Board will report on the overall annual percent increase in residential dwelling units (based upon building permits issued) for the seven abutting communities, as well as Pittsfield, for the previous calendar year. The Planning Board shall also prepare the analysis of building permit data, if necessary, as required in section 8.a.

In addition, the Planning Board shall report on the status, as appropriate, of any development phasing or permit limitations currently in place.

All reports prepared by the Planning Board relative to growth management shall remain on file at the Town Office for as long as the reports are in effect.

[c] Indicator of Growth Declaration: The Planning Board may, at any time, issue an Indicator of Growth Declaration, if it has determined that any of the conditions in Section 4 exist. In the case of this determination, the Planning Board shall summarize the appropriate growth indicators notify the Board of Selectmen, the Building Inspector, and the general public of that summary by posting a notice in two public places and publishing the notice in a newspaper of general circulation in Pittsfield.

6. PROCEDURES FOR DEVELOPMENT PHASING OR PERMIT LIMITATIONS

Following an Indicator of Growth Declaration and formal notification of the declaration as described in Section 5.c, the following procedures will be observed to implement Development Phasing or Permit Limitations.

2003 TOWN MEETING WARRANT

(a) Notice of Development Phasing: If the Planning Board finds in their Indicator of Growth Declaration that one (1) or more of the conditions in Section 4 exist, the Board shall prepare a Notice of Development Phasing.

This notice may be combined with the Indicator of Growth Declaration. The Notice of Development Phasing will also describe the date and location of a public hearing to seek input from the general public. All notices shall be in conformance with the requirements of RSA 675:7.

(b) Notice of Permit Limitation: If the Planning Board finds in their Indicator of Growth Declaration that three of the conditions in Section 4 exist, the Board shall publish a Notice of Permit Limitation.

The Notice of Permit Limitation shall delineate the number of permits that will be allowed as calculated in Section 8.a. This notice may be combined with the Indicator of Growth Declaration. The Notice of Permit Limitation will also describe the date and location of a public hearing to seek input from the general public. All notices shall be in conformance with the requirements of RSA 675:7.

[c] Interim Permit Limitation: Once a Notice of Permit Limitation is published, no residential building permits shall be approved by the Building Inspector until after the hearing in Section 6.b. is held and a decision is issued by the Planning Board, as described in Section 6.d.

(d) Determination of Action: After the public hearing in Sections 6.a or 6.b, the Planning Board shall deliberate and decide whether the Notice of Development Phasing or Notice of Permit Limitation should be confirmed or not confirmed, and issue its decision. Any decision shall be issued within 45 days of the issuance of a Notice of Development Phasing or Notice of Permit Limitation. A confirmed Notice of Development Phasing or Notice of Permit Limitation shall remain in effect until rescinded by the Planning Board.

(e) Annual Review: The operation of this Article shall be reviewed by the Planning Board at its first regular February meeting each year to insure that the annual maximum growth rate has not become inconsistent with Pittsfield's responsibility and capability of planning, development, and implementing the necessary municipal systems and facilities to serve the growing town and to insure that Pittsfield is assuming its fair share of housing growth.

If it is deemed by the Planning Board that a Notice of Permit Limitation or Notice of Development Phasing shall be rescinded, the Planning Board shall prepare an Indicator of Growth Declaration, provide appropriate notice of such finding, hold a public hearing, and issue a decision following the same process as outlined in Sections 5.c, 6.a, 6.b, and 6.d.

7. PHASING OF SUBDIVISION AND CLUSTER DEVELOPMENTS UNDER A NOTICE OF DEVELOPMENT PHASING

(a) Upon publishing a Notice of Development Phasing and its confirmation by the Planning Board, the Planning Board may require the phasing of a pending and future subdivision and cluster development proposals.

2003 TOWN MEETING WARRANT

(b) Phasing Period: The Planning Board may require the phasing of a development for a period of up to five (5) years for a project that is proposed to have up to fifty (50) dwelling units or lots. For a project exceeding fifty (50) dwelling units or lots, the Planning Board may negotiate a longer period of time over which the phasing of the proposed development is to occur, based upon the size of the project and the potential impact to the Town.

[c] Once a phasing plan is approved by the Planning Board with dates of allowed construction of each phase, the approved phasing plan shall be recorded with the Merrimack County Registry of Deeds.

8. EQUITABLE ALLOCATION OF AVAILABLE PERMITS UNDER A NOTICE OF PERMIT LIMITATION

(a) Upon publishing a Notice of Permit Limitation and its confirmation by the Planning Board, the number of building permits available for the calendar year for the Town of Pittsfield shall be determined by multiplying the previous year's overall average percent increase in building permits in the seven towns abutting the Town of Pittsfield by the Town's housing unit base at the conclusion of the immediate past calendar year. This number shall be rounded up to the next whole number.

The allowable number of building permits available per year shall not be less than (1) the average number of permits issued in Pittsfield over the previous five (5) years, or (2) the average number of permits issued in the seven abutting town over the previous five (5) years, whichever is higher.

(b) To ensure equitable distribution of available permits, no individual, partnership, corporation, or other entity or its related or affiliated entities, or in the case of individuals, their relatives or persons associated in business, may receive more than twenty (20) percent of the permits, or permits for seven units, whichever is less, available during the given calendar year.

[c] In order to be complete, the building permit applications must be for lots approved by the Pittsfield Planning Board and registered in the Merrimack Registry of Deeds. Lots must meet all applicable state and local regulations.

(d) Twenty five (25) percent of the available permits shall be reserved for owners of single lots, that are not part of a subdivision of three lots or more, and are not created within one (1) year after the date of the building permit application.

(e) Permits issued shall lapse and be returned to the pool of available permits if construction on the dwelling has not begun within one (1) year. Site preparation work shall not be considered construction.

(f) In the event that more permits are requested than are available, the earlier application shall prevail based upon the date and time of receipt of the completed application at the Town Office. The Building Inspector may maintain a waiting list in the event that another permit becomes available during that calendar year, or it can apply to the next calendar year. The waiting list shall not extend beyond the next calendar year.

2003 TOWN MEETING WARRANT

(g) In the event that any available permits for the year are not issued, they shall be carried forward and applied to the following year's quota. No more than two year's building permits shall be issued in any given calendar year.

(h) Transferability: A residential building permit approved under this Ordinance shall be valid only for the site specified on the permit application. Should the property be conveyed, the permit shall be transferred to the new owner, but the expiration date shall remain unchanged.

(i) Application: This section applies to building permits for new residential dwelling units, as well as repair, replacement, construction, or alteration of any existing seasonal dwelling units if the proposed work results in year-round residency in the unit. This section does not apply to non-residential building permits or permits for expansion or the alteration of existing year-round structures.

(j) For the purpose of this ordinance, one building permit shall be required for each dwelling unit (e.g., one permit for a single family home, two permits for a duplex, etc.)

(k) Any municipal code, rule, regulation, ordinance or the like notwithstanding; it is the specific intent and purpose of this ordinance that any interpretation of this Article 20 shall be recognized and given effect that supercedes and controls the effect, meaning, definition or interpretation of any municipal ordinance, code or regulation of the Town of Pittsfield that is in conflict with any provision of this Article 20.

9. EXCEPTIONS

(a) Proposals for senior housing may be excluded from this Article upon a finding by the Planning Board that the proposed project does provide such housing and provided said proposed housing complies in all other regards to the Pittsfield Zoning Ordinance and other applicable regulations.

(b) In the event of damage, destruction, or demolition of any dwelling, the dwelling may be rebuilt, provided that construction is started within one year of its damage, destruction, or demolition and completed within two years.

[c] In each September and December in a period of Notice of Permit Limitation, the Planning Board shall review the number of permits issued to the date during that calendar year, determine the number of available permits, and consider the issuance of additional permits (within the available permits) to applicants that had previously received their maximum number of permits as calculated in Section 8.b.

10. SUNSET

This Ordinance shall expire at the Annual Town Meeting in 2006 unless re-adopted at that meeting. The Planning Board shall make recommendations as to the necessity and desirability of re-adopting this Ordinance prior to said Annual Town Meeting

RECOMMENDED BY THE PLANNING BOARD

Yes ☐

No ☐

2003 TOWN MEETING WARRANT

ARTICLE 3

Are you in favor of the adoption of Amendment Number 2 as proposed by the Planning Board to amend the Zoning Ordinance as follows:

To amend Article 2, Table 1, to allow 2-family residences within the Urban Zone by Special Exception and to remove 2-family residences as an allowable use from the Suburban, Rural, and Commercial Zones.

To amend Article 3, Definitions, to amend the definition of Density so that it applies only to residential dwellings.

RECOMMENDED BY THE PLANNING BOARD

Yes ☐

No ☐

ARTICLE 4

Are you in favor of the adoption of Amendment Number 3 as proposed by Petition to amend the Zoning Ordinance as follows:

“Are you in favor of an amendment to the zoning ordinance to create a commercial/industrial overlay district? The purpose of this district is intended to encourage flexibility and creativity for compatible commercial and industrial development (this does not apply to multi-family dwellings.) The district shall occur throughout the town of Pittsfield with the purpose of attracting environmentally acceptable commercial/industrial uses to Pittsfield. The use must pass Site Plan Review, and maintain Pittsfield’s rural character where appropriate in accordance with zoning.”

NOT RECOMMENDED BY THE PLANNING BOARD

Yes ☐

No ☐

ARTICLE 5

“Are you in favor of increasing the board of selectmen to 5 members?” (Submitted by Petition)

Yes ☐

No ☐

2003 TOWN MEETING WARRANT

ARTICLE 6

“Shall we modify the elderly exemptions from property tax in the town of Pittsfield based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years of age \$10,000; for a person 75 years of age up to 80 years, \$20,000; for a person 80 years of age or older \$40,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person’s spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$20,250 or, if married, a combined net income of less than \$29,000; and own net assets not in excess of \$38,500 excluding the value of the person’s residence.”

Yes ☐

No ☐

TO BE TAKEN UP SATURDAY, MARCH 15, 2003:

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Fire and Rescue Capital Reserve Fund previously established. (Fund balance is \$40,336 on 12/31/02)(Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) to be added to the Fire Alarm Capital Reserve Fund previously established. (Fund balance is \$6,002 on 12/31/02) (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Small highway Truck (1 Ton) Capital Reserve Fund previously established. (Fund balance is \$38,274 on 12/31/02) (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Seventy One Thousand three Hundred Seventy Eight Dollars (\$71,378.00) for the purchase of a replacement small Highway Truck for the Highway Department and to authorize the withdrawal of Forty Eight Thousand Dollars (\$48,000) from the Small Highway Truck Capital Reserve Fund created for that purpose and to appoint the Board of Selectmen as Agents of the Town for the purpose of

2003 TOWN MEETING WARRANT

expending said Capital Reserve Funds. (Recommended by the Budget Committee)
(Recommended by the Board of Selectmen) (Majority voter required)

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Department of Public Works Loader Capital Reserve Fund previously established. (Fund balance is \$13,005 on 12/31/02) (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required).

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Department of Public Works Dump Truck Capital Reserve Fund previously established. (Fund balance is \$61,333 on 12/31/02) (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required).

ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Department of Public Works Grader Capital Reserve Fund previously established. (Fund balance is \$35,668 on 12/31/02) (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required).

ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Department of Public Works Backhoe Capital Reserve Fund previously established. (Fund balance is \$22,401 on 12/31/02) (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required).

ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of Seventy Four Thousand Two Hundred Ten Dollars (\$74,210.00) for the purpose of purchasing a replacement backhoe for the Highway Department and to authorize the withdrawal of Thirty Two Thousand Dollars (\$32,000) from the Department of Public Works Backhoe Capital Reserve Fund created for that purpose and to appoint the Board of Selectmen as Agents of the Town for the purpose of expending said Capital Reserve Funds. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required).

2003 TOWN MEETING WARRANT

ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) for the purpose of purchasing and equipping an Ambulance for the Town of Pittsfield; this sum to be funded by withdrawal of One Hundred Fifty Thousand Dollars (\$150,000) from the Ambulance Replacement and Equipment Fund created under Article 28 of the Warrant for the 1998 Annual Town Meeting, and to be used in accordance with voter requirements and restrictions of said funds; all unexpended and unneeded funds to be returned to the fund; and to appoint the Board of Selectmen as Agents of the Town for the purpose of expending said Ambulance Replacement and Equipment Funds for the purchasing and equipping vote approved hereunder. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required).

ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of Fifty Five Thousand Dollars (\$55,000) for the purpose of ambulance repair and operations, and replacement and repair of ambulance equipment; this sum to be funded by withdrawal from the Ambulance Replacement and Equipment Fund created under Article 28 of the Warrant for the 1998 Annual Town Meeting, and to be used in accordance with voter requirements and restrictions of said funds; all unexpended and unneeded funds to be returned to the fund; the authorization hereunder to expire upon the adjournment of the 2004 Annual Town Meeting, the Board of Selectmen to act as Agents of the Town in the expenditure of said funds. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required).

ARTICLE 18

To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) to be added to the Park & Recreation Capital Reserve Fund previously established. Submitted by Petition (Fund balance is \$20,120 as of 12/31/02) (Not Recommended by the Budget Committee) (Not Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 19

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of replacing fencing at the Forrest B. Argue Recreational Area and to authorize the withdrawal of Ten Thousand Dollars (\$10,000) from the Park and Recreation Capital Reserve Fund established for that purpose and to appoint the Board of Selectmen as Agents of the Town for the purpose of expending said Capital Reserve Funds. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required).

2003 TOWN MEETING WARRANT

ARTICLE 20

To see if the Town will vote to approve the cost items included in the collective bargaining agreement between the Board of Selectmen and the Pittsfield Town Employees, NHFT, AFT, AFL-CIO, Local #6214 that calls for the following increases in salaries and benefits:

Year	Estimated Increase
2003	\$17,517

(Recommended by the Budget Committee) (Recommended by the Board of Selectmen)
(Majority vote required)

ARTICLE 21

“Shall the Town of Pittsfield, if article 20 is defeated, authorize the governing body to call one special meeting, at its option, to address article 20 cost items only?” (RSA 31:5, III)
(Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 22

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to purchase a section of land to construct a handicap access to the Carpenter Memorial Library from the owners of Tax Map U3, Lot 44. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 23

To see if the Town will vote to authorize the Board of Selectmen to purchase, or otherwise acquire, the plant and water works of the Pittsfield Aqueduct Company, Incorporated, for municipal use and for the use of the inhabitants of the Town of Pittsfield, in accordance with RSA 38:4 and to raise and appropriate from surplus the sum of Twenty Five Thousand Dollars (\$25,000) to fund any expenses in connection therewith. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (2/3rds vote, by ballot, required)

ARTICLE 24

To see if the Town will vote to authorize the Board of Selectmen to enter into a joint agreement with other municipalities to establish a regional water district in anticipation of acquiring the assets or the stock of the Pennichuck Corporation or its successors. There will be no impact on

2003 TOWN MEETING WARRANT

the municipal budget or property tax rate as a result of this warrant article. (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 25

To see if the Town will vote to raise and appropriate the sum of Two Million Eight Hundred Fifty Thousand Four Hundred Forty Seven Dollars (\$2,850,447) to fund the Town Budget and Capital Outlay as recommended by the Budget Committee. Said sum does not include the sums contained or voted in Articles 7 through 24 of this Warrant. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 26

To see if the Town will vote to accept the following Trusts effective on the dates indicated:

Date	Name	Amount
1973	George E. Bunker Trust Principal	\$8,512.74
8-19-02	F.B. Argue Memorial Fund	\$1,000.00
10-22-02	Eldridge C. Drew Trust Fund	\$1,000.00
12-24-02	Berry Cemetery Fund	\$5,000.00
12-27-02	Congregational Church Lot	\$ 300.00
12-31-02	F.B. Argue Memorial Fund	\$ 900.00

(Recommended by the Board of Selectmen) (Recommended by the Board of Town Trustees of Trust Funds) (Majority vote required)

ARTICLE 27

To see if the Town will vote to designate Shaw Road, so-called, running from State Route 107 (Tax Map R4, Lot 3 and Tax Map R15, Lot 1) to the Pittsfield-Barnstead Town Line (Tax Map R3, Lots 5 and 6) as a Scenic Road in accordance with the provisions of New Hampshire Revised Statutes Annotated, Chapter 231, Sections 157 and 158. Submitted By Petition. (Majority voter required)

ARTICLE 28

To see if the Town will vote to designate a certain parcel of land owned by the Town of Pittsfield as a Town Forest in accordance with RSA 31:110 said parcel being commonly know as the "Green Town Forest", and being a 10 acre tract of land along the Pittsfield-Barnstead Town Line and designated as Tax Map R9, Lot 1A, gifted to the Town of Pittsfield by Frank P. Green on June 1, 1935, as the Green Town Forest and recorded at Page 537, Page 601 at the Merrimack County Registry of Deeds. (Recommended by the Board of Selectmen) (Recommended by the Conservation Commission) (Majority vote required)

2003 TOWN MEETING WARRANT

ARTICLE 29

To see if the Town will vote to combine the Town's Ambulance Service with the Fire Department under the direction of the Fire Chief and Board of Firewards, to take effect one (1) year after the vote. Submitted By Petition (Recommended by the Board of Selectmen) (Recommended by the Board of Firewards) (Majority vote required).

ARTICLE 30

Are you in favor of hiring Municipal Law Associates of Epsom, represented by Attorney Tony Soltani and Edward Mosca as Pittsfield town council. It is anticipated that MLA will cost less in legal fees than we presently pay. Submitted By Petition. (Not Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 31

Are you in favor of appointing a review and oversight auditing committee to direct the auditors in the 2003 town audit and then submit a report of their findings to the town and the Board of Selectmen. This committee will be vested with the authority normally given to the Board of Selectmen. The committee will consist of selectman representative Dan Schroth, Theresa Gernhard, Robert Elliott, and Gerard LeDuc. Let it be noted that the town auditing firm has indicated that it is not unusual for a town to appoint an oversight audit committee to direct the audit instead of the Selectmen's office. Moreover, the audit firm has indicated that they will be happy to work with the committee.

Further, NHMA Property Liability Trust has offered to participate in the audit and provide financial management, system internal controls review, and assessment for free. The purpose of this review is to help the town of Pittsfield identify areas of potential weakness or exposure within their finance management systems and where necessary to assist with the development of systems or procedures to help improve problematic or weak areas. The CPA from MRI will work with our committee. Submitted By Petition. (Not Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 32

Whereas the 1999 Education Funding bill provided partial state funding of local K-12 school costs and mandated yearly increases to cover inflation, increases in student population etc.;

Whereas Governor Benson has asked the legislature to cancel these increases;

We the residents of Pittsfield, knowing full well that such action will result in an increase in local property taxes, ask the legislature to reject the Governor's request and to support the funding increases provided in the 1999 legislation.

Submitted by Petition (Majority vote required)

ARTICLE 33

Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of Pittsfield, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

Everyone, including the self-employed, unemployed, un – and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;

Everyone, including employees, consumers, and the state, local and federal government make a responsible and fair contribution to finance the health care system;

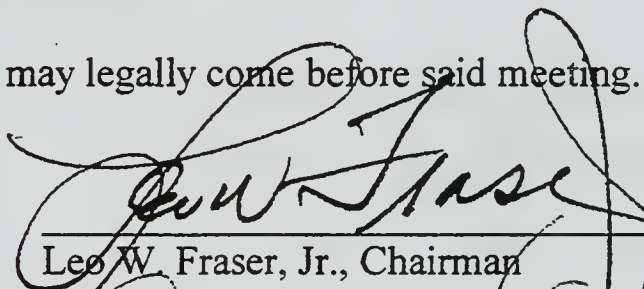
Everyone receives high quality care that is cost efficient and medically effective; and

That these efforts held control the skyrocketing cost of health care.

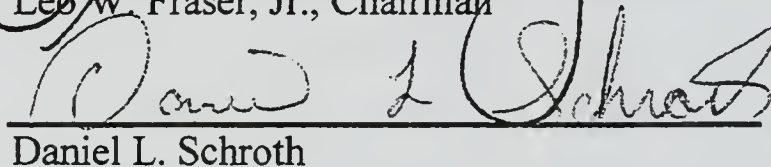
Submitted by Petition (Majority vote required)

ARTICLE 34

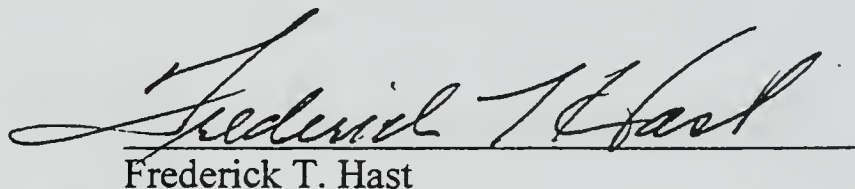
To transact any other business that may legally come before said meeting.



Leo W. Fraser, Jr., Chairman



Daniel L. Schroth



Frederick T. Hast

Board of Selectmen

BUDGET OF THE TOWN/CITY

OF: Town of Pittsfield

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2003 to December 31, 2003

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) 2-19-03.

BUDGET COMMITTEE

Please sign in ink.

Theresa Martel
Franklin H. H. H.
John D. H.
Robert E. H.
Cheryl H. H.
Fredrick H.

Raymond J. Chapman
Edward J. H.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
COMMUNITY SERVICES DIVISION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

MS-7
Rev. 07/02

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			Appropriations		Actual		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#		Warr. Art.#	Prior Year As Approved by DRA	Expenditures Prior Year	(RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED		
GENERAL GOVERNMENT										
4130-4139	Executive		114,513	112,874	102,547		102,547			
4140-4149	Election,Reg.& Vital Statistics		72,180	66,996	62,730		61,205			1,525
4150-4151	Financial Administration		94,901	93,589	96,476		96,476			
4152	Revaluation of Property		81,605	80,833	35,000		35,000			
4153	Legal Expense		10,000	14,211	10,000		10,000			
4155-4159	Personnel Administration		83,439	78,387	94,500		94,500			
4191-4193	Planning & Zoning		4,053	3,897	3,495		3,495			
4194	General Government Buildings		18,850	12,177	17,350	500	17,850			
4195	Cemeteries		1	164	250		250			
4196	Insurance		31,950	32,550	35,750		35,750			
4197	Advertising & Regional Assoc.		5,676	5,676	5,895		5,895			
4199	Other General Government									
PUBLIC SAFETY										
4210-4214	Police		495,313	397,857	500,324	750	501,074			
4215-4219	Ambulance		237,057	217,258	224,450		224,450			
4220-4229	Fire		87,786	83,575	83,580	3,100	86,680			
4240-4249	Building Inspection		30,644	24,939	28,440		28,440			
4290-4298	Emergency Management		6,500	8,097	2,000	1,945	3,945			
4299	Other (Including Communications)									
AIRPORT/AVIATION CENTER										
4301-4309	Airport Operations									
HIGHWAYS & STREETS										
4311	Administration		112,351	112,716	116,512	500	117,012			
4312	Highways & Streets		388,551	369,768	402,396	14,700	417,096			
4313	Bridges									

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		Appropriations		Actual		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#		Warr. Art.#	Prior Year As Approved by DRA	Expenditures Prior Year		Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
HIGHWAYS & STREETS cont.									
4316	Street Lighting		16,000	13,831		13,000		13,000	
4319	Other		27,000	26,746		27,000		27,000	
SANITATION									
4321	Administration								
4323	Solid Waste Collection								
4324	Solid Waste Disposal		162,053	162,054		160,900		160,900	
4325	Solid Waste Clean-up								
4326-4329	Sewage Coll. & Disposal & Other								
WATER DISTRIBUTION & TREATMENT									
4331	Administration								
4332	Water Services								
4335-4339	Water Treatment, Conserv.& Other		102,805	102,805		102,805		102,805	
ELECTRIC									
4351-4352	Admin. and Generation								
4353	Purchase Costs								
4354	Electric Equipment Maintenance								
4359	Other Electric Costs								
HEALTH/WELFARE									
4411	Administration								
4414	Pest Control		5,739	1,627		5,339		5,339	
4415-4419	Health Agencies & Hosp. & Other								
4441-4442	Administration & Direct Assist.		55,949	109,904		96,445		96,445	
4444	Intergovernmental Welfare Pymnts		3,266	3,266		3,266		3,266	
4445-4449	Vendor Payments & Other								

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			Appropriations		Actual		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#	Warr. Art.#	Prior Year As Approved by DRA	Expenditures Prior Year	Ensuing Fiscal Year (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED			
CULTURE & RECREATION										
4520-4529		23,050	22,294	22,975	500	23,475		XXXXXXX	XXXXXXX	
4550-4559		52,000	52,000	53,987		53,987		XXXXXXX	XXXXXXX	
4583		4,500	4,625	4,625		4,625		XXXXXXX	XXXXXXX	
4589								XXXXXXX	XXXXXXX	
CONSERVATION										
4611-4612		1,500	250	500		500		XXXXXXX	XXXXXXX	
4619								XXXXXXX	XXXXXXX	
4631-4632								XXXXXXX	XXXXXXX	
4651-4659								XXXXXXX	XXXXXXX	
DEBT SERVICE										
4711		40,000	40,000	40,000		40,000		XXXXXXX	XXXXXXX	
4721		14,320	14,320	11,960		11,960		XXXXXXX	XXXXXXX	
4723		15,000	12,183	14,000		12,000	2,000	XXXXXXX	XXXXXXX	
4790-4799								XXXXXXX	XXXXXXX	
CAPITAL OUTLAY										
4901		75,000	25,000	25,000		25,000		XXXXXXX	XXXXXXX	
4902		174,007	163,883	33,359	17,000	50,359		XXXXXXX	XXXXXXX	
4903		2,700	2,675	1,450		1,450		XXXXXXX	XXXXXXX	
4909								XXXXXXX	XXXXXXX	
OPERATING TRANSFERS OUT										
4912								XXXXXXX	XXXXXXX	
4913								XXXXXXX	XXXXXXX	
4914								XXXXXXX	XXXXXXX	
		309,183	303,512	376,671		376,671		XXXXXXX	XXXXXXX	
								XXXXXXX	XXXXXXX	

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		Appropriations		Actual		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#	Warr. Art.#	Prior Year As Approved by DRA	Expenditures Prior Year	(RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED		
OPERATING TRANSFERS OUT cont.									
4915									
4916									
4917									
4918									
4919									
SUBTOTAL 1		2,959,442	2,776,538	2,814,977	38,995	2,850,447		3,525	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	A m o u n t	Acct. #	Warr. Art. #	A m o u n t

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
4901	Land Purchase - Library	22			20,000		20,000	
4901	Land Purchase - Pitts. Aqueduct	23			25,000		25,000	
4902	Capital Outlay - Ambulance Purchase	16			150,000		150,000	
4902	Capital Outlay - One-Ton Truck	10			71,378		71,378	
4902	Capital Outlay - Backhoe	15			34,000	40,210	74,210	
4902	Capital Outlay - Ambulance Replacement	17	50,000	24,670	55,000		55,000	
4902	Capital Outlay - P&R Fence	19			10,000		10,000	
4915	Capital Reserve - PW Small Truck	9	10,000	10,000	10,000		10,000	
4915	Capital Reserve - PW Loader	11	15,000	15,000	15,000		15,000	
4915	Capital Reserve - Fire & Rescue	7	20,000	20,000	20,000		20,000	
4915	Capital Reserve - Fire Alarm	8	6,000	6,000	6,000		6,000	
4915	Capital Reserve - PW Dump Truck	12	20,000	20,000	20,000		20,000	
4915	Capital Reserve - Grader	13	15,000	15,000	15,000		15,000	
4915	Capital Reserve - Backhoe	14	10,000	10,000	10,000		10,000	
4915	Capital Reserve - Park & Rec	18	3,500	3,500		3,500		3,500
SUBTOTAL 2 RECOMMENDED			XXXXXXX	XXXXXXXXXX	461,378	XXXXXXX	501,588	XXXXXXXXXX

****INDIVIDUAL WARRANT ARTICLES****

"individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

[illegible]

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		28,013	39,460	5,000
3180	Resident Taxes				
3185	Timber Taxes		13,252	13,252	13,000
3186	Payment in Lieu of Taxes		6,300	12,382	6,300
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		73,000	77,653	75,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		12	12	50
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		900	1,738	1,000
3220	Motor Vehicle Permit Fees		380,000	435,349	400,000
3230	Building Permits		21,000	25,818	20,000
3290	Other Licenses, Permits & Fees		5,000	5,651	5,000
3311-3319	FROM FEDERAL GOVERNMENT		50,000		
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		35,850	69,445	35,850
3352	Meals & Rooms Tax Distribution		115,013	115,013	115,013
3353	Highway Block Grant		90,388	90,388	94,990
3354	Water Pollution Grant		39,893	39,893	38,162
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		1,350	1,342	1,000
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		25,000	36,890	35,000
3409	Other Charges		8,000	8,703	8,500
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		7,650	7,646	26,000
3502	Interest on Investments		4,250	5,052	5,000
3503-3509	Other		26,630	10,967	5,000
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds		50,000	15,000	205,000
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)		309,183	393,335	376,671
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		116,795	106,795	90,000
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
Amounts VOTED From F/B ("Surplus")					25,000
Fund Balance ("Surplus") to Reduce Taxes			89,000		75,000
TOTAL ESTIMATED REVENUE & CREDITS			1,496,479	1,511,784	1,661,536

BUDGET SUMMARY

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	2,959,442	2,814,977	2,850,447
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)	149,500	461,378	501,588
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)		17,517	17,517
TOTAL Appropriations Recommended	3,108,942	3,293,872	3,369,552
Less: Amount of Estimated Revenues & Credits (from above)	1,496,479	1,661,536	1,661,536
Estimated Amount of Taxes to be Raised	1,612,463	1,632,336	1,708,016

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18:
(See Supplemental Schedule With 10% Calculation)

336,955

TOWN OF PITTSFIELD

2002 ANNUAL TOWN MEETING MINUTES

2002 TOWN MEETING WARRANT

STATE OF NEW HAMPSHIRE

TOWN OF PITTSFIELD

To the inhabitants of the Town of Pittsfield, in the County of Merrimack, qualified to vote in Town Affairs: You are hereby notified to meet at the Town Hall Meeting Room at 85 Main Street in said Pittsfield on Tuesday, March 12, 2002, at 8:00 A.M. until 7:00 P.M. and at the Pittsfield Elementary School Gymnasium located on Bow Street on Saturday, March 16, 2002, at 10:00 A.M. to act upon the following:

TO BE TAKEN UP TUESDAY, MARCH 12, 2002:

ARTICLE 1

To choose one Selectman for a three (3) year term: Donald D. Chase 8; Robert J. Elliott 371; Frederick T. Hast 476, Edward J. MacDonald 11: Frederick T. Hast elected.

A Moderator for a term of two (2) years: Arthur E. Morse 751 elected.

A Town Trustee of Trust Funds for a term of three (3) years: Larry C. Berkson 693 elected.

A Town Treasurer for a term of three (3) years: Cindy M. Houle 766 elected.

A Library Trustee for a term of three (3) years: Carole Richardson 764 elected.

One member of the Board of Fire Wards for a three (3) year term: Pat Heffernan 732 elected.

One member of the Board of Fire Wards for a two (2) year term: Gerald J. Gilman 714 elected.

One member of the Board of Fire Wards for a one (1) year term: Ann L. Emerson 708 elected.

A Supervisor of the Checklist for a term of six (6) years: Frances A. Marston 742 elected.

ARTICLE 2

Are you in favor of the adoption of Amendment Number 1 as proposed by the Planning Board to amend the Zoning Ordinance as follows:

Amend Article 6, Special Exceptions by deleting section 2 (a) and renumbering the remaining subsections (b) through (f) to (a) through (e).

The section removed reads, "(a) A site plan has been submitted to the Planning Board for approval;"

RECOMMENDED BY THE PLANNING BOARD

Yes ☐

No ☐

Yes 496 No 216 Article passed.

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ARTICLE 3

Are you in favor of the adoption of Amendment Number 2 as proposed by the Planning Board to amend the Zoning Ordinance as follows:

Amend Article 7, Variances by deleting the word “five” in line two of paragraph 7, 1 and adding the word **seven in place thereof** so that the section of the paragraph will read “that all seven of the following conditions are met,” and;

Amending Article 7, Variances by deleting the subparagraph after the second paragraph 7, 2 by removing the 3rd line that reads “3. Denial of the variance would result in unnecessary hardship to the owner of the property;” and replacing it with a new subparagraph 3 to read as follows: “3. The zoning restriction as applied to the property interferes with the reasonable use of the property, considering the unique setting of the property in its environment;”.

Amending Article 7, Variances by renumbering the lines numbered 4 and 5 following the first paragraph under 7, 2 to numbers 6 and 7 and adding a new number 4 to read as follows: “4. No fair and substantial relationship exists between the general purposes of the Zoning Ordinance and the specific restriction on the property;” and a new number 5 to read as follows: “5. The variance would not injure the public or private rights of others;”.

RECOMMENDED BY THE PLANNING BOARD

Yes ☐

No ☐

Yes 490 No 209 Article passed.

TO BE TAKEN UP SATURDAY, MARCH 16, 2002:

Moderator Arthur Morse called the meeting to order at 10:10 a.m.

Members of the Boy Scouts and 4-H Victory Workers led the Pledge of Allegiance.

Moderator Morse took a few minutes to reflect on the 100th anniversary of the 4-H Club and on the 60 years of leadership that Ruth Kimball has provided for the local Victory Workers 4-H Club. Ruth is to be inducted in the National 4-H Hall of Fame this year for her outstanding service.

Moderator Morse read the results of Tuesday's election. See above.

Moderator Morse then explained the ground rules for the meeting. There will be no debate until a Motion has been made and seconded. Any amendment to a Motion must be made in writing and given to the Moderator. Only one amendment will be considered at a time. Anyone wishing

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to speak will use the microphone and identify him/herself. All remarks and questions shall be addressed to the Moderator and not to members of the body. All votes will be by cards unless it is a secret ballot. The use of the secret ballot on any one Article is permitted if and whenever five voters make a written request to the Moderator prior to a card vote on that Article.

Anyone interested in serving on the Budget Committee or the Housing Standards Agency let it be known after the meeting today or within the next two weeks. Also, any newly elected Town Officials will be sworn in after the meeting.

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500.00) to be added to the Park & Recreation Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 4 as read, William Bleckmann seconded.

There being no discussion, hand vote on Article 4 as read carried.

ARTICLE 5

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) to be added to the Fire and Rescue Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 5 as read, Pamela St.Laurent seconded.

Fred Okrent stated that in the future the Budget Committee should take a hard look at increasing the amount of Capital Reserves. He then went on to reference the \$70,000 the Highway Department was putting away in Capital Reserves, and, with looking at the cost of higher apparatus....

Moderator Morse then stopped Mr. Okrent by asking if he was going to make an amendment to this article, as Mr. Okrent replied, no, Moderator Morse stated that Mr. Okrent's comments were not in order pertaining to this particular article.

There being no further discussion, hand vote on Article 5 carried.

ARTICLE 6

To see if the Town will vote to establish a Fire Alarm System Capital Reserve Fund and to raise and appropriate the sum of Six Thousand Dollars (\$6,000.00) to be added to such

TOWN OF PITTSFIELD

2002 ANNUAL TOWN MEETING MINUTES

account. (Not Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 6 as read, Pamela St.Laurent seconded.

Cedric Dustin, Chairman of the Budget Committee, explained that the Budget Committee did not recommend this article not only because the amount of this article had increased from the original figures presented, but mainly due to the question of the extent of use of the alarm system. A few years ago the Budget Committee was told the system was not being used much and there was talk of not keeping it. With this request to put money aside to preserve it now, the Budget Committee was not sure of how much the system is being used, as most calls now seemed to be by phone, the system may have outlived its usefulness, they weren't certain that putting aside money to repair it was necessary, especially at a time where the taxes are where they are.

Daniel Schroth asked Lenny Deane, Fire Chief, to address this previous comment.

Lenny Deane stated that when Doug Stevens was Fire Chief perhaps there was discussion of eliminating the current fire alarm system. The municipal fire alarm system has forty fire alarm boxes tied into it, that are in most of our public buildings and businesses, which have been used, and also; they have been used in low income family buildings with no telephone access for medical emergencies. So, the system does provide protection to the Town. Deane then explained that this article would work to replace cable that is giving the system difficulty and also to upgrade the digitizer.

William Bleckmann addressed the importance of this article to the industrial buildings in Town. These buildings are all equipped with sprinklers. Sprinklers set off the alarm boxes, which alert Concord. When the sprinklers go off, the longer they run, even if there is little fire to put out, the more damage they cause to the building. To keep the Townspeople working in these buildings, the alarm system should be kept in good order.

Timothy Stickney added the usefulness of this system to the buildings in Town, which are unoccupied, either for long periods of time, or just public buildings on weekends. Also, from a revenue-enhancing perspective, the Alarm System would be an important aspect in offering to attract new business to Town.

There being no further discussion, hand vote on Article 6 passed.

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Small Highway Truck (1 Ton) Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

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Daniel Schroth moved to accept Article 7 as read, Pamela St.Laurent seconded.

There being no discussion, hand vote on Article 7 as read passed.

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be added to the Department of Public Works Loader Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 8 as read, Pamela St.Laurent seconded.

There being no discussion, hand vote on Article 8 as read carried.

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of One Hundred Sixteen Thousand Seven Hundred Ninety-Five Dollars (\$116,795.00) for the purpose of purchasing a replacement Loader for the Highway Department and to authorize the withdrawal of One Hundred Sixteen Thousand Seven Hundred Ninety-Five Dollars (\$116,795.00) from the Department of Public Works Loader Capital Reserve Fund created for that purpose and to appoint the Board of Selectmen as Agents of the Town for the purpose of expending said Capital Reserve Funds. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 9 as read, Pamela St.Laurent seconded.

There being no discussion, hand vote on Article 9 as read carried.

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Department of Public Works Dump Truck Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 10 as read, Pamela St.Laurent seconded.

There being no discussion, hand vote on Article 10 as read carried.

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be added to the Department of Public Works Grader Capital

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Reserve Fund previously established. (Recommended by the Budget Committee)
(Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 11 as read, Pamela St.Laurent seconded.

There being no discussion, hand vote on Article 11 as read carried.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Department of Public Works Backhoe Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 12 as read, Pamela St.Laurent seconded.

There being no discussion, hand vote on Article 12 as read carried.

ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) for the purpose of ambulance repair and operations, and replacement and repair of ambulance equipment; this sum is to be funded by withdrawal from the Ambulance Replacement and Equipment Fund created under Article 28 of the Warrant for the 1998 Annual Town Meeting, and to be used in accordance with voter requirements and restrictions of said funds; all unexpended and unneeded funds to be returned to the fund; the authorization hereunder to expire upon the adjournment of the 2003 Annual Town Meeting. (Recommended by the Budget Committee) (Not Recommended by the Board of Selectmen) (Majority vote required)

Lenny Deane moved to accept Article 13 as read, Paul Colby seconded.

Cedric Dustin explained the two reasons why the Budget Committee increased the appropriation 25,000 over the 25,000 Board of Selectmen had approved. As the Federal Government has changed the rules on paramedic intercept billing, the effect of these changes should come from this Fund, as the collections from the transports of the patients are deposited into this Fund, this would offset the costs of the paramedic intercepts. The Budget Committee also added to this amount to do work on the Fire Station to provide shower facilities and a sleeping area for on-duty employees, or for Fire or Police Employees who may need to decontaminate themselves from the result of a call. Currently there are no shower facilities in any of the Town buildings and these employees have to shower in their own homes after responding to certain calls, bringing possible contamination into their own homes. The Federal Government has also addressed the lack of shower facilities as a problem.

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Daniel Schroth stated that he is now leaning towards supporting this article. Schroth said he was unsure of building temporary bunk and shower space in the Fire Station; the Selectmen would have to get together with the Fire Wards, Ambulance, and Fire Department, and decide on doing something temporary or more permanent at the Fire Station. He went on to say that he did support the article now, just wasn't sold on the building temporary, if something could be done more permanent, and this will have to be discussed this year.

Jim Dodge added the importance of adding onto the facility for decontamination purposes, as there are so many employees and their families which are affected by the lack of having a proper operating facility. Although this addition won't correct all the shortcomings, it will provide protection for the employees and more time for the Town to come up with a better plan for what's best.

There being no further discussion, hand vote on Article 13 carried.

ARTICLE 14

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local # 633 of New Hampshire, for the Pittsfield Police Department Bargaining Unit, which calls for the following increases in salaries and benefits:

YEAR	ESTIMATED INCREASE
2002	\$9,756.00
2003	\$ 312.00

and further to raise and appropriate the sum of Nine Thousand Seven Hundred Fifty Six Dollars (\$9,756.00) for the current fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits over those appropriated at current staffing levels in the prior fiscal year. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 14 as read, Pamela St.Laurent seconded.

Daniel Schroth stated the importance of increasing the police officers wages to encourage and enable our officers to be able to stay with the valued and dedicated Pittsfield Police Department.

There being no further discussion, hand vote on Article 14 passed.

ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of One Hundred Two Thousand Eight Hundred Five Dollars (\$102,805.00) to pay Pittsfield Aqueduct

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Company, Incorporated for hydrant rental for the year 2002. (Recommended by the Budget Committee) (Not Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 15 as read, motion was seconded.

Cedric Dustin explained that the \$102,805 was the rate set by Public Utilities Commission for Pennichuck Water Works, of which Pittsfield Aqueduct is a subsidiary. Although the Selectmen feel that the amount should be decreased by 1,650, neither the Town or the Company has the authority to change the figure set by the Public Utilities Commission, the Town should go the Public Utilities Commission with the discrepancy, not just arbitrarily change the amount and not pay the tariff set by the Commission. The Budget Committee raised what the Board of Selectmen had approved to the amount set by the Public Utilities Commission.

Daniel Schroth stated that in discussion with the Budget Committee, the Board now supports this article. The hydrants give the Fire Department the fastest means for initial attack. The Town will pay the water company what they owe or take up the discrepancy with the Public Utilities Commission, and the Town will take this up with the Public Utilities Commission soon to straighten the discrepancy out.

Frederick Hast, Chairman Board of Selectmen, further explained that as Pittsfield Aqueduct/Pennichuck has filed for a rate increase as of March 13, 2002. This increase will be brought up at open hearings and that is when this will be discussed further, which is why the Board is recommending this article.

There being no further discussion, hand vote on Article 15 carried.

ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to purchase the property located at Tax Map U4, Lot 7 from William H. Amsler, III and Donna E. Amsler; said sum to include \$8,000.00 for the removal of the structures from the property; said appropriation is conditioned upon the receipt of Fifty Thousand Dollars (\$50,000.00) in Federal Funds to carry out the purpose of this appropriation. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 16 as read, Pamela St.Laurent seconded.

William Bleckmann asked for the location of the building.

Paul Colby stated that it was 48 Chestnut Street.

Daniel Schroth stated it was the last house on Chestnut Street, this purchase hinges on a grant. The reasoning in buying this property is because it is located in the Flood Plain, even if it was

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taken through back taxes, it could not be re-sold, because of its location in the Flood Plain. The intention of the use of the property is to extend Drake's Field.

There being no further discussion, hand vote on Article 16 passed.

ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of Two Million Six Hundred Twenty Thousand Seven Hundred Seventy Four Dollars (\$2,620,774.00) to fund the Town Budget and Capital Outlay as recommended by the Budget Committee. Said sum does not include the sums contained or voted in Articles 4 through 16 of this Warrant. (Recommended by the Budget Committee) (Not Recommended by the Board of Selectmen) (Majority vote required)

Motion moved and seconded.

Frederick Hast moved to amend the budget figure to \$2,680,086, William Bleckmann seconded.

Moderator Morse stated that is has been moved and seconded to amend the article to \$2,680,086.

Linda Small began by sharing her background experience of 13 years in finance; she currently works as the budget and finance coordinator for the Town of Auburn and is a member of the Pittsfield Budget Committee. The Budget Committee could not get adequate nor accurate information to do their job fairly, despite asking consistently. The Budget Committee's overall recommended decrease was a little over \$506,000, of which \$250,000 was for an Ambulance Facility that had offsetting revenue from a bond that would have had no tax impact this year, \$34,000 was from errors in the Selectmen's recommendations, \$42,000 consisted of a new recommended full time position and benefits, the balance that the Budget Committee legitimately cut to reduce the tax rate was \$181,000. This was not enough in her professional opinion in our present situation. The Selectmen's proposed budget would increase our Town portion of the Tax Rate \$3.88. The Budget Committee's decreases would have cut it by \$2.37. As an employee of the Town of Auburn, Small summarized Auburn's current activities and listed the office staff employed. When the Department of Revenue Administration met with the Budget Committee, Town Officials, and School Board, they stated that nothing was out of the ordinary in Pittsfield, and in their opinion, we were not in financial danger. Small noted that though not in immediate danger, we are not stable, either. Also, the State made their conclusion on a surplus of \$308,000 for this year, in reality that surplus is \$14,000; given the fact our budget was on freeze for three months, that is poor management. At the end of 2000 our property tax receivable was \$700,000, including tax liens. Our fund balance was \$566,000. At the end of 2001 our property tax receivable was \$828,000 and our fund balance was \$581,000. Our property tax receivable increased 18% and our fund balance increased 2%. This means that our entire emergency fund balance is made up of what the taxpayers owe on their taxes, that the collections are slower than what is being spent and slower than last year, and that spending is being done faster than what is being brought in, the Town is living way beyond its means.

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Moderator Morse stated Small has spoken for five minutes.

Linda Small stated she was almost done, she restated her financial outlook of the Town and recommended that the position and Concord Hill Road project not be reinstated.

Daniel Schroth stated that personally he did not do a good job in presenting the budget to the Budget Committee. He then explained the difference of \$60,000 was for Concord Hill Road, Angela's position, a few items in the Fire Department. The most important thing to do is to keep the Office Assistant. Regarding Concord Hill Road, the roads are on a plan, Jenness Pond Road needs to be worked, yet Concord Hill Road needs to be finished first. We need to stick to the road plan and support the projects. Also, the Fire Department items are for clothing for volunteers, which is the Town's responsibility.

Moderator Morse clarified that the amended figure we were acting upon was \$59,312.

William Bleckmann talked about the importance of the Office Assistant position. This position is too valuable a resource to cut.

Donald Chase talked about Concord Hill Road project and the Office Assistant position. The Town has paid a lot of money to get it to the state it is now, its deteriorating and needs to be repaired, if it's not repaired it will cost a lot more. Also, the Town needs the Office Assistant position. The Town's employees are the Town's life supply, if the Town gets in trouble, those are the ones to stick by and cut elsewhere. Lastly, Chase takes offense at a Budget Committee member with all those qualifications, comparing our Town, which is half the value of Auburn, with double the infrastructure, to the property rich Town of Auburn.

Roger Solol – felt this came down to attracting new people and businesses to Pittsfield, which is hard with the tax burden on property taxes instead of sales tax or income tax. He stated that Schoolteachers, Police officers, and Firefighters should be the highest paid people in our community, not Rock Stars, not Baseball Players, and if we have to raise the property taxes, than do it.

Jeannie Thompson stated that with her business in construction, she's in the Town Hall frequently, and has never had a message not delivered, due to the Office Assistant. Thompson felt the Town has good employees who rely on the help of the Office Assistant, a few of which have stated to her that they would leave if the Office Assistant position was cut. She then asked where would the Town be with only newcomers that don't know what they're doing running the Town.

George Bachelder, Superintendent Public Works, spoke regarding Concord Hill Road, recalling the road's condition ten years ago, is where it will be again, if not finished. The taxes are high and are twice what they should be, but the Town needs to maintain the roads to keep their condition so they don't have to be reconstructed. He then stated he wouldn't ask for the money to do something for the roads if it didn't need to be done, and Concord Hill needs to be done shortly.

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Cedric Dustin stated that the Budget Committee this year compared Pittsfield to comparable Towns and our municipal budget was quite a bit higher than almost all of them. He then commended our road crew, stating Town roads have the State roads beat and mentioned the good services we have. Yet for these good services we have to pay, pay big taxes for excellent services, and if that's what this body (voting) wants to do, then that's what will be done. The Budget Committee had thought with the problem people have paying their taxes, to cut back a little and have very good instead of excellent. The Budget Committee proposed a \$2.00 increase, and now a \$.50 increase to that. Dustin then spoke on Concord Hill, it is needed, but the Highway budget has \$120,000, and though the project is Tilton Hill, maybe some of that could be used for finishing Concord Hill.

Louis Houle stated that an increase of \$3.88 just in the operating budget without any big additions this year, like a school, but just to open our doors, is just too much.

Frederick Hast stated that the Budget Committee's budget is \$2.00, after squeezing out \$500,000, the Selectmen are trying to squeeze back in to keep the Town moving by putting in \$59,000. This \$59,000 affects several account lines which have not been talked about yet that include, Police, Financial Administration, Town Clerk, and Fire Department.

Linda Small explained that this was not a question of someone not doing their job or assuming expertise, but the Budget Committee tried to cut in a way that would not be too detrimental to the Town. Small stated her comments were not meant to offend anyone.

Robert Wharem, Chief of Police, stated that of the \$59,000, \$5,840 was for the Police Department. Of this, \$840 was for trash removal, an obligation for the dumpster at the Police Department that lasts until 2004, which will have to be paid even if it gets cut. The \$5,000 is for an increase in dispatching fees, as the County Sheriff's budget was cut by the County Commission. This \$5,000 was not part of the original budget as Chief learned of this just this past Thursday, as the County Commission made a motion to cut \$50,000, this resulted in the expense being passed on to the users, were are one of nine Towns plus the Sheriff's Department, who use the facility.

Lenny Deane, Fire Chief, stated of the \$59,000, \$1,000 is for the Fire Department, as \$1,000 was cut out of protective clothing. Pittsfield is fortunate to have good base of volunteers, yet they need to be kept in protective clothing, the clothing is reused, but a lot of the gear that the Department has is non-compliant and needs to be replaced.

Daniel Schroth explained that when the Selectmen approved the huge increase it was in the interest of the needs of the Town. Yet, when the Budget Committee felt the budget was way out of line, the Selectmen did come up with another proposal that did not cut positions.

Cedric Dustin replied that yes, the Selectmen did provide the Budget Committee with another budget, the night of the Public Hearing, with no specifics, just each department bottom line, which did not help them out much.

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David Adams stated that he was extremely proud of all of the departments in Town. He then stated that he thought he heard Mr. Bachelder report that he had all but about \$10,000 in supplies in stock now to do Concord Hill Road and that he could encumber another \$10,000 at a zero increase to the tax rate, so that means Concord Hill Road can be done without this addition.

Moderator Morse asked George Bachelder to confirm or deny this statement by Mr. Adams.

George Bachelder explained that Mr. Adams must have misunderstood. In his budget from last year there was \$23,000 from a project they did last year of that \$23,000 that was still in the figures within the budget that he transferred from that project to the Concord Hill project he needed to increase the budget by \$10,000 to do that project this year and instead of increasing the budget, the Selectmen encumbered the \$10,000 from last year to complete the project so there would be no tax increase this year to do that project. There is nothing in stock to do the project.

Mary Paradise stated that she disagreed with the recommendations made at the Budget Committee level. Also that this process should be a year round one, in working with the Selectmen. She supported the addition of the \$59,312 out of the \$550,000 cut as she felt they needed that back.

Bob Sullivan had a question for the Board of Selectmen, as to why monies are set aside to buy equipment, can these monies be put into other items such as personnel.

Fredrick Hast responded to Bob Sullivan. Both the Board of Selectmen and Budget Committee agreed on the \$20,000 for the Capital Reserve Fund for the Fire & Rescue (this year) to replace a \$250,000 to \$300,000 ladder truck in two years, there is currently only \$28,000 towards it, that leaves \$200,000 in two years to raise off the floor. The Capital Fire Alarm System voted in \$6,000 projected \$55,000 by 2005. The Town needs to start adding onto these amounts, enough is not being put away to keep up. The Small Highway Truck is supposed to be replaced next year with the money voted in this year, there is still \$30,000 short. The Loader will be purchased this year because enough was put aside, yet after this year, there will be \$1,600 left to start over for the next replacement in twenty years. The Dump Truck Capital Reserve only has \$60,000, but \$120,000 is needed in 2004. And this goes on, the Reserves can't be cut, as the Town is not adding enough into it now. The other \$59,000 the Selectmen are asking for is essential to the Town to run the office.

Larry Berkson called the question, William Bleckmann seconded.

Hand vote on calling the question, motion carried.

Moderator Morse clarified this vote is to be on the amendment of the increase of \$59,312 over what the Budget Committee recommended.

Jamie Netzley-Wrye asked what specifically was to be funded by this amendment.

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Moderator Morse read the account distribution of the amending figure as follows; Executive Office \$23,980, Personnel Administration \$1,702, Highway, Streets, & Bridges \$24,240, Fire Department \$1,000, Town Clerk \$250, Financial Administration \$2,300, and Police Department \$5,840.

There being no further discussion, hand vote on the Amendment of the \$59,312 increase carried.

Moderator Morse stated that now the amended Article 17 was on the floor.

Moderator Morse read the amended Article 17:

To see if the Town will vote to raise and appropriate the sum of Two Million Six Hundred Eighty Six Thousand Eighty Six Dollars (\$2,680,086.00) to fund the Town Budget and Capital Outlay as recommended by the Budget Committee. Said sum does not include the sums contained or voted in Articles 4 through 16 of this Warrant.

Linda Small moved to amend Article 17 to read the following:

To see if the Town will vote to amend Article 17 of the 2002 Town Meeting Warrant, decreasing the total operating appropriations, not including the sums contained or voted in Articles 4 through 16 of this Warrant, by One Hundred and Eight Thousand Dollars (\$108,000.00). The said sum represents the positions of (1) Full Time Police Officer, (1) Full Time Highway Safety Laborer, and (1) Full Time EMT as well as all applicable benefits. (Majority vote required) (Secret vote requested).

Moderator Morse asked for the amendment to be brought to him.

Moderator Morse then asked for a second to this amendment.

Motion was seconded.

Moderator Morse stated that the motion has been made and seconded.

Linda Small explained that although the Town has great services, the Town can not afford the services to the extent that the Town has them. She then stated that her number one priority is to do what is right for the Town, which is loving and taking care of our neighbors, and was asking to put personal preferences aside, to work as a whole to do what is right for the community. She also asked for the vote to be by secret ballot, and has this request signed by five petitioners.

Daniel Schroth stated that one of the important aspects of the job as Selectman is to work with the Department Heads, to respect them, and to listen to their problems and questions. As a Town we also need to support the Department Heads, it is very unwise to cut positions, as this would cause a loss of morale and have a very bad effect on our Town.

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Jim Dodge stated that with a current staff of six full time EMT's who run the ambulance Monday through Friday, midnight Sunday to Midnight Friday. The reason this is done is because the State requires two licensed attendants on the ambulance for transport. If the EMT position is cut, there is no guarantee that there will be a crew forty hours a week, this will cut a position of forty hours a week, leaving one person on. That one person can't respond or transport. If the position is cut, there is no money in the budget to supplement anyone coming in on a part time basis to staff the ambulance, so the cut would result in cutting the full time ambulance service by a third. It would be terrible to think that there would be no one there to respond to a 911 call. There is mutual aid with surrounding towns, yet these Towns are busy as well, and there will come a time when if they keep continually responding, they will demand payment for the coverage for their services. This cut would tie our hands to live without some of the emergency services, especially when we do not know when we would personally need them.

Robert Wharem explained that cutting an employee would create a whole lot of problems within the infrastructure of the Town. To those who live on the outskirts of town, these problems may not be apparent as they are kept within town. With a current staff of six full timers, cutting a position is cutting hours, leaving hours not covered, with no officers to be there to respond. Also, there are no surrounding towns except Northwood occasionally, with a twenty-four hour Police Department. This means reliance on the State Police, and although the State Police is a fine organization, for the midnight shifts there are only three or four on staff to cover all of the towns in Merrimack County. This could mean a wait for up to two hours. Even though taxes are high, this is a necessary service for all the inner city problems in this small community, ranging from drugs to violence to vandalism, and this affects every aspect of what the Town does, including the Board of Selectmen, Highway Department, and Ambulance Service. By cutting employees this will magnify the problems, this would be a step back. The Department needs to be maintained as it is now, to handle the calls from the community.

William Bleckmann stated that this Town couldn't be compared to Auburn. He felt that the Town needs what it has to function efficiently.

Linda Small stated that she was not questioning the services, but feels the Town can not afford the services. As far as the Ambulance Service, if there is no one on duty, the Town will have to hire someone from outside and pay the intercept fee. It's not like whoever is on the street is going to lie there, the Town will call out for the service. Again, Small is not questioning the services, as she respects all the employees very much, the question is that the Town can not afford the service.

Jamie Netzley-Wrye shared that in January she was involved in a head on collision in a very small town in Maine. She and her boss were seriously injured and as there was only one ambulance responding to five people who were seriously injured, she sat on the side of the road for two hours before being transported, and does not want to see this happen in Pittsfield.

Linda Ramsey stated that trust needs to be put into the officials the townspeople has put into office, by the Selectmen, and specifically the Ambulance Service and Highway Department who

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are risking their lives and saving townspeople. She does not want to pay more taxes, but realizes she has to, as lives are worth it.

Paul Kevlon felt that there could be other cuts made without affecting the services, he does not like paying higher taxes but is willing to, for the services.

Jim Dodge clarified what a paramedic intercept is and stated that money voted on the previous article was to cover the need of paramedic intercepts on the weekend, as the full time weekend paramedic position was not approved. The amount voted will not cover for service during the week as well. Paramedic intercepts are not meant for every call, due to a short staff, and not meant to fill out an empty full time schedule. And, as previously stated, by relying on assistance from other towns to provide full time staff, the other towns will look for support in their budgets for their service to our town.

Larry Berkson questioned this discussion, as it was just voted to increase the budget, why now is there discussion on decreasing it. Also, he asked for the request for the secret ballot to be withdrawn and to get on with the meeting.

Larry Berkson called the question, motion was seconded.

Linda Small again requested a secret ballot.

Moderator Morse stated there has been a motion to call the question.

By hand vote the question was called.

Moderator Morse reread the amendment:

To see if the Town will vote to amend Article 17 of the 2002 Town Meeting Warrant, decreasing the total operating appropriations, not including the sums contained or voted in Articles 4 through 16 of this Warrant, by One Hundred and Eight Thousand Dollars (\$108,000.00). The said sum represents the positions of (1) Full Time Police Officer, (1) Full Time Highway Safety Laborer, and (1) Full Time EMT as well as all applicable benefits.

Moderator Morse clarified that this amendment subtracts \$108,000.00 from the amendment we just voted upon, bringing the budget that would be voted on after this, by further amendment, to \$2,572,086.00. This vote must be done by a secret ballot.

Moderator Morse further clarified that a Yes vote was in favor of the decrease and a No vote was in opposition to the decrease.

Yes 27 No 134 Amendment of \$108,000.00 decrease to Article 17 defeated.

The floor then returned to Article 17 with amended budget figure of \$2,680,086.00.

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Motion was made to move to question, seconded.

Moderator Morse clarified the vote was for the amended budget figure of \$2,680,086.00

Hand vote on Article 17 carried.

ARTICLE 18

To see if the Town will vote to accept the following Trusts effective on the dates indicated, the acceptance of which was inadvertently overlooked in previous years:

Date of Creation	Name	Amount
1926	Maria H. May Trust	\$240.00
1936	Florence J. Foss Trust	\$100.00
1936	Mrs. Fred Joy Trust	\$ 50.00
1937	Albert S. Babb Trust	\$100.00
1937	Julius Cheney Trust	\$ 50.00
1937	Henry P. Hoyt Trust	\$100.00
1943	Daniel S. Green Trust	\$200.00
1944	Frank T. Garland Trust	\$100.00
1944	Orman Davis Trust	\$150.00
1944	Charles H. Osgood Trust	\$100.00
1949	Frank P. Green Bandstand Trust	\$100.00
1951	Fred S. Morrill Trust	\$200.00
1960	Walter True Trust	\$300.00
1969	Grace Berry District Nursing Trust	\$1,008.00
1970	Alta B. Johnson Trust	\$150.00
1980	Joseph C. & Madeliane Rogers Trust	\$150.00
1981	Ethel M. Robie Trust	\$200.00
1981	August T. Clark Trust	\$150.00
1981	Leo Leduc Trust	\$200.00
1982	Frank Cameron Trust	\$200.00
1982	Horace Ervin Foss Trust	\$300.00
1993	Albert Joy Trust	\$200.00
1995	Chase Lot Trust (Old Meeting House Cemetery)	\$1,000.00
1995	Marston Cemetery Trust	\$500.00
1995	Thelma Kelley Trust	\$15,000.00
1999	Kurt Bleckmann Trust	\$500.00
1999	Gladys M. Riel Trust	\$300.00
1999	Josiah Kelley Trust	\$220.00
1999	Lewis A. Forbes Trust	\$200.00

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1999	John S. Dennett Trust	\$300.00
1999	Ralph W. Sanborn Trust	\$300.00
1999	Ernest R. Corson Trust	\$200.00
1999	Samuel L. Clark Trust	\$300.00
2000	John A. & Alice Maxfield Trust	\$300.00
2000	S. Everett Clark Trust	\$300.00.

(Recommended by the Board of Selectmen) (Majority vote required)

Motion made and seconded.

There being no discussion, hand vote on Article 18 as read carried.

ARTICLE 19

To see if the Town will vote to accept the following Trust effective on the date indicated, the acceptance of which was inadvertently overlook in a previous year:

1973	George E. Bunker Trust	\$391.22
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(Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 19 as read, Pamela St.Laurent seconded.

There being no discussion, hand vote on Article 19 as read carried.

ARTICLE 20

To see if the Town will vote to adopt the provisions of New Hampshire Revised Statutes Annotated Chapter 154, Section 1, I, (d) to provide for the organization of the Fire Department to be a Board of Three Firewards elected by the Town for three year staggered terms in accordance with RSA 669:17, and to allow the continuation of the current Board of Firewards in their current three year staggered terms, with a Fire Chief appointed by the Firewards and firefighters appointed by the Fire Chief. (Recommended by the Board of Selectmen) (Majority vote required)

Daniel Schroth moved to accept Article 20 as read, Pamela St.Laurent seconded.

There being no discussion, hand vote on Article 20 as read carried.

ARTICLE 21

Are you in favor of making the old Washington House lot a parking lot, either owned publicly or privately, if a transfer of ownership is required it shall be determined by a future Town Meeting. (Majority vote required)

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Daniel Schroth moved to accept Article 21 as read, motion was seconded.

Stephen Catalano stated that this area was developed into a welcoming garden to increase the green space of Pittsfield. To allow a private parking lot would increase the potential of an increase of apartments in the area. This area should be kept as flowering gardens to keep Pittsfield more attractive and not allow a parking area to take over for the better fit for the few.

Daniel Schroth clarified that the parking would be above the fence and would not eliminate the green space. With the need to look to raising revenues, the leasing of spaces if the lot was public or the revenue from the sale to a private owner, are two options. There are several considerations with both options, yet this would at least start to try to increase the Town's revenues.

Donald Chase agreed with Mr. Catalano in keeping the green space, and stated that he felt the parking pressure was more in the Depot Street area, than on the corner of Oak & Elm.

Doug Lebel simply stated that Town should not have another piece of property to maintain. The Town's buildings need to start consolidating, not spreading out.

Bob Sullivan opposed this article, the presence of picturesque areas in Town will help in attracting new business to Town, as the added business in Town will be the quickest way for the Town to generate more revenues, rather than the fees (and hassles) of public parking areas.

Jamie Netzley-Wrye stated the positive changes in Town since she moved here twenty-two years ago. The removal of the Yellow Block, Washington House, the old Tannery have helped make Pittsfield into a pretty little town over the years. We should move forward to keep on making Pittsfield a town we are all proud of.

There being no further discussion, hand vote on Article 21 was defeated.

ARTICLE 22

To transact any other business that may legally come before said meeting.

Elizabeth Hast spoke to call recognition to the donation of the cost of color cover of the 2001 Annual Town Report by Terry and Denise Robinson of Granite Image.

Daniel Schroth asked to ask the Selectmen to resolve the Randy Cutter case. As the Selectmen get their authority from Town Meetings, past Town Meetings, and State Law. The Supreme Court has ignored Randy Cutter's appeal, the Selectmen need to move this forward and support the vote of the Town Meeting of 2000. If this issue is against State Law, then the Supreme Court must respond to Randy Cutter's appeal.

Pamela St.Laurent thanked all the Townspeople in attendance for all their support, as it is the Townspeople who make the decisions for the Town.

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Dorothy Drew thanked the Fire & Rescue and Police Department for all their work in the past few years, especially the Fire & Rescue for all the personal help she received from them. She could not believe that some people are trying to do away with some of the members and went on to thank everyone for voting to not cut any positions.

Scott Brown responded to Daniel Schroth's statement in saying that this issue has been decided upon, several times, and that the Town needs to hear the Townspeople today to get committee work going to get people to look at the downtown section, also to talk to the Beautification and Revitalization Committee members to start to do some positive things, as he has not seen a lot of positive actions by the leadership of the Selectmen in the past year. This Town needs to stop being divided, but to start working together to get the Town on the right track.

Jamie Netzley-Wrye also responded to Daniel Schroth's statement, as the Vice Chair of the Zoning Board she stated she can empathize with Cutter's situation, yet the Selectmen can not decide on how the situation should be handled. It is against State Zoning Law to spot-zone Pittsfield. The Town can not make this decision, the Supreme Court will have to decide, and it is out of the Town's hands.

Donald Chase stated that when he started to get involved with the Town a year ago, there was a lot of hostility toward the Planning Board, Zoning Board, and the Town Offices in general, and as now a member of the Planning Board and a few other committees in Town, he has seen this attitude turn around. He then commended Chief Wharem on running the Police Department on half of what it should have, the Fire Department, and the Highway Department, as George Bachelder does a great job.

Jon Lenaerts addressed the issue of education funding. Education funding is at the root of our problem and the Taxpayers need to speak and be heard. If interested, see him to start working towards being heard.

Donald Chase commended the Special Education Title I Program in the Pittsfield School District, as to witness the wonderful opportunities it has provided for his step-daughter, who probably would not be where she is today without Pittsfield's Special Education Program.

Motion made to adjourn, seconded. Moderator Morse adjourned meeting at 12:29p.m.

Minutes submitted by Cara Marston, Recording Secretary, and approved by Elizabeth Hast, Town Clerk.



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Pittsfield
Pittsfield, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Pittsfield as of and for the year ended December 31, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Pittsfield has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Pittsfield as of December 31, 2001, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Pittsfield taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Pittsfield. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

March 27, 2002

*Plodzik & Sanderson
Professional Association*

BALANCE SHEET

FOR THE YEAR ENDED DECEMBER 31, 2002

Assets	General Fund	Waste Water Treatment Plant	Waste Water Upgrade	CDBG Grant Fund	Conservation Commission	Ambulance Replacement	All Funds Total
Cash Accounts							
Citizens - General Fund Checking	\$ 1,205,582.82						\$ 1,205,582.82
Citizens - Ambulance Replacement Checking						\$ 11,065.58	11,065.58
Citizens - Police Dept. Asset Forfeiture *	233.75						233.75
NHPDIP - General Fund	2,856.78						2,856.78
NHPDIP - War Memorial *	1,800.03						1,800.03
NHPDIP - Town Forest *	10,116.57						10,116.57
NHPDIP - Bridge Repair *	2,705.50						2,705.50
NHPDIP - WWTP		\$ 245,230.46					245,230.46
NHPDIP - Sewer Upgrade			\$ 10.52				10.52
NHPDIP - Conservation Commission					\$ 4,732.19		
NHPDIP - Ambulance Replacement						286,154.25	286,154.25
Total Cash Accounts	1,223,295.45	245,230.46	10.52	-	4,732.19	297,219.83	1,770,488.45
Accounts Receivable							
2002 Property Taxes	683,524.40						683,524.40
Property Tax Credit Memos	(20,776.40)						(20,776.40)
Resident Taxes	7,210.00						7,210.00
Land Use Change Tax	8,131.00						8,131.00
Allowance for Uncollectible Receivables	(40,000.00)						(40,000.00)
Elderly Liens	61,061.23						61,061.23
Allowance for Elderly Liens	(61,061.23)						(61,061.23)
Tax Liens Receivable (2000 and prior years)	242,964.26						242,964.26
Sewer User Charges		28,940.59					28,940.59
Ambulance Service Billings						141,610.19	141,610.19
Miscellaneous Receivables - welfare overcharge	162.50						162.50
Carpenter Library - December salaries	2,957.80						2,957.80
Total Accounts Receivable	884,173.56	28,940.59	-	-	-	141,610.19	1,054,724.34
Due from Other Funds & Governments							
Due from Other - BCEP CPI adjustment	6,082.27						6,082.27
Due from Sewer Fund	(43,394.24)						(43,394.24)
Due from CDBG Fund	(1,194.75)						(1,194.75)
Due from Ambulance Replacement	15,000.00						15,000.00
Due from Sewer Upgrade	22,461.86						22,461.86
Due from Trust Funds	215.79						215.79
Total Due from Other Funds & Governments	(829.07)	-	-	-	-	-	(829.07)
Other Current Assets							
Prepaid Expenses	31,862.41						31,862.41
Total Assets	\$ 2,138,502.35	\$ 274,171.05	\$ 10.52	\$ -	\$ 4,732.19	\$ 438,830.02	\$ 2,856,246.13
Liabilities & Fund Balance							
Current Liabilities							
Accounts Payable	\$ 62,193.61						\$ 62,193.61
Payroll Deduction Payables	2,720.63						2,720.63
Total Current Liabilities	64,914.24	-	-	-	-	-	64,914.24
Due to Other Funds & Governments							
Due to General Fund		\$ (43,394.24)	\$ 22,461.86	\$ (1,194.75)		\$ 15,000.00	(7,127.13)
Due to Conservation Commission							-
Due to School District	1,285,034.00						1,285,034.00
Total Due to Other Funds & Governments	1,285,034.00	(43,394.24)	22,461.86	(1,194.75)	-	15,000.00	1,277,906.87
Total Liabilities	1,349,948.24	(43,394.24)	22,461.86	(1,194.75)	-	15,000.00	1,342,821.11
Encumbrances & Fund Balance							
Reserve for Encumbrances							
2002 Highway Block Grant	15,028.63						15,028.63
Town Clerk Interware Software	1,305.00						1,305.00
Financial Administration Software	300.00						300.00
1999 Encumbrance - Town Hall repairs	5,228.72						5,228.72
Total Reserve for Encumbrances	21,862.35						21,862.35
Undesignated Fund Balance/"Surplus"	754,541.41						754,541.41
Designated Fund Balance	12,150.35	317,565.29	(22,451.34)	1,194.75	\$ 4,732.19	423,830.02	737,021.26
Total Encumbrances & Fund Balance	788,554.11	317,565.29	(22,451.34)	1,194.75	4,732.19	423,830.02	1,513,425.02
Total Liabilities and Fund Balance	\$ 2,138,502.35	\$ 274,171.05	\$ 10.52	\$ -	\$ 4,732.19	\$ 438,830.02	\$ 2,856,246.13

* interest income to General Fund designated fund balance

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Budgeted	2002 Expended	2002 Encumbered	Unspent/ (Overspent)
Executive	\$ 114,513.00	\$ 112,873.94		\$ 1,639.06
Elections, Registrations, & Vital Stats	72,180.00	66,995.62	\$ 1,305.00	3,879.38
Financial Administration	176,506.00	174,421.71	300.00	1,784.29
Legal	10,000.00	14,211.18		(4,211.18)
Personnel Administration	83,439.00	78,387.03		5,051.97
Planning & Zoning	4,053.00	3,896.83		156.17
General Government Buildings	18,850.00	12,177.02		6,672.98
Cemeteries	1.00	164.00		(163.00)
Insurance	31,950.00	32,550.40		(600.40)
Advertising & Regional Association	5,676.00	5,675.59		0.41
Police Department	495,313.00	397,857.04		97,455.96
Ambulance Service	237,057.00	217,257.97		19,799.03
Fire Department	87,786.00	83,575.46		4,210.54
Building Inspection	30,644.00	24,939.16		5,704.84
Emergency Management	6,500.00	8,097.12		(1,597.12)
Highways Administration	112,351.00	112,716.03		(365.03)
Highways, Streets, & Bridges	388,551.00	369,767.93	15,028.63	3,754.44
Street Lighting	16,000.00	13,830.73		2,169.27
Care of Trees & Other HSB	27,000.00	26,746.43		253.57
Solid Waste Disposal	162,053.00	162,053.89		(0.89)
Pittsfield Aqueduct Hydrants	102,805.00	102,804.84		0.16
Animal Control	5,739.00	1,627.13		4,111.87
Welfare Administration	15,949.00	13,633.11		2,315.89
Welfare Direct Assistance	40,000.00	96,270.45		(56,270.45)
Intergovernmental Welfare Payments	3,266.00	3,266.00		-
Parks & Recreation	23,050.00	22,293.88		756.12
Library	52,000.00	52,000.00		-
Patriotic Purposes	4,500.00	4,625.00		(125.00)
Conservation Commission	1,500.00	250.00		1,250.00
Principal Long-Term Bonds	40,000.00	40,000.00		-
Interest Long-Term Bonds	14,320.00	14,320.00		-
TAN Interest	15,000.00	12,182.60		2,817.40
Previous Years' Encumbrances		30,228.15	5,228.72	(35,456.87)
Capital Outlay				
Land Purchase	75,000.00	25,000.00		50,000.00
Machinery, Vehicles, & Equipment	224,007.00	188,453.29		35,553.71
Buildings	2,700.00	2,675.00		25.00
Capital Reserve	99,500.00	99,500.00		-
Total General Fund	<u>\$ 2,799,759.00</u>	<u>\$ 2,627,324.53</u>	<u>\$ 21,862.35</u>	<u>\$ 150,572.12</u>
Waste Water Treatment Plant	<u>\$ 309,183.00</u>	<u>\$ 303,512.22</u>	<u>\$ -</u>	<u>\$ 5,670.78</u>
Total	<u>\$ 3,108,942.00</u>	<u>\$ 2,930,836.75</u>	<u>\$ 21,862.35</u>	<u>\$ 156,242.90</u>

COMPARATIVE STATEMENT OF ESTIMATED & ACTUAL REVENUES FOR THE YEAR ENDED DECEMBER 31, 2002

	Estimated Revenue	Actual Revenue	Over/(Under)
Property Taxes Committed & Received	\$ 5,505,184.00	\$ 4,822,991.00	\$ (682,193.00)
Land Use Taxes	28,013.00	39,459.60	11,446.60
Yield Taxes	13,252.00	13,252.08	0.08
Excavation Taxes	12.00	12.04	0.04
Interest & Penalties on Taxes	73,000.00	77,653.12	4,653.12
Overlay		(42,279.89)	(42,279.89)
UCC Filings & Certificates	900.00	1,738.00	838.00
Motor Vehicle Permit Fees	380,000.00	423,904.10	43,904.10
Motor Vehicle Permits (Decals)		11,445.00	11,445.00
Building Permit Fees	13,000.00	17,463.18	4,463.18
Housing Standards Agency Fees	8,000.00	8,355.00	355.00
Dog Licenses	2,800.00	2,900.00	100.00
Marriage Licenses	1,175.00	1,350.00	175.00
Vital Certificates	450.00	524.00	74.00
Other Licenses & Permits		65.00	65.00
Current Use Application Fees	50.00	86.76	36.76
Pistol Permits	450.00	650.00	200.00
Junk Yard Licenses	75.00	75.00	-
Federal Government - Amsler Property	50,000.00	-	(50,000.00)
State of New Hampshire - Shared Revenue	35,850.00	69,445.00	33,595.00
State of New Hampshire - Meals & Rooms	115,013.00	115,012.98	(0.02)
State of New Hampshire - Highway Block	90,388.00	90,388.26	0.26
State of New Hampshire - Water Pollution	39,893.00	39,893.00	-
State of New Hampshire - Other	1,350.00	1,342.21	(7.79)
BCEP Annual Payment	6,300.00	12,382.27	6,082.27
Town Offices		1,427.00	1,427.00
Police Department	25,000.00	22,638.59	(2,361.41)
Fire Department		4,516.02	4,516.02
Animal Control		200.00	200.00
Planning Board		7,377.00	7,377.00
Zoning Board		1,812.40	1,812.40
Welfare		1,372.50	1,372.50
Parks & Recreation	8,000.00	7,713.39	(286.61)
Parks & Recreation - Basketball		990.00	990.00
Sale of Town Property	7,650.00	7,646.33	(3.67)
Interest on Deposits	4,250.00	5,052.25	802.25
Court Fines & Restitution	1,500.00	164.57	(1,335.43)
Employees Benefits	1,500.00		(1,500.00)
Insurance	7,000.00	9,802.19	2,802.19
Rent of Town Property		1,000.00	1,000.00
Bad Checks		(2,453.66)	(2,453.66)
Other	16,630.00		(16,630.00)
Operating Transfers In	166,795.00	121,795.00	(45,000.00)
Total General Fund	\$ 6,603,480.00	\$ 5,899,161.29	\$ (704,318.71)
Waste Water Treatment Plant	\$ 309,183.00	\$ 393,334.97	\$ 84,151.97
Total	\$ 6,912,663.00	\$ 6,292,496.26	\$ (620,166.74)

COMPENSATION FOR 2002

Name	Department	Wages
Nicholas J. Abell	Fire Department	\$ 1,432.05
Rachel E. Adams	Lifeguard	1,650.03
Richard Anthony	Lifeguard	92.00
Harold B. Arey, IV	Fire Department	15,699.62
Steven R. Ayer	Fire Department	20.27
George M. Bachelder	Superintendent of Public Works	46,637.31
Eric V. Barbasso	Fire Department	22.53
Carmella Becker	Library	5,057.99
Kristen E. Belcher	Ambulance Attendant	21,587.45
Paula M. Belliveau	Library	3,290.37
Shane R. Bilodeau	Fire Department	279.49
Colleen A. Boyd	Office Assistant	8,823.98
Jeffrey M. Cain	Police Officer	52,423.51
Edward E. Canfield	Fire Department	171.93
Edward Cantara, Jr.	Highway Department	29,786.23
Frank T. Cassidy	Police Officer	28,424.83
Lindsay Catalano	Pool Attendant	1,218.00
Paul W. Colby	Building Inspector/Welfare Director	23,180.00
Matthew I. Cole	Ambulance Attendant	12,924.03
Wade R. Courtemanche	Police Officer	12,201.56
Leonard E. Deane, II	Fire Chief	2,730.16
James X. Dodge, Sr.	Ambulance Director	28,381.08
Peter L. Dorfman	Trustee of Trust Funds, Treasurer	1,493.52
Gary J. Doucette	Fire Department	307.10
Todd M. Drew	Fire Department	831.57
Henry K. FitzGerald, III	Building Inspector/Welfare Director	3,576.96
Leo W. Fraser, Jr.	Selectman	300.00
Laurie J. Gagnon	Fire Department	271.68
Steven A. Gibbs	WWTP Chief Operator	37,090.26
David M. Girard	Police Officer - Part Time	208.86
Philip R. Gordon	Highway Department	35,611.34
Donna Graeme	Fire Department	700.19
Carol L. Grainger	Library	2,077.70
Dean R. Grainger	Library	3,999.96
Linda J. Granfield	Fire Department	947.45
Jonathan M. Gray	Ambulance Attendant	6,312.20
Paul Gregoire	Custodian	733.50
Elizabeth A. Hast	Town Clerk/Tax Collector	36,817.39
Frederick T. Hast	Board of Selectmen, Chairman	1,050.00
Cindy M. Houle	Treasurer	1,864.32
Kassondra M. Keller	Lifeguard	1,691.26
Cheryl S.H. Keuenhoff	Fire Department	21.18
Dustan Keuenhoff	Fire Department	274.43
Joseph H. Keuenhoff	Fire Department	1,750.63
Robert C. Kitson	Police Officer	12,719.68
Susan J.M. Kostrzewski	Ambulance Attendant	12,180.44
Kristine Labounty	Fire Department	383.37
Shawn W. Lawrence	Fire Department	108.25
Jennifer A. Lebel	Ambulance Attendant	27,777.62
Daryl R. MacArthur	Police Officer	17,002.18
Jean V. Magnussen	Deputy Town Clerk/Office Assistant	14,015.52
Angela P. Mahoney	Office Assistant	21,874.94

COMPENSATION FOR 2002

Name	Department	Wages
Joseph L. Marcello	Police Officer	20,167.81
Cara M. Marston	Administrative Assistant	34,969.06
Frances Marston	Supervisor of Checklist	175.00
Roberta Maxfield	Supervisor of Checklist	175.00
Amie J. Meader	Lifeguard	1,628.00
Michael J. Meath	Police Officer	2,902.50
Cory R. Miller	Police Officer - Part Time	9,474.20
Arthur E. Morse	Moderator	150.00
Danny J. Mullen	Fire Department	364.93
Gary S. Mullen	Fire Department	67.58
Keith W. Nason	Ambulance Attendant	8,170.37
Philip D. O'Brien	Police Officer - Part Time	1,214.89
Frederick M. Okrent	Fire Department	135.65
Richard W. Patten	Police Dispatcher/Secretary	1,113.89
Glenn Porter	Highway Department	35,614.11
Fallon C. Reed	Ambulance Attendant ~ On Call	5,526.48
Mary E. Reed	Ambulance Attendant	7,887.98
Christopher W. Rock	Fire Department	173.45
Leslie A. Russell	Fire Department	12.71
Claire A. Saindon	Fire Department	278.06
Joshua R. Saucier	Fire Department	781.01
Daniel L. Schroth	Board of Selectmen	1,000.00
Richard L. Slager	WWTP Operator	9,249.50
Arthur St. Laurent	Police Officer	6,680.86
Pamela L. St. Laurent	Board of Selectmen/Custodian	888.45
Ella J. Stickney	Pool Director	1,710.00
Laura E. Stickney	Pool Attendant	1,670.25
Michael A. Stickney	Pool Attendant	1,518.00
Timothy Stickney	Fire Department	2,789.02
Wendi A. Stiles	Police Administrative Assistant/Dispatcher	13,898.32
June A. Tillotson-Norman	Fire/Planning Secretary	5,214.66
Donald F. Tyler	Fire Department	440.68
Ronald A. Vien	WWTP Superintendent	34,529.13
Joan T. Wadleigh	Library Director	17,368.00
Richard C. Walter, Jr.	Police Officer	28,506.95
Frederick W. Welch	Town Administrator	48,793.59
Arnold Wells	Supervisor of Checklist	175.00
Robert E. Wharem	Police Chief	54,117.32
Richard C. Wiltshire	Police Officer - Part Time	133.88
Brian W. Wittenberg	Highway Department	26,014.90
Michael S. Wolfe	Fire Department	766.83
Jeremy K. Yeaton	Fire Department	736.40

TOTAL COMPENSATION FOR 2002 \$ 927,212.34

SCHEDULE OF TOWN OWNED PROPERTY

Map	Lot	Location ~ Description	Valuation
R09	1A	Barnstead Town Line ~ Landlocked	\$ 9,100
R10	7	Greer Lane (Tax Deed)	25,000
R11	2	Greer Lane (Tax Deed)	33,800
R11	3	Greer Lane (Tax Deed)	33,500
R11	4	Greer Lane (Tax Deed)	37,100
R11	5	253 Clough Road (Tax Deed)	61,360
R11	8	Clough Road	30,100
R11	17	Shingle Mill Brook Road (Tax Deed)	23,050
R11	18	120 Shingle Mill Brook Road (Tax Deed)	21,110
R15	7A	Barnstead Road ~ White Dam Area	17,500
R15	9A	Suncook River near White Dam Area ~ Landlocked	1,570
R22	1B	Whites Pond	40,400
R22	15	Catamount Road ~ Landlocked ~ Sargent Town Forest	38,000
R24	8	Thompson Road (Tax Deed)	69,540
R26	8	Rocky Point Road (Tax Deed)	28,700
R26	12	Rocky Point Road (Tax Deed)	23,070
R26	13	Rocky Point Road (Tax Deed)	27,640
R26	14	Rocky Point Road (Tax Deed)	29,030
R26	16	Greer Lane (Tax Deed)	28,260
R26	17	Greer Lane (Tax Deed)	29,150
R28	3	Catamount Road ~ Landlocked ~Black Gum Forest	52,050
R30	1	Catamount Road	55,640
R30	1A	Catamount Road (Tax Deed)	89,240
R32	14	127 So. Main Street ~ Wastewater Treatment Plant	1,623,620
R32	17A	So. Main Street ~ Pump Station	13,580
R37	5	Loudon Road	70,120
R37	6B	Chichester Town Line (Tax Deed)	2,900
R38	9A	Ingalls Road (Tax Deed)	5,000
R41	8	Dowboro Road (Pit)	22,000
R41	10A	Dowboro Road	48,440
R43	4	Governors Road (Tax Deed)	3,200
R44	4	Catamount Road ~ Knowlton's Corner Triangle	25,200
R44	7	Tan Road ~ Pest House Lot	46,600
R44	8	Tan Road ~ Pest House Lot	25,700
R47	5	Tan Road (Tax Deed)	19,680
R48	6	Tan Road	23,000
R50	8	Webster Mills Road	9,100
U01	4A	7 Barnstead Road ~ Pump Station	20,580
U02	18	36 Clark Street ~ Highway Garage	181,750
U02	29	33 Catamount Road ~ Fire Station	394,760
U02	38	35 Clark Street ~ Forrest B. Argue Recreation Area	129,700
U02	61A	So. Main Street ~ East Side of French's Common	14,900
U02	66	So. Main Street ~ French's Common	14,780
U02	67	So. Main Street ~ West Side of French's Common	7,980
U03	31	85 Main Street ~ Town Hall	632,230
U03	38	59 Main Street ~ Police Station	338,540
U03	43	41 Main Street ~ Carpenter Memorial Library	154,100
U03	59	Joy Street ~ Town Hall Lot, back hill	30,600
U03	65	47 Joy Street ~ Pump Station	53,600
U03	93	46 Main Street ~ Dustin's Park	40,680
U05	14	14 Main Street ~ Washington House Lot (Tax Deed)	30,080
Total Valuation of Town Owned Property			<u>\$ 4,786,330</u>

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Budget	2002 Expended	2002 Encumbered	Unspent/ (Overspent)
EXECUTIVE OFFICE				
Selectmen Salaries	\$ 3,200.00	\$ 2,600.00		\$ 600.00
Town Administrator	47,900.00	48,793.59		(893.59)
Office Assistant	22,239.00	21,642.94		596.06
Health Insurance	17,500.00	17,346.97		153.03
Life Insurance	90.00	90.00		-
Retirement	2,942.00	2,916.07		25.93
Telephone	4,022.00	4,103.54		(81.54)
Tax Map Maintenance	750.00	725.00		25.00
Equipment Maintenance	200.00	838.30		(638.30)
Printing & Advertising	2,000.00	1,351.09		648.91
Town Report	4,000.00	2,519.95		1,480.05
Dues & Subscriptions	800.00	1,636.39		(836.39)
Office Supplies	2,000.00	1,684.67		315.33
Copier Lease & Maintenance	5,580.00	5,601.27		(21.27)
Miscellaneous	100.00			100.00
Drug & Alcohol Testing	300.00	165.00		135.00
Conferences	400.00	463.84		(63.84)
New Equipment	340.00	89.32		250.68
Moderator's Salary	150.00	150.00		-
Revitalization Committee		156.00		(156.00)
	<u>114,513.00</u>	<u>112,873.94</u>	<u>-</u>	<u>1,639.06</u>
ELECTIONS & REGISTRATIONS				
Office Assistant	22,239.00	21,926.17		312.83
Town Clerk	15,920.00	17,134.91		(1,214.91)
Health Insurance	13,050.00	10,089.46		2,960.54
Life Insurance	45.00	41.25		3.75
Retirement	950.00	945.55		4.45
Information Systems - Town Clerk	4,800.00	3,151.86	\$ 1,305.00	343.14
Microfilm	1.00			1.00
Records Preservation	6,000.00	5,683.00		317.00
Printing & Advertising	300.00	393.97		(93.97)
Dues & Subscriptions	400.00	201.00		199.00
Office Supplies	2,000.00	1,300.57		699.43
Postage	2,000.00	1,653.00		347.00
Conferences	400.00	582.28		(182.28)
Supervisors' Salary	525.00	525.00		-
Ballot Clerks	500.00	320.00		180.00
Meals	550.00	525.00		25.00
Printing & Advertising	500.00	440.62		59.38
Ballots & Supplies	2,000.00	2,081.98		(81.98)
	<u>72,180.00</u>	<u>66,995.62</u>	<u>1,305.00</u>	<u>3,879.38</u>

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Budget	2002 Expended	2002 Encumbered	Unspent/ (Overspent)
FINANCIAL ADMINISTRATION				
Administrative Assistant	31,827.00	32,421.35		(594.35)
Health Insurance	2,500.00	2,547.71		(47.71)
Life Insurance	45.00	45.00		-
Retirement	1,350.00	1,447.76		(97.76)
Equipment Maintenance	500.00	354.25		145.75
Printing & Advertising	200.00	183.50		16.50
Dues & Subscriptions	200.00	94.80		105.20
Office Supplies	2,500.00	2,455.90		44.10
Postage	2,000.00	1,596.83		403.17
Miscellaneous	200.00			200.00
Auditing Services	8,200.00	9,000.00		(800.00)
New Construction Appraisals	4,500.00	4,820.00		(320.00)
Reappraisal of Property	81,605.00	80,833.09		771.91
Defend BTLA Appeals	1,000.00			1,000.00
Tax Collector	15,920.00	17,134.77		(1,214.77)
Health Insurance	1,250.00	1,250.00		-
Printing & Advertising	1,000.00	328.06		671.94
Dues & Subscriptions	100.00	87.95		12.05
Registry Fees	1,700.00	2,533.46		(833.46)
Lien Title Search	3,000.00	1,705.00		1,295.00
Office Supplies	200.00	81.54		118.46
Postage	5,500.00	4,478.00		1,022.00
Conferences	400.00	30.00		370.00
New Equipment	50.00	30.16		19.84
Treasurer's Salary	1,865.00	1,864.32		0.68
Information Systems - Tax Collector	2,650.00	2,126.32	300.00	223.68
Information Systems - Accounting	4,450.00	5,448.25		(998.25)
Trustee of Trust Fund Salary	1,494.00	1,493.52		0.48
New Equipment	300.00	30.17		269.83
	176,506.00	174,421.71	300.00	1,784.29
LEGAL EXPENSE				
Legal Services	10,000.00	14,211.18	-	(4,211.18)
PERSONNEL ADMINISTRATION				
Medicomp III/Cobra	4,800.00	2,454.37		2,345.63
Flex Plan Administration	21,000.00	18,819.76		2,180.24
FICA	36,000.00	35,103.47		896.53
Medicare	13,139.00	11,512.00		1,627.00
Unemployment Compensation	1,000.00	35.95		964.05
Workers Compensation	7,500.00	10,461.48		(2,961.48)
	83,439.00	78,387.03	-	5,051.97

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Budget	2002 Expended	2002 Encumbered	Unspent/ (Overspent)
PLANNING				
Secretary's Salary	1,403.00	1,004.00		399.00
Flood Environmental Inspector	100.00			100.00
Legal	200.00	643.00		(443.00)
Master Plan Implementation	200.00			200.00
Printing & Advertising	600.00	991.25		(391.25)
Supplies	100.00	93.79		6.21
Postage	600.00	500.00		100.00
Training & Travel	200.00	36.00		164.00
	<u>3,403.00</u>	<u>3,268.04</u>	<u>-</u>	<u>134.96</u>
ZONING				
Secretary's Salary	200.00			200.00
Printing & Advertising	200.00	381.20		(181.20)
Supplies	50.00	97.59		(47.59)
Postage	200.00	150.00		50.00
	<u>650.00</u>	<u>628.79</u>	<u>-</u>	<u>21.21</u>
GENERAL GOVERNMENT BUILDINGS				
Custodian Part-Time	2,000.00			2,000.00
Electricity	3,000.00	2,707.47		292.53
Heat & Oil	4,000.00	2,690.77		1,309.23
Water Charges	300.00	171.84		128.16
Trash Removal	1,000.00	720.19		279.81
Repairs & Maintenance	1,850.00	1,045.57		804.43
Supplies	500.00	440.53		59.47
New Equipment	1,000.00	659.99		340.01
Fire Station	1,800.00	1,528.27		271.73
Highway Garage	750.00	481.45		268.55
Library	750.00	168.00		582.00
Police Station	1,500.00	1,462.94		37.06
Town Clock	400.00	100.00		300.00
	<u>18,850.00</u>	<u>12,177.02</u>	<u>-</u>	<u>6,672.98</u>
CEMETERIES				
Equipment	1.00	164.00		(163.00)
INSURANCE				
Insurance Coverage	31,950.00	32,550.40		(600.40)
ADVERTISING & REGIONAL ASSOCIATION				
NHMA Dues	1,942.00	1,941.59		0.41
Central NH Regional Plan Commission Dues	3,734.00	3,734.00		-
	<u>5,676.00</u>	<u>5,675.59</u>	<u>-</u>	<u>0.41</u>
POLICE DEPARTMENT				
Police Chief	46,680.00	50,962.19		(4,282.19)
Administrative Assistant	22,277.00	13,103.74		9,173.26

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Budget	2002 Expended	2002 Encumbered	Unspent/ (Overspent)
Custodian Part-Time	2,000.00	1,371.95		628.05
Health Insurance	50,388.00	32,896.82		17,491.18
Life Insurance	360.00	266.25		93.75
Retirement	15,100.00	12,852.93		2,247.07
Uniforms	4,000.00	9,365.21		(5,365.21)
Telephone	5,200.00	7,113.40		(1,913.40)
Dispatch Service	29,178.00	29,178.00		-
Electricity	4,147.00	4,065.22		81.78
Heating Oil & Maintenance	6,000.00	2,874.11		3,125.89
Water Charges	360.00	510.60		(150.60)
Trash Removal	840.00	882.58		(42.58)
Cruiser Maintenance	5,000.00	8,064.11		(3,064.11)
Radio Equipment Maintenance	1,500.00	859.07		640.93
Hiring Expenses	750.00	1,533.05		(783.05)
Postage	400.00	300.00		100.00
Gasoline & Oil	7,500.00	4,174.83		3,325.17
Supplies & Equipment	9,000.00	11,159.27		(2,159.27)
New Equipment	3,500.00	5,639.53		(2,139.53)
Sergeant	32,850.00	35,984.91		(3,134.91)
Sergeant	30,677.00	18,057.39		12,619.61
Patrolman	29,993.00	29,758.74		234.26
Patrolman	29,993.00	9,210.60		20,782.40
Patrolman	29,993.00	11,785.33		18,207.67
Patrolman	29,993.00	26,169.54		3,823.46
Part-Time Patrolmen	20,884.00	14,150.99		6,733.01
Part-Time Prosecutor	3,000.00	3,000.00		-
Overtime/Holiday/On Call	40,000.00	38,126.94		1,873.06
D.A.R.E.	1,000.00	803.60		196.40
Training Compensation	2,750.00	2,137.64		612.36
	465,313.00	386,358.54	-	78,954.46
Grant Detail	5,000.00	1,079.00		3,921.00
Detail Receipts	25,000.00	10,419.50		14,580.50
TOTAL POLICE DEPARTMENT	495,313.00	397,857.04	-	97,455.96
AMBULANCE SERVICE				
Full Time EMT Director	26,780.00	27,580.00		(800.00)
Full Time EMT's	108,347.00	98,824.85		9,522.15
Overtime	6,500.00	10,109.84		(3,609.84)
Health Insurance	48,471.00	36,403.35		12,067.65
Life Insurance	270.00	228.75		41.25
Retirement	5,864.00	5,773.89		90.11
Uniforms	1,200.00	1,385.15		(185.15)
Protective Gear	1,400.00	1,507.32		(107.32)
Telephone	900.00	1,109.11		(209.11)
Repairs & Maintenance	2,000.00	3,563.79		(1,563.79)

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Budget	2002 Expended	2002 Encumbered	Unspent/ (Overspent)
Office Supplies	250.00	353.90		(103.90)
Vehicle Fuel	1,750.00	1,336.01		413.99
Health Maintenance	325.00	651.95		(326.95)
Staff Support	1,500.00	631.30		868.70
Vac/Sick/Holidays	15,000.00	13,879.11		1,120.89
Collection Costs	9,000.00	4,674.62		4,325.38
Training	3,000.00	4,031.30		(1,031.30)
Medical Supplies	4,500.00	5,213.73		(713.73)
	<u>237,057.00</u>	<u>217,257.97</u>	<u>-</u>	<u>19,799.03</u>
FIRE DEPARTMENT				
Officer's Compensation	8,636.00	8,635.51		0.49
Telephone	1,850.00	1,695.01		154.99
Electricity	3,200.00	3,327.35		(127.35)
Heating Oil & Maintenance	3,150.00	2,848.59		301.41
Building Maintenance	925.00	695.00		230.00
Cleaning & Office Supplies	1,800.00	1,753.16		46.84
Firewards	200.00	115.82		84.18
Repairs to Equipment	1,600.00	1,457.28		142.72
Gasoline	450.00	329.15		120.85
Diesel Fuel	900.00	911.30		(11.30)
Repairs - Apparatus	8,250.00	7,742.58		507.42
New Equipment	7,000.00	6,814.00		186.00
Fire Prevention	550.00	550.00		-
Health Maintenance	500.00	162.20		337.80
Part-Time Secretary	4,585.00	4,442.66		142.34
Firefighter's Clothing	5,000.00	4,302.47		697.53
Firefighter's Reimbursement	9,240.00	9,084.82		155.18
Life Safety/NFPA Codes & Dues	2,100.00	2,068.74		31.26
Fire Training	3,000.00	2,990.57		9.43
Dispatch Services	14,550.00	14,550.00		-
Dry Hydrant Maintenance	500.00			500.00
Radio Repair	1,400.00	1,304.03		95.97
Fire Alarm Maintenance	1,350.00	1,320.00		30.00
Fire SCBA Maintenance	2,000.00	1,966.71		33.29
Fire Suppression & Supplies	1,000.00	839.25		160.75
Medical Supplies & Oxygen	1,250.00	841.59		408.41
Training - EMS	2,800.00	2,827.67		(27.67)
	<u>87,786.00</u>	<u>83,575.46</u>	<u>-</u>	<u>4,210.54</u>
BUILDING INSPECTION				
Building Inspector's Salary	15,469.00	13,437.96		2,031.04
Training/Conference	250.00	17.74		232.26
Health Insurance	11,800.00	8,782.76		3,017.24
Life Insurance	45.00	33.75		11.25
Retirement	1,300.00	1,107.73		192.27
Telephone	180.00	138.63		41.37

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Budget	2002 Expended	2002 Encumbered	Unspent/ (Overspent)
Code Books	150.00	9.90		140.10
Dues & Memberships	350.00	184.37		165.63
Office Expenses	100.00	159.48		(59.48)
Postage	100.00	100.00		-
Mileage	900.00	966.84		(66.84)
	<u>30,644.00</u>	<u>24,939.16</u>	<u>-</u>	<u>5,704.84</u>
EMERGENCY MANAGEMENT				
Emergency Management	5,000.00	4,152.00		848.00
Forest Fire Suppression	1,000.00	3,351.86		(2,351.86)
Forest Fire New Equipment/Training	500.00	593.26		(93.26)
	<u>6,500.00</u>	<u>8,097.12</u>	<u>-</u>	<u>(1,597.12)</u>
HIGHWAYS & STREETS				
Administration				
Supt. of Public Works' Salary	44,305.00	46,160.54		(1,855.54)
Employee Safety Training	1,000.00	450.00		550.00
Health Insurance	52,800.00	52,557.01		242.99
Life Insurance	225.00	225.00		-
Retirement	7,519.00	7,189.71		329.29
Uniforms	2,002.00	2,114.61		(112.61)
Telephone	600.00	839.21		(239.21)
Electricity	1,900.00	1,789.30		110.70
Fuel Oil	2,000.00	1,390.65		609.35
Subtotal Administration	<u>112,351.00</u>	<u>112,716.03</u>	<u>-</u>	<u>(365.03)</u>
Highways, Streets, & Bridges				
Paving/Reconstruction	90,388.00		15,028.63	75,359.37
Outside Services		43,351.52		(43,351.52)
Sand/Gravel		32,007.85		(32,007.85)
Cleaning & Maintenance				
Labor	133,473.00	125,795.52		7,677.48
Outside Services	1,800.00	1,492.50		307.50
Repairs	750.00	733.04		16.96
Equipment Rental	4,000.00	4,000.00		-
Supplies	3,700.00	3,641.85		58.15
Sand/Gravel	30,000.00	31,306.95		(1,306.95)
Cold/Hot Top	2,500.00	2,500.00		-
Culverts	1,500.00	1,500.00		-
Signs/Miscellaneous	500.00	500.00		-
Line Striping	3,000.00	4,900.50		(1,900.50)
Gasoline	250.00			250.00
Diesel Fuel	11,000.00	6,939.61		4,060.39
Lubricants/Kerosene	500.00	1,392.38		(892.38)
One-Ton Truck	750.00	4,910.79		(4,160.79)
Grader	1,500.00	548.81		951.19
Backhoe	500.00	2,064.74		(1,564.74)

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Budget	2002 Expended	2002 Encumbered	Unspent/ (Overspent)
Sanders	500.00	411.36		88.64
Loader	500.00	1,209.30		(709.30)
Sidewalk Plow	500.00	1,093.49		(593.49)
Snow Plow	3,100.00	3,266.04		(166.04)
York Rake	50.00			50.00
Power Saws	150.00	54.00		96.00
Mower	1,000.00	1,567.96		(567.96)
Sweeper	100.00			100.00
L-8000 Dump Truck (93)	1,000.00	973.18		26.82
N850 Dump Truck (97)	750.00	826.60		(76.60)
L-7501 Dump Truck (99)	500.00	2,107.62		(1,607.62)
Chipper	100.00	45.51		54.49
Magnesium Chloride	10,750.00	11,333.70		(583.70)
Miscellaneous	450.00	29.37		420.63
Storm Sewer Maintenance	6,000.00			6,000.00
Equipment Material		3,913.50		(3,913.50)
Sidewalk Maintenance				
Snow/Ice Removal	4,000.00			4,000.00
Equipment Rental		720.00		(720.00)
Salt	17,500.00	19,402.24		(1,902.24)
Road Reclaim	30,000.00	30,000.00		-
Emergency Lanes	1,000.00	988.00		12.00
Concord Hill Road Overlay	24,240.00	24,240.00		-
Dustin Park Maintenance	250.00			250.00
Subtotal Highways, Streets, & Bridges	388,551.00	369,767.93	15,028.63	3,754.44
Street Lighting Electricity	16,000.00	13,830.73		2,169.27
Care of Trees & Other HSB				
Care of Trees	1,000.00			1,000.00
Care of Trees Equipment		207.43		(207.43)
Care of Trees Service		539.00		(539.00)
Asphalt Road Sealing	26,000.00	26,000.00		-
Subtotal Care of Trees & Other HSB	27,000.00	26,746.43	-	253.57
TOTAL HIGHWAYS & STREETS	543,902.00	523,061.12	15,028.63	5,812.25
SOLID WASTE DISPOSAL				
Solid Waste Disposal - BCEP	162,053.00	162,053.89		(0.89)
PITTSFIELD AQUEDUCT HYDRANTS				
Pittsfield Aqueduct Hydrants	102,805.00	102,804.84		0.16
ANIMAL CONTROL				
Animal Control Officer's Salary	3,739.00	1,110.00		2,629.00
Supplies	600.00	357.13		242.87
NH Humane Society	1,400.00	160.00		1,240.00
	5,739.00	1,627.13	-	4,111.87
WELFARE DEPARTMENT				

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Budget	2002 Expended	2002 Encumbered	Unspent/ (Overspent)
Administration				
Director's Salary	15,469.00	13,319.00		2,150.00
Telephone	180.00	86.16		93.84
Supplies	150.00	206.77		(56.77)
Professional Development	100.00			100.00
Mileage	50.00	21.18		28.82
Subtotal Administration	15,949.00	13,633.11	-	2,315.89
DIRECT ASSISTANCE				
General Assistance	40,000.00	96,270.45		(56,270.45)
INTERGOVERNMENTAL WELFARE PAYMENTS				
Community Action Program	3,266.00	3,266.00		-
TOTAL WELFARE DEPARTMENT	59,215.00	113,169.56	-	(53,954.56)
PARKS & RECREATION				
Dustin Park Electricity	600.00	306.10		293.90
Programs	4,250.00	4,670.97		(420.97)
Compensation - Pool Attendants	11,800.00	11,177.54		622.46
Telephone	350.00	369.55		(19.55)
Red Cross Fee	750.00	745.00		5.00
Rec Area Electricity	200.00	277.28		(77.28)
Water Charges		92.63		(92.63)
Concessions	2,100.00	1,964.35		135.65
Supplies	1,000.00	877.89		122.11
Repairs	1,000.00	618.92		381.08
Basketball Program	1,000.00	1,193.65		(193.65)
	23,050.00	22,293.88	-	756.12
LIBRARY				
Carpenter Memorial Library	52,000.00	52,000.00		-
PATRIOTIC PURPOSES				
Memorial Day	1,000.00	1,125.00		(125.00)
Old Home Day Parade	3,500.00	3,500.00		-
	4,500.00	4,625.00	-	(125.00)
CONSERVATION COMMISSION				
Membership	300.00	250.00		50.00
Matching Grant	1,200.00			1,200.00
	1,500.00	250.00	-	1,250.00
PRINCIPAL - LONG TERM BONDS				
Principal - WWTP Bond	40,000.00	40,000.00		-
INTEREST - LONG TERM BONDS				
Interest - WWTP Bond	14,320.00	14,320.00		-
INTEREST - TAX ANTICIPATION NOTES				
Interest - Tax Anticipation Notes	15,000.00	12,182.60		2,817.40

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Budget	2002 Expended	2002 Encumbered	Unspent/ (Overspent)
ENCUMBRANCES				
1999 Encumbrance-Town Hall Repair		8,732.50	5,228.72	(13,961.22)
2001 Encumbrance-4220		2,062.00		(2,062.00)
2001 Encumbrance-4191		1,000.00		(1,000.00)
2001 Encumbrance-4312		18,433.65		(18,433.65)
		<u>30,228.15</u>	<u>5,228.72</u>	<u>(35,456.87)</u>
CAPITAL OUTLAY				
Land Purchase				
Land Purchase - Belcastro	25,000.00	25,000.00		-
Land Purchase - Amsler	<u>50,000.00</u>			<u>50,000.00</u>
	75,000.00	25,000.00	-	50,000.00
Machinery, Vehicles, & Equipment				
Police Cruiser	24,020.00	24,019.09		0.91
Highway Dump Truck	16,312.00	16,311.15		0.85
Ambulance	50,000.00	24,570.32		25,429.68
Highway Loader	116,795.00	106,795.00		10,000.00
Police Dept. Telephone System	8,000.00	7,893.73		106.27
Police Dept. Portable Radios	<u>8,880.00</u>	<u>8,864.00</u>		<u>16.00</u>
	224,007.00	188,453.29	-	35,553.71
Buildings				
Library Repairs	<u>2,700.00</u>	<u>2,675.00</u>		<u>25.00</u>
Total Capital Outlay	301,707.00	216,128.29	-	85,578.71
CAPITAL RESERVE				
Parks & Recreation	3,500.00	3,500.00		-
Highway Small Truck	10,000.00	10,000.00		-
Highway Loader	15,000.00	15,000.00		-
Fire & Rescue Apparatus	20,000.00	20,000.00		-
Fire Alarm System	6,000.00	6,000.00		-
Dump Trucks	20,000.00	20,000.00		-
Grader	15,000.00	15,000.00		-
Backhoe	<u>10,000.00</u>	<u>10,000.00</u>		<u>-</u>
	99,500.00	99,500.00	-	-
TOTAL GENERAL FUND	<u>\$ 2,799,759.00</u>	<u>\$ 2,627,324.53</u>	<u>\$ 21,862.35</u>	<u>\$ 150,572.12</u>
WASTEWATER TREATMENT PLANT				
Operating Budget				
Superintendent	\$ 33,958.00	\$ 34,529.13		\$ (571.13)
Chief Operator	35,433.00	37,090.26		(1,657.26)
Part-Time Operator	18,211.00	10,957.33		7,253.67
Committee	100.00			100.00
Health Insurance	23,600.00	14,672.42		8,927.58
Life Insurance	100.00	56.25		43.75

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Budget	2002 Expended	2002 Encumbered	Unspent/ (Overspent)
Employee Benefits FICA	6,702.00	6,317.12		384.88
Retirement	3,200.00	1,918.45		1,281.55
Workman's Compensation Insurance	3,500.00	3,500.00		-
Engineering Study	5,000.00			5,000.00
Test/Cal	10,000.00	10,718.65		(718.65)
Treatment Plant				
Telephone	1,100.00	1,783.10		(683.10)
Electricity	50,000.00	51,480.92		(1,480.92)
Fuel Oil	2,000.00	1,997.47		2.53
Automotive	500.00	115.03		384.97
Ground Maintenance & Repair	4,000.00	4,012.81		(12.81)
Insurance Coverage	2,000.00	2,000.00		-
Vehicle Insurance	1,350.00	1,350.00		-
Parts & Supplies	7,000.00	7,126.58		(126.58)
User Charge Billing Postage	750.00	664.48		85.52
Gasoline & Oil	500.00	451.70		48.30
Lab Chemicals	3,000.00	4,235.26		(1,235.26)
Lab Equipment	7,000.00	8,166.59		(1,166.59)
Health & Safety	2,000.00	1,649.80		350.20
Training	500.00	605.00		(105.00)
Plant Maintenance	1,000.00	2,509.65		(1,509.65)
Lagoon Maintenance	1,000.00	917.92		82.08
Collection System Maintenance	4,000.00	3,907.75		92.25
Joy Street				
Telephone	400.00	371.68		28.32
Electricity	5,000.00	4,763.07		236.93
Maintenance	500.00	953.56		(453.56)
Collection System Maintenance				
Major Repairs & Equipment	6,000.00	6,542.27		(542.27)
Equipment Rental	1,000.00	375.00		625.00
Outside Services	5,330.00	4,400.00		930.00
Carroll Street				
Telephone	450.00	373.61		76.39
Electricity	3,000.00	2,225.73		774.27
Maintenance	500.00	743.27		(243.27)
South Main Street				
Telephone	400.00	358.93		41.07
Electricity	900.00	709.26		190.74
Maintenance	500.00	342.61		157.39
Route 107				
Telephone	400.00	371.58		28.42
Electricity	500.00	435.64		64.36
Maintenance	500.00			500.00
Upper Winant Road				
Telephone	500.00	372.12		127.88

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Budget	2002 Expended	2002 Encumbered	Unspent/ (Overspent)
Electricity	200.00	126.58		73.42
Maintenance	500.00			500.00
Lower Winant Road				
Telephone	350.00	331.48		18.52
Electricity	700.00	670.22		29.78
Maintenance	500.00			500.00
Baldwin Lane				
Telephone	400.00	358.93		41.07
Electricity	150.00	204.72		(54.72)
Maintenance	500.00	250.79		249.21
Sewer Fund 15% of Budget	38,499.00	51,700.00		(13,201.00)
Subtotal Operating Budget	295,183.00	289,714.72	-	5,468.28
Land Purchase - Belcastro	14,000.00	13,797.50		202.50
Total Waste Water Treatment Plant	<u>\$ 309,183.00</u>	<u>\$ 303,512.22</u>	<u>\$ -</u>	<u>\$ 5,670.78</u>
TOTAL EXPENDITURES	<u>\$ 3,108,942.00</u>	<u>\$ 2,930,836.75</u>	<u>\$ 21,862.35</u>	<u>\$ 156,242.90</u>

STATEMENT OF BONDED DEBT

	Maturity	Principal	Interest
NH Municipal Bond Bank			
Wastewater Treatment Facility	2003	40,000	11,960
	2004	40,000	9,580
	2005	40,000	7,200
	2006	40,000	4,800
	2007	40,000	2,400
Total Debt		<u>\$ 200,000</u>	<u>\$ 35,940</u>

DETAILED STATEMENT OF ESTIMATED & ACTUAL REVENUES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Estimated Revenue	2002 Actual Revenue	Over/(Under)
TAXES			
2002 Property Taxes Committed & Collected	\$ 5,505,184.00	\$ 4,822,991.00	\$ (682,193.00)
Land Use Taxes	28,013.00	39,459.60	11,446.60
Yield Taxes	13,252.00	13,252.08	0.08
Excavation Taxes	12.00	12.04	0.04
Interest & Penalties on Taxes	73,000.00	77,653.12	4,653.12
	<u>5,619,461.00</u>	<u>4,953,367.84</u>	<u>(666,093.16)</u>
OVERLAY - ABATEMENTS & REFUNDS			
Property Tax Abatements & Refunds		(39,142.48)	(39,142.48)
Tax Lien Abatements & Refunds		(872.77)	(872.77)
Resident Tax Abatements & Refunds		(26.64)	(26.64)
Land Use Tax Abatements & Refunds		(2,238.00)	(880.60)
		<u>(42,279.89)</u>	<u>(40,922.49)</u>
LICENSES, PERMITS, & FEES			
UCC Filings & Certificates	900.00	1,738.00	838.00
Motor Vehicle Permit Fees	380,000.00	423,904.10	43,904.10
Motor Vehicle Permits (Decals)		11,445.00	11,445.00
Building Permit Fees	13,000.00	17,463.18	4,463.18
Housing Standards Agency Fees	8,000.00	8,355.00	355.00
Dog Licenses	2,800.00	2,900.00	100.00
Marriage Licenses	1,175.00	1,350.00	175.00
Vital Certificates	450.00	524.00	74.00
Other Licenses & Permits		65.00	65.00
Current Use Application Fees	50.00	86.76	36.76
Pistol Permits	450.00	650.00	200.00
Junk Yard Licenses	75.00	75.00	75.00
	<u>406,900.00</u>	<u>468,556.04</u>	<u>61,731.04</u>
FROM FEDERAL & STATE			
From Federal Government ~ Amsler Property	50,000.00		(50,000.00)
State of NH - Shared Revenue	35,850.00	69,445.00	33,595.00
State of NH - Meals & Rooms	115,013.00	115,012.98	(0.02)
State of NH - Highway Block Grant	90,388.00	90,388.26	0.26
State of NH - State Aid Grant	39,893.00	39,893.00	-
State of NH - Other State Receipts	1,350.00	1,342.21	(7.79)
BCEP Annual Payment	6,300.00	12,382.27	6,082.27
	<u>338,794.00</u>	<u>328,463.72</u>	<u>(10,330.28)</u>
CHARGES FOR SERVICES			
Town Offices		1,427.00	1,427.00
Police Department	25,000.00	22,638.59	(2,361.41)
Fire Department		1,855.00	1,855.00

DETAILED STATEMENT OF ESTIMATED & ACTUAL REVENUES FOR THE YEAR ENDED DECEMBER 31, 2002

	2002 Estimated Revenue	2002 Actual Revenue	Over/(Under)
Forest Fire Reimbursement		2,661.02	2,661.02
Animal Control		200.00	200.00
Planning Board		7,377.00	7,377.00
Zoning Board		1,812.40	1,812.40
Welfare		1,372.50	1,372.50
Parks & Recreation	8,000.00	7,713.39	(286.61)
Parks & Recreation - Basketball		990.00	930.00
	<u>33,000.00</u>	<u>48,046.90</u>	<u>14,986.90</u>
MISCELLANEOUS REVENUES			
Sale of Town Property	7,650.00	7,646.33	(3.67)
Interest on Deposits	4,250.00	5,052.25	802.25
Rent of Town Property		1,000.00	1,000.00
Court Fines & Restitution	1,500.00	164.57	(1,335.43)
Employees Benefits	1,500.00		(1,500.00)
Withdraw Reval Reserve	16,630.00		(16,630.00)
Insurance	7,000.00	7,348.53	348.53
	<u>38,530.00</u>	<u>21,211.68</u>	<u>(17,318.32)</u>
INTERFUND OPERATING TRANSFERS IN			
Transfer In - Ambulance	50,000.00	15,000.00	(35,000.00)
Capital Reserve - Loader	116,795.00	106,795.00	(10,000.00)
	<u>166,795.00</u>	<u>121,795.00</u>	<u>(45,000.00)</u>
TOTAL GENERAL FUND	<u>\$ 6,603,480.00</u>	<u>\$ 5,899,161.29</u>	<u>\$ (702,946.31)</u>
WASTE WATER TREATMENT PLANT	<u>\$ 309,183.00</u>		<u>\$ (309,183.00)</u>
Income from Sewer User Fees		\$ 372,687.89	372,687.89
Interest on Delinquent Sewer User Fees		2,426.09	2,426.09
Overlay - Sewer User Abatements		(57.43)	(57.43)
Sewer Hookup Fees		12,500.00	12,500.00
Dumping Fees		2,150.00	2,150.00
Interest on Deposits		3,628.42	3,628.42
TOTAL WASTE WATER TREATMENT PLANT	<u>\$ 309,183.00</u>	<u>\$ 393,334.97</u>	<u>\$ 84,151.97</u>
TOTAL REVENUES	<u>\$ 6,912,663.00</u>	<u>\$ 6,292,496.26</u>	<u>\$ (618,794.34)</u>

SUMMARY INVENTORY OF VALUATION

VALUE OF LAND ONLY	ACRES	ASSESSED VALUE
Current Use (At Current Use Values)	9,857	1,268,116
Residential	3,643	63,314,940
Commercial	195	4,660,090
TOTAL OF TAXABLE LAND	13,695	69,243,146
VALUE OF BUILDINGS ONLY		
Residential		96,261,280
Manufactured Housing		3,976,220
Commercial/Industrial		23,409,110
TOTAL OF TAXABLE BUILDINGS		123,646,610
PUBLIC WATER UTILITY		2,617,000
PUBLIC ELECTRIC UTILITIES		2,557,511
VALUATION BEFORE EXEMPTIONS		198,064,267
Certain Disabled Veterans		5,600
Blind Exemptions		60,000
Elderly Exemptions		511,560
TOTAL DOLLAR AMOUNT OF EXEMPTIONS		577,160
NET VALUATION ON WHICH TAX RATE IS COMPUTED FOR MUNICIPAL, COUNTY & LOCAL EDUCATION TAX		197,487,107
Less Public Utilities		5,174,511
NET VALUATION W/O UTILITIES ON WHICH TAX RATE IS COMPUTED FOR STATE EDUCATION TAX		192,312,596
TAX CREDITS		
Totally & Permanently Disabled Veterans, Spouses & Widows		5,600
Other War Service Credits		19,500

TAX RATE INFORMATION

INVENTORY OF VALUATION	1998	1999	2000	2001	2002
Land-Improved & Unimproved	23,641,748	23,443,307	23,788,510	23,443,961	69,243,146
Buildings	75,074,350	75,979,050	77,900,225	80,017,050	123,646,610
Public Water Utility (Private)	696,800	1,427,297	1,416,700	1,429,496	2,617,000
Public Electric Utilities (Private)	2,224,243	2,504,103	2,401,917	2,079,195	2,557,511
Total Valuation Before Exemptions	101,637,141	103,353,757	105,507,352	106,969,702	198,064,267
Less Disabled Veteran/Elderly/Blind Exemptions	(390,000)	(401,900)	(465,000)	(570,800)	(577,160)
Net Valuation for Town, County, & Local Education Tax	101,247,141	102,951,857	105,042,352	106,398,902	197,487,107 (1)
Less Public Utilities		(3,931,400)	(3,818,617)	(3,508,691)	(5,174,511)
Net Valuation without Utilities for State Education Tax	101,247,141	99,020,457	101,223,735	102,890,211	192,312,596 (2)

TAX RATE INFORMATION	1998	1999	2000	2001	2002
Net Town Appropriation	1,053,383	1,219,616	1,274,916	1,330,332	1,612,463
Net School Appropriation	2,813,638	1,720,554	2,043,683	2,154,410	2,696,589
State Education Taxes		726,165	726,165	785,363	758,445
County Tax Assessment	231,202	234,310	265,480	318,514	350,096
War Service Credits	25,400	25,800	29,300	24,200	25,100
Overlay	39,167	40,360	40,149	64,499	90,466
Less: Shared Revenue	(27,857)	(27,857)	(27,857)	(27,857)	(27,857)
Property Taxes to be Raised	4,134,933	3,938,948	4,351,836	4,649,461	5,505,302

CALCULATION OF 2002 TAX RATE ~

Net Appropriation/Assessment is divided by Valuation:

	Town		School		County
Net Appropriation	1,612,463	Net Appropriation	2,696,589	Assessment	350,096
War Service Credits	25,100	Valuation(1) / 1000	197,487	Valuation(1) / 1000	197,487
Overlay	90,466	Local School	13.65	County Rate	1.77
Less: Shared Revenue	(27,857)				
	1,700,172	State Education	758,445		
Valuation(1) / 1000	197,487	Valuation(2) / 1000	192,313		
Town Rate	8.62	State School	3.94		

SUMMARY OF TAX RATES ~

	1998	1999	2000	2001	2002
Town	10.77	12.22	12.53	13.08	8.62
Local Education	27.79	16.71	19.46	20.25	13.65
State Education		7.33	7.17	7.63	3.94
County	2.28	2.28	2.53	2.99	1.77
	40.84	38.54	41.69	43.95	27.98

TOWN CLERK'S REPORT

FOR THE YEAR ENDED DECEMBER 31, 2002

Motor Vehicle Permit Fees	\$ 423,904.10
Motor Vehicle Permit Decals	11,445.00
UCC Filings	1,738.00
Dog License Fees & Penalties	4,505.00
Marriage License Revenue to State	1,140.00
Marriage License Revenue to Town	210.00
Vital Records Revenue to State	318.00
Vital Records Revenue to Town	206.00
Miscellaneous	50.00
Federal Tax Lien	15.00

~ Vital Statistics ~

Births 30 ~ Marriages 40 ~ Deaths 26

Total # of Dogs registered for 2002.....746

Don't forget the dog.....2003 licenses are due April 1st.

Male/Female \$9.00 ~ Neutered/Spayed \$6.50 ~ Owner over 65 \$2.00 for 1st dog, additional dogs regular fee

Please bring certificate of neutering or spaying if not on file with this office.
Proof of rabies is also required.

The on-line system for Motor Vehicle went into operation in early 2002. The additional services that this provides has been well received by the Town.

We are now able to complete registrations up to a gross vehicle weight of 26,000 lbs, issue moose plates, issue vanity plates, both regular passenger and moose, issue certified copies and do late renewals. Lost plates and decals can also be applied for locally.

Jean Magnussen left in August, moving with her family to Freedom, NH. We wish her all the best. In late August Colleen Boyd was hired. She has since completed her Municipal Agent and On-Line training. We appreciated your patience during the learning process and even now when problems occur.

We are continuing to have our vital records preserved and I would encourage anyone to come in and see the results, they are quite remarkable. This has become a yearly project with a lot of work still to be done. Although it is rather expensive I feel that some of these records, most of which are one of a kind, will be appreciated in years to come. We have many people come in to do research, and they are very impressed with our records and the way they are being preserved.

Please remember to register your dog. Licenses are due by May 1st. Avoid a penalty by registering on time. We registered over 700 dogs in 2002, however, there are many more that have not been done. Sending out follow up letters has become a rather large expense. We receive copies of rabies certificates from all of the veterinarians, which is a requirement. A fee of \$6.50 for neutered and \$9.00 for male and female and \$2.00 for owners over 65 (1st dog, additional dogs regular fee.) is a lot less than paying penalties and an additional \$25.00 fee if a list is turned over to the Police to collect. We have plenty of tags, come in and get yours.....

Respectfully submitted,

Elizabeth A. Hast
Town Clerk

TAX COLLECTOR'S REPORT MS-61

Page 1

FOR THE MUNICIPALITY OF PITTSFIELD

YEAR ENDING 12/31/2002

DEBITS		Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
UNCOLLECTED TAXES- OF YEAR*:	BEG.	2002	2001	2000	PRIOR
Property Taxes			612,688.19		
Resident Taxes					7,270.00
Land Use Change					
Yield Taxes			815.58		
Excavation Tax @ \$.02/yd					
Excavation Activity Tax					
Utility Charges			28,281.96	3,024.74	212.73
TAXES COMMITTED		2002	2001	2000	PRIOR
Property Taxes	#3110	5,505,184.00			
Resident Taxes	#3180				
Land Use Change	#3120	39,459.60			
Yield Taxes	#3185	13,252.08			
Excavation Tax	#3187	12.04			
Excav. Activity Tax	#3188				
Utility Charges	#3189	282,696.83	89,991.06		
OVERPAYMENT:					
Property Taxes	#3110	20,764.40		12.00	
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax	#3187				
Excav. Activity Tax	#3188				
Utility Charges	#3189				
Interest - Late Tax	#3190	5,767.92	37,099.94	318.20	
Resident Tax Penalty	#3190				2.00
TOTAL DEBITS		\$ 5,867,136.87	\$ 768,876.73	\$ 3,354.94	\$ 7,484.73

* This amount should be the same as the last year's ending balance. If not, please explain.

TAX COLLECTOR'S REPORT MS-61

Page 2

FOR THE MUNICIPALITY OF PITTSFIELD

YEAR ENDING 12/31/2002

DEBITS	Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
REMITTED TO TREASURER:	2002	2001	2000	PRIOR
Property Taxes	4,822,991.00	356,030.54	12.00	
Resident Taxes				33.36
Land Use Change	29,090.60			
Yield Taxes	13,252.08	815.58		
Interest	5,767.92	37,099.94	318.20	
Penalties				2.00
Excavation Tax @ \$.02/yd	12.04			
Excavation Activity Tax				
Utility Charges	259,699.34	112,513.38	3,024.74	
Conversion to Lien (should equal line 2, pg.3)		248,196.65		
DISCOUNTS ALLOWED:				
ABATEMENTS MADE:	2002	2001	2000	PRIOR
Property Taxes	19,443.00	8,451.00		
Resident Taxes				26.64
Land Use Change	2,238.00			
Yield Taxes				
Excavation Tax @ \$.02/yd				
Excavation Activity Tax				
Utility Charges				29.27
CURRENT LEVY DEEDED				
UNCOLLECTED TAXES - END OF YEAR #1080				
Property Taxes	683,514.40	10.00		
Resident Taxes				7,210.00
Land Use Change	8,131.00			
Yield Taxes				
Excavation Tax				
Excav. Activity Tax				
Utility Charges	22,997.49	5,759.64		183.46
TOTAL CREDITS	\$ 5,867,136.87	\$ 768,876.73	\$ 3,354.94	\$ 7,484.73

TAX COLLECTOR'S REPORT MS-61

FOR THE MUNICIPALITY OF PITTSFIELD

YEAR ENDING 12/31/2002

DEBITS	Last Year's Levy	PRIOR LEVIES (Please specify years)		
	2001	2000	1999	PRIOR
Unredeemed Liens Balance at Beg. of Fiscal Yr.		149,474.08	62,684.26	3,566.10
Liens Executed During Fiscal Year	248,196.65			
Interest & Costs Collected (After Lien Execution)	6,692.57	12,801.83	17,396.75	
TOTAL DEBITS	\$ 254,889.22	\$ 162,275.91	\$ 80,081.01	\$ 3,566.10

CREDITS

REMITTED TO TREASURER:	Last Year's Levy	PRIOR LEVIES (Please specify years)		
	2001	2000	1999	PRIOR
Redemptions	75,534.07	73,036.18	58,882.53	2,884.05
Interest & Costs Collected (After Lien Execution) #3190	6,692.57	12,801.83	17,396.75	
Abatements of Unredeemed Taxes	4,672.31	3,839.89	1,926.48	181.32
Liens Deeded to Municipality				
Unredeemed Liens Bal. End of Year #1110	167,990.27	72,598.01	1,875.25	500.73
TOTAL CREDITS	\$ 254,889.22	\$ 162,275.91	\$ 80,081.01	\$ 3,566.10

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? Yes

TAX COLLECTOR'S SIGNATURE _____

DATE: _____

TREASURER'S REPORT

GENERAL FUND (CITIZENS BANK)

Cash on Hand January 1, 2002	\$ 658,867.30
Receipts During Year	8,687,749.97
Transfer from Reval Reserve ~ Revaluation complete	16,671.43
Transfer from Sewer Upgrade Grant Account	224,450.80
Less Selectmen's Vouchers Paid	<u>(8,525,005.00)</u>
Balance December 31, 2002	<u><u>\$ 1,062,734.50</u></u>

BRIDGE REPAIR TRUST FUND (NHPDIP)

Balance January 1, 2002	\$ 2,677.54
Citizens Bank Interest - August transfer to NHPDIP	15.28
NHPDIP Interest	<u>12.68</u>
Balance December 31, 2002	<u><u>\$ 2,705.50</u></u>

FORESTRY MANAGEMENT RESERVE (NHPDIP)

Balance January 1, 2002	\$ 9,967.18
Interest	<u>149.39</u>
Balance December 31, 2002	<u><u>\$ 10,116.57</u></u>

REVAL CAPITAL RESERVE REASSESSMENT (NHPDIP)

Balance January 1, 2002	\$ 16,476.25
Interest	195.18
Transfer to General Fund Checking ~ Revaluation complete	<u>(16,671.43)</u>
Balance December 31, 2002	<u><u>\$ -</u></u>

POLICE DEPARTMENT ASSET FORFEITURE (CITIZENS BANK)

Balance January 1, 2002	\$ 232.47
Interest	<u>1.28</u>
Balance December 31, 2002	<u><u>\$ 233.75</u></u>

WAR MEMORIAL FUND (NHPDIP)

Balance January 1, 2002	\$ 1,773.59
Interest	<u>26.44</u>
Balance December 31, 2002	<u><u>\$ 1,800.03</u></u>

CONSERVATION COMMISSION (NHPDIP)

Balance January 1, 2002	\$ 3,664.50
Contributions	1,019.54
Citizens Bank Interest - August transfer to NHPDIP	25.68
NHPDIP Interest	<u>22.47</u>
Balance December 31, 2002	<u><u>\$ 4,732.19</u></u>

AMBULANCE REPLACEMENT FUND (CITIZENS BANK)

Balance January 1, 2002	\$ 7,119.73
Interest	58.02
Deposits	87,927.83
Transfers to Ambulance Replacement NHPDIP Account	<u>(84,000.00)</u>
Debits & Fees	<u>(40.00)</u>
Balance December 31, 2002	<u><u>\$ 11,065.58</u></u>

AMBULANCE REPLACEMENT FUND (NHPDIP)

Balance January 1, 2002	\$ 198,584.09
Interest	3,570.16
Transfers from Ambulance Replacement Citizens Account	<u>84,000.00</u>
Balance December 31, 2002	<u><u>\$ 286,154.25</u></u>

TREASURER'S REPORT

SEWER FUND (NHPDIP)

Balance January 1, 2002	\$ 241,602.04
Interest	3,628.42
SRF Reimbursement	38,200.14
Transfer to Sewer Upgrade Grant Account	<u>(38,200.14)</u>
Balance December 31, 2002	<u>\$ 245,230.46</u>

SEWER UPGRADE GRANT FUND (NHPDIP)

Balance January 1, 2002	\$ -
Transfer from Sewer Fund Account	38,200.14
SRF Reimbursement	185,282.45
Interest	978.73
Transfer to General Fund Checking	<u>(224,450.80)</u>
Balance December 31, 2002	<u>\$ 10.52</u>

GEORGE BUNKER TRUST FUND (CITIZENS BANK)

Balance January 1, 2002	\$ 8,755.57
Account Transfer to Trustees of Trust Funds	<u>(8,755.57)</u>
Balance December 31, 2002 (Town Office reporting purposes)	<u>\$ -</u>

Respectfully submitted,

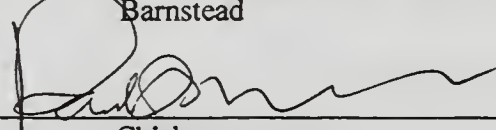
Cindy M. Houle
Treasurer

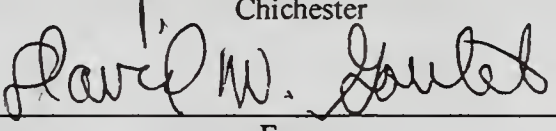
Budget
of the
B.C.E.P. Solid Waste District
PO Box 426 - 115 Laconia Road - Pittsfield, NH 03236-0426
(603) 435-6237

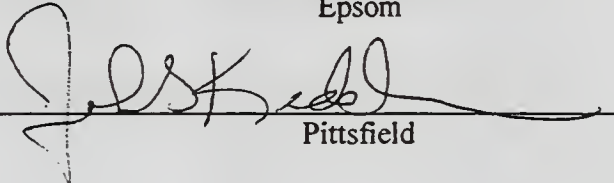
For the year ensuing, January 1, 2003 to December 31, 2003

This is a true copy of the Budget Committee's recommendations for the ensuing year, 2003.
attest:



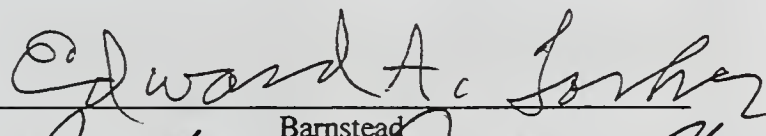
Barnstead


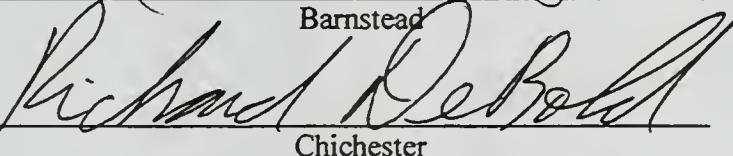
Chichester


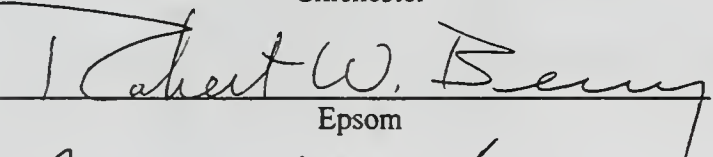
Epsom


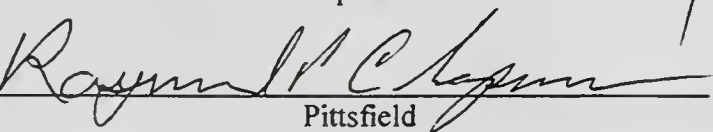
Pittsfield

This is a true copy of the 2003 Adopted Budget of the B.C.E.P. Solid Waste District as adopted on December 11, 2002, with Expenditures of \$691,972.99, Non tax Revenue of 111,778.00 and Tax Revenue of 580,194.99.



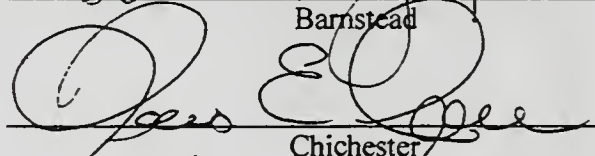
Barnstead


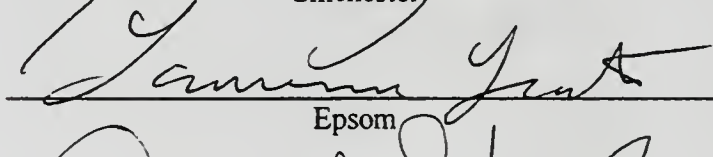
Chichester


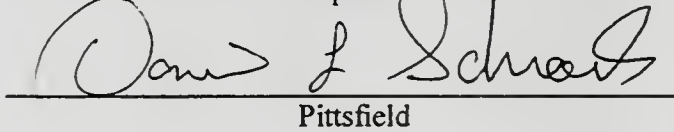
Epsom


Pittsfield



Barnstead


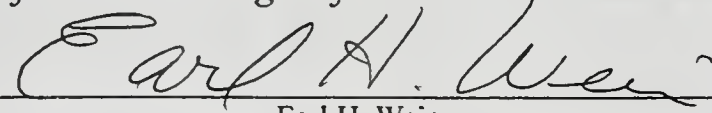
Chichester


Epsom


Pittsfield

B.C.E.P Solid Waste District Committee

This is a true copy of the 2003 budget of the B.C.E.P. Solid Waste District, attest:



Earl H. Weir
B.C.E.P. Solid Waste District Administrator

B.C.E.P. Solid Waste District 2003 Budget

Revenue	2002 Adopted Budget	2002 Revenue	2003 Admin. Budget	2003 Budget Com	2003 Adopted Budget
General					
Demolition Fees	40,000.00	59,087.65	42,000.00	42,000.00	42,000.00
Disposal Fees	7,500.00	8,472.20	7,500.00	7,500.00	7,500.00
Interest on Accounts	1,000.00	1,133.28	1,000.00	1,000.00	1,000.00
Paint & Antifreeze	1,000.00	1,255.00	1,000.00	1,000.00	1,000.00
Refunds & Dividends	1,000.00	3,424.34	1,000.00	1,000.00	1,000.00
Reimbursements		8,174.69			
Sale of Equipment/Other		250.00			
Service Revenue		84.12			
Tires		7,859.50	6,000.00	6,000.00	6,000.00
Unseparated Waste	2,000.00	4,269.60	3,000.00	3,000.00	3,000.00
Total General	52,500.00	94,010.38	61,500.00	61,500.00	61,500.00
Recycling					
Aluminum	4,000.00	9,933.54	4,500.00	4,500.00	4,500.00
Aluminum Cans	20,000.00	19,588.64	20,000.00	20,000.00	20,000.00
Cardboard	6,000.00	13,230.09	6,000.00	6,000.00	6,000.00
CFC's	500.00	276.00	250.00	250.00	250.00
Copper/Brass	500.00	1,799.27	750.00	750.00	750.00
Mixed Paper	6,500.00	8,958.27	4,000.00	4,000.00	4,000.00
Newspaper	5,000.00	6,412.85	4,000.00	4,000.00	4,000.00
Plastic	1,500.00	1,454.72	278.00	278.00	278.00
Radiators	200.00	131.70	200.00	200.00	200.00
Resale of Items (ebay)		401.73			
Scrap Metal	9,000.00	12,279.86	9,000.00	9,000.00	9,000.00
Shop Wire		897.12	500.00	500.00	500.00
Tin Cans	500.00	1,108.38	500.00	500.00	500.00
Wet Cell Batteries/Lead	300.00	220.54	300.00	300.00	300.00
Total Recycling	54,000.00	76,692.71	50,278.00	50,278.00	50,278.00
Tax Revenue					
Barnstead Tax	160,198.79	160,198.79	160,198.79	160,198.79	160,198.79
Chichester Tax	92,178.20	92,178.20	92,178.20	92,178.20	92,178.20
Epsom Tax	165,764.11	165,764.11	165,764.11	165,764.11	165,764.11
Pittsfield Tax	162,053.89	162,053.89	162,053.89	162,053.89	162,053.89
Total Tax Revenue	580,194.99	580,194.99	580,194.99	580,194.99	580,194.99
Total Revenue	686,694.99	750,898.08	691,972.99	691,972.99	691,972.99

B.C.E.P. Solid Waste District 2003 Budget

Expenditures	2002 Adopted Budget	2002 Expenditures	2003 Admin. Budget	2003 Budget Com	2003 Adopted Budget
Administrative					
Administrator's Salary	45,593.60	51,476.44	45,593.60	46,945.60	46,945.60
Accounting Fees	3,300.00	3,404.69	3,300.00	3,300.00	3,300.00
Advertising	900.00	1,510.49	1,200.00	1,200.00	1,200.00
Dues	275.00	339.00	275.00	275.00	275.00
Legal Fees	50.00	322.00	50.00	50.00	50.00
Office Furniture	500.00		500.00	500.00	500.00
Office Supplies	1,200.00	2,560.25	1,500.00	1,500.00	1,500.00
Permits & Licenses	600.00	309.50	200.00	200.00	200.00
Postage	375.00	438.03	375.00	375.00	375.00
Telephone	3,000.00	2,748.83	3,000.00	3,000.00	3,000.00
Treasurer	32,000.00	35,871.04	33,000.00	33,000.00	33,000.00
Unclassified Payments		8,218.68			
Water, Coffee, etc	1,500.00	1,932.83	1,500.00	1,500.00	1,500.00
Total Administrative	89,293.60	109,131.78	90,493.60	91,845.60	91,845.60
Capital					
Canister Purchase	4,500.00	11,150.00	10,000.00	8,648.00	8,648.00
Computers	3,000.00	3,946.91			
Forklift	25,000.00	24,870.50			
Glass Crusher	3,000.00	3,234.19			
Hot Top	8,000.00	16,013.25	15,000.00	15,000.00	15,000.00
Loader	21,464.50	21,464.50	21,464.50	21,464.50	21,464.50
Roll Off Truck	25,480.39	25,480.39	25,480.39	25,480.39	25,480.39
Scales	3,000.00	400.00	4,000.00	4,000.00	4,000.00
Swapshop	10,000.00		10,000.00	10,000.00	10,000.00
New Burn Area			12,000.00	12,000.00	12,000.00
Transfers to Reserve	20,000.00	97,541.00	20,000.00	20,000.00	20,000.00
Total Capital	123,444.89	204,100.74	117,944.89	116,592.89	116,592.89
Hauling					
Demo Tipping Fees	32,000.00	38,970.82	32,000.00	32,000.00	32,000.00
MSW Tipping Fees	150,000.00	141,488.10	150,000.00	150,000.00	150,000.00
Paint/HazMat Removal	1,500.00	6,381.60	1,500.00	1,500.00	1,500.00
Septage Removal	400.00	400.00	400.00	400.00	400.00
Tire Removal	5,000.00	9,030.35	6,000.00	6,000.00	6,000.00
Total Hauling	188,900.00	196,270.87	189,900.00	189,900.00	189,900.00
Landfill					
Contracted Services		8,735.00			
Engineering Costs					
Groundwater Monitoring					
Land Purchase		9,282.34			
Materials					
Total Landfill		18,017.34			

B.C.E.P. Solid Waste District 2003 Budget

Maintenance	2002 Adopted Budget	2002 Expenditures	2003 Admin. Budget	2003 Budget Com	2003 Adopted Budget
Air Compressor	100.00		100.00	100.00	100.00
Building	3,000.00	1,994.60	6,000.00	6,000.00	6,000.00
Cleaning Supplies	1,400.00	637.49	1,400.00	1,400.00	1,400.00
Compactors	1,000.00	620.14	1,000.00	1,000.00	1,000.00
Conveyer	300.00		300.00	300.00	300.00
Forklift		23.17	1,000.00	1,000.00	1,000.00
Fuel Tanks	100.00	10.04	100.00	100.00	100.00
Glass Breaker	1,500.00	224.07	1,500.00	1,500.00	1,500.00
Horizontal Bailer	1,000.00	1.79	1,000.00	1,000.00	1,000.00
Loader	1,000.00	151.40	1,000.00	1,000.00	1,000.00
Machinery & Equipment	1,000.00	159.90	1,000.00	1,000.00	1,000.00
Oil Collection System	100.00		100.00	100.00	100.00
Pickup	300.00	90.37	300.00	300.00	300.00
Power Screen	500.00	38.51	500.00	500.00	500.00
Pressure Washer	100.00	124.26	100.00	100.00	100.00
Roll Off Truck	6,000.00	2,158.38	5,000.00	5,000.00	5,000.00
Scales	600.00	528.00	500.00	500.00	500.00
Site Work	1,000.00	2,675.00	1,000.00	1,000.00	1,000.00
Skid Steer	1,000.00	3,532.71	1,000.00	1,000.00	1,000.00
Spare Parts & Supplies	2,500.00	4,557.87	3,500.00	3,500.00	3,500.00
Tools	1,000.00	211.56	1,000.00	1,000.00	1,000.00
Total Maintenance	23,500.00	17,739.26	27,400.00	27,400.00	27,400.00
Operations					
Electric	10,000.00	10,248.24	10,000.00	10,000.00	10,000.00
Employee Training	500.00	250.00	500.00	500.00	500.00
Fuel	9,000.00	8,510.52	9,000.00	9,000.00	9,000.00
Incentive Plans	6,000.00	13,336.38	6,000.00	6,000.00	6,000.00
Liability Insurance	5,000.00	4,018.59	5,000.00	5,000.00	5,000.00
Machine Rental	1,400.00	1,440.00	1,400.00	1,400.00	1,400.00
Materials Testing	500.00		500.00	500.00	500.00
Operations Wages	140,322.00	159,767.26	145,000.00	145,000.00	145,000.00
Health Ins/Other Payroll	55,869.77	43,452.50	55,869.77	55,869.77	55,869.77
Pittsfield Service Fee	6,300.00	12,382.27	6,300.00	6,300.00	6,300.00
Propane	1,800.00	1,724.20	1,800.00	1,800.00	1,800.00
Purchase of Recyclables		2,844.02			
Retirement, District Share	8,100.00	9,617.55	8,100.00	8,100.00	8,100.00
Safety Equipment	4,000.00	5,667.34	4,000.00	4,000.00	4,000.00
Signs	200.00	79.45	200.00	200.00	200.00
Unemployment	4,064.73	3,917.78	4,064.73	4,064.73	4,064.73
Workmans Compensation	8,500.00	5,342.00	8,500.00	8,500.00	8,500.00
Total Operations	261,556.50	282,598.10	266,234.50	266,234.50	266,234.50
Total Expenditures	686,694.99	827,858.09	691,972.99	691,972.99	691,972.99

B.C.E.P. Solid Waste District
Treasurer's Report
For YTD 2002

Operating Fund (Checking Account)

Cash on Hand Beginning Year

Checking Account 3303176215	\$	94,113.30
Interest		434.51

Revenue

Operating Revenue (10.01-10.15).....	\$	93,575.87
Transfers from Capital Reserve (11.01)		-0-
Recycling Revenue (12.01-12.21)		76,692.71
Current year tax Revenue (13.01-13.04)		580,194.99
<u>Total Revenue received during Year</u>	\$	750,463.57

<u>Total Receipts and Cash in Accounts</u>	\$	<u>845,011.38</u>
--	----	-------------------

Expenditures:

Administrative (1.01-1.17).....	\$	109,131.78
Maintenance (2.01-2.24)		17,739.26
Operations (3.01-3.22).....		282,598.10
Hauling/Transportation (4.01-4.07)		196,270.87
Capital Expenditures (5.01-5.11).....		204,100.74
Landfill Closure (6.01-6.05).....		18,017.34
Liabilities (7.01)		-0-
<u>Total Expenditures During Year</u>	\$	<u>827,858.09</u>

<u>Total Cash on hand End of Year</u>	\$	<u>17,153.29</u>
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Checking Account 3303176215		17,153.29
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Reserve Fund

Cash on Hand Beginning Year:

Reserve Funds Beginning Year	\$	149,390.08
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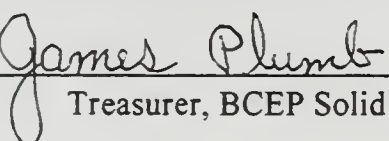
Revenue:

Transfers from Operating Fund		97,541.00
Interest received during Year		<u>3,377.83</u>
<u>Total Revenue received during Year</u>	\$	100,918.83

Expenditures During Year:

Transfers to Operating Fund during Year	\$	-0-
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<u>Cash on hand End of Year</u>	\$	<u>250,308.91</u>
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Treasurer, BCEP Solid Waste

CARPENTER MEMORIAL LIBRARY

REPORT OF THE CARPENTER LIBRARY

The year 2002 was another year of ups and downs. We continued to work toward achieving handicapped accessibility, and some progress was made. It is just taking much longer than anyone could have anticipated.

One of our accomplishments in 2002 was to obtain new fixtures for the Children's room. This has opened the room up substantially and given easier access to the materials. The books are no longer cramped together, and are much happier and healthier for it. You will also notice fresh mats and chairs on the main floor - welcome colorful additions.

An increase in patron visits occurred over the past year. This can be attributed in part to an influx of people coming in the use Library computers. But there are also more patrons browsing and borrowing from our book, periodical, and tape shelves. The addition of books on CD has recently aroused interest. The Library would appreciate donations of quality used books on tape or CD.

The Library has help from many quarters. We would particularly like to thank Bill Provencal for the many hours he has devoted to the development and maintenance our Website. Please check it out.

We thank the Globe Manufacturing Company for its generous year-end donation. Also, many thanks go to our faithful patrons who come to us with contributions of books, tapes, periodicals and money. These all help keep the collection up to date.

The library would still like to have more volunteers to help out on a regular basis. If you have an afternoon a week to spare, consider spending it with us.

And we want to thank you all for your good will and support over the years. It helps to know that our efforts are appreciated.

Respectfully submitted,

Joan Wadleigh
Library Director

CARPENTER MEMORIAL LIBRARY

	Both Accounts	General Account	Trustee Account
Balance of Checking Account January 1, 2002	\$ 15,742.33	\$ 10,175.62	\$ 5,566.71
Receipts this year			
Town of Pittsfield*	63,836.45	63,836.45	
Trustees of Trust Funds	1,081.77		1,081.77
Interest	586.83	119.22	467.61
Stock Dividend	39.92		39.92
Equipment Income	199.50		199.50
Fines	122.27		122.27
Donations	1,028.81		1,028.81
Memorial Gifts	550.00		550.00
Refunds	851.94	851.94	
Book Sales	222.10		222.10
Fundraising	32.00		32.00
Payment Lost Book/Tape	24.00		24.00
Transfer		(7,000.00)	7,000.00
	68,575.59	57,807.61	10,767.98
Expenses this year			
Salaries	29,046.41	29,046.41	
FICA	2,222.04	2,222.04	
Books/Periodicals	8,472.85	7,147.73	1,325.12
Office Supplies	1,109.17	1,071.54	37.63
Professional	865.64	598.88	266.76
Oil	1,915.77	1,915.77	
Utilities	2,077.65	2,077.65	
Equip/Service/Repairs	4,686.31	2,151.17	2,535.14
Building Maintenance	584.12	417.98	166.14
Memberships	260.00	210.00	50.00
Miscellaneous	212.00	212.00	
	51,451.96	47,071.17	4,380.79
Balance of Checking Account December 31, 2002	\$ 32,865.96	\$ 20,912.06	\$ 11,953.90

*Note: This amount includes \$11,836.45 from the 2001 Appropriation

Respectfully submitted,

Carole Richardson

Nancy Gilman

Daniel F. Welch

Trustees

CARPENTER MEMORIAL LIBRARY

TRUST FUND ACCOUNTS

Agnes Ring Bequest	\$	1,004.10
Book Sales		222.10
Butler Trust Fund		199.61
Calvin W. & Agnes Foss Fund		109.81
Carpenter Trust Fund		444.86
Donations		1,028.81
Equipment Income		64.50
Fines/Lost Material		146.27
Friends Literacy Fund		406.48
Fundraising Sales		32.00
Gertrude & Eralsey Ferguson Fund		149.05
Jenkins Room Memorial Fund		764.47
Lizzie Foote Trust Fund		261.37
Margaret & Everett Batchelder Fund		264.11
Memorial Gifts		550.00
Other Trustee Funds		6,175.81
Sled Dog Trust Fund		<u>130.55</u>
 Balance Trust Fund Checking December 31, 2002	 \$	 <u><u>11,953.90</u></u>

Respectfully submitted,

Carole Richardson

Nancy Gilman

Daniel F. Welch

Trustees

TRUSTEES OF TRUST FUNDS

The year 2002 marked a milestone in the history of the Trustees of Trust Funds. For the past three years we have undertaken a complete review of all trust funds from their beginning at the end of the Nineteenth Century through the end of the Twentieth Century. The primary purpose was to reorganize the funds into discrete categories and enter all of them into a computer program that would generate accurate interest income information annually.

Though a time consuming process, the results were very rewarding. We now have a system that allows almost immediate response to questions about any trust. There have been several side benefits to the effort as well. Importantly, it was discovered that several trusts had not been accepted by vote of the Town. This was corrected in the 2001 Town Warrant. Other technical, administrative and procedural inadequacies were discovered and minor accounting errors were corrected. Changes have been made so that the work of the Trustees is in total compliance with current statutes.

While the review progressed, several questions from the public stimulated a more extensive study than was originally anticipated. Most focused on "Special Trust Funds." For example, one common question concerned the identity of the two men who established the Moody-Kent Award. Because answers to these questions required extensive research, the Pittsfield Historical Society was contacted and arrangements were made to have them participate in the review of trust funds from an historical perspective.

The result of the joint project is a book entitled, Pittsfield's Trust Funds: A History and Handbook. The Table of Contents reveals how the funds have been reorganized. There are two major categories, cemetery funds and special funds. Each major category has several subcategories.

Importantly, the first chapter of the book presents an overview of the statutes that control the operations of the Trustees. This is helpful as a quick reference for current Trustees and should be invaluable to future Trustees. Appendices III through VII, which list all of Pittsfield's trusts in alphabetical order and by date established, are similarly helpful.

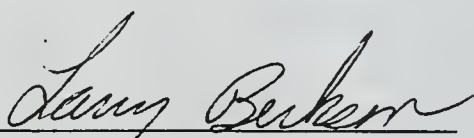
The book also should be useful to the public. Chapter 7, for example, not only explains the history of all special trusts, but it specifies what funds may be applied for and the criteria for selection. This is particularly important for those seeking college scholarships. Similarly, Chapter 8 explains the history of the Sanderson Fund and outlines the criteria the Trustees have developed to guide them in their selection of projects for funding. Copies of the book may be obtained by contacting the Town, writing to the Pittsfield Historical Society or contacting any one of the Society's members.

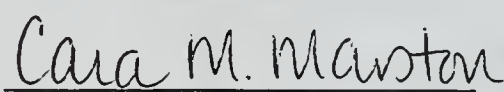
Throughout the process of reorganizing the trust funds, the Trustees maintained close contact with Lord Abbot, the company which handles Sanderson Trust Funds, to

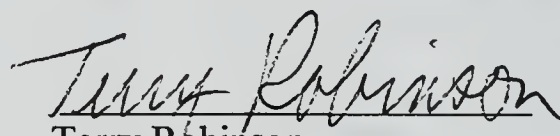
insure that in this period of Stock Market decline, investments remained as stable as possible. Changes in the investment policy were made to bring about a more even pattern of trust growth and income disbursement.

The following tables represent the new approach developed for reporting information about the Trusts held by the Trustees. As in the past not every cemetery trust is listed. This would require dozens of pages in the Annual Report and is not viewed as necessary or helpful. Anyone wanting details should contact Trustees Treasurer Cara Marston.

Finally, it should be noted that during January 2003 Trustee Peter Dorfman resigned his position as Treasurer after several years. The Pittsfield Selectmen appointed Cara Marston to replace him until the 2003 elections.


Larry Berkson


Cara Marston


Terry Robinson

TRUSTEES OF TRUST FUNDS ~ TRUST FUND BALANCES

For the Year Ended December 31, 2002

Date of Creanon	Name of Trust Fund	2002	2002	2002	2002	2002	2002	2002	2002	2002	
		***** PRINCIPAL *****					***** INCOME *****				
		Balance Beg. Of Year	Additions/ New Funds Created	Cash Gains or Losses on Securities	Withdrawals/ Transfers	Balance End Of Year	Balance Beg. Of Year	Total Income During Year	Total Expended Durng Year	Balance End Of Year	Grand Total Principal & Income End of Year
	CEMETERY TRUST FUNDS										
1921	BERRY FAMILY CEMETERY	10,296.08				10,296.08	5,479.71	498.60		5,978.31	16,274.39
1914	FLOWER FUNDS	3,006.27				3,006.27	1,750.67	159.80	(149.00)	1,761.47	4,767.74
1900	FLORAL PARK	156,564.30	1,300.00			157,864.30	114,222.88	8,350.99	(7,537.01)	115,036.85	272,901.15
1936	MT CALVARY CEMETERY	9,724.30				9,724.30	5,492.60	495.27	(304.22)	5,683.64	15,407.95
1905	OLD MEETINGHOUSE CEMETERY	1,533.14				1,533.14	1,134.15	74.24		1,208.40	2,741.53
1906	QUAKER CEMETERY	7,068.41				7,068.41	2,516.31	325.32	(15.80)	2,825.84	9,894.24
1995	MARSTON CEMETERY	500.00				500.00	193.90	24.21		218.12	718.12
1926	SARGENT CEMETERY	101.55				101.55	690.64	4.92		695.56	797.11
1952	TILTON-WATSON CEMETERY	913.95				913.95	1,659.95	46.22	(14.56)	1,691.62	2,605.56
1931	TUCKER CEMETERY	101.55				101.55	507.87	4.92		512.79	614.34
	TOTAL CEMETERY TRUST FUNDS	189,809.54	1,300.00	-	-	191,109.54	133,648.69	9,984.50	(8,020.60)	135,612.59	326,722.13
	LIBRARY TRUST FUNDS										
1934	CHARLES & MARY BUTLER TRUST	1,000.00				1,000.00	8.20	14.92	(16.84)	6.28	1,006.28
1934	LIZZIE FOOTE TRUST	3,100.00				3,100.00	25.76	46.51	(54.57)	17.70	3,117.70
1934	G. CARPENTER (2002 combined w/ below)	10,000.00			(10,000.00)	-	80.02	(80.02)			-
1934	JOSIAH CARPENTER ENDOWMENT FUND	10,000.00			10,000.00	20,000.00	52.53	411.10	(352.41)	111.22	20,111.22
1981	SLED DOG TRUST	550.94			(28.31)	522.63	2.89	8.51	(8.69)	2.71	525.34
1998	AGNES I. RING TRUST	10,000.00				10,000.00	221.13	55.58	(221.13)	55.58	10,055.58
	LIBRARY TRUST FUNDS	34,650.94	-	-	(28.31)	34,622.63	390.53	456.60	(653.64)	193.49	34,816.12
	SCHOOL TRUSTS										
1914	EMERSON-BERRY	958.72				958.72	118.15	42.87		161.02	1,119.74
1938	ELLA LANE TRUST	25,387.43				25,387.43	3,126.75	1,135.29		4,262.04	29,649.47
1947	MOODY KENT FUND	507.75				507.75	151.67	24.59		176.26	684.01
1947	FRANCES FRENCH BEQUEST	1,485.51				1,485.51	263.94	66.43		330.37	1,815.88
1947	JAMES JOY TRUST	2,467.66				2,467.66	303.84	110.35		414.19	2,881.85
1947	THOMAS D. MERRILL BEQUEST	1,165.18				1,165.18	143.57	52.11		195.68	1,360.86
1947	PITTSFIELD ACADEMY FUNDS	4,284.57				4,284.57	527.48	191.60		719.08	5,003.65
2000	PITTSFIELD COMMUNITY BAND TRUST	90,582.39		2,688.29		93,270.68	979.59	1,342.03	(1,199.90)	1,121.72	94,392.40
	SCHOOL TRUSTS	126,839.20	-	2,688.29	-	129,527.49	5,614.99	2,965.27	(1,199.90)	7,380.36	136,907.85
	TRUSTS PROVIDING SCHOLARSHIPS										
1993	SONIA ROBINSON FUND	10,000.00				10,000.00	3,342.65	484.26		3,826.92	13,826.92
1976	DR F B ARGUE SCHOLARSHIP	11,764.27	1,000.00			12,764.27	4,672.51	601.11		5,273.62	18,037.89
1968	NURSING SCHOLARSHIP	6,606.29				6,606.29	7,140.80	372.05		7,512.86	14,119.15
	TRUSTS PROVIDING SCHOLARSHIPS	28,370.56	1,000.00	-	-	29,370.56	15,155.96	1,457.43	-	16,613.39	45,983.95
1949	FRANK P. GREENE BANDSTAND TRUST	101.55				101.55	271.25	4.92		276.17	377.72
1972	GEORGE E. BUNKER TRUST	8,512.74				8,512.74	8,755.57	341.59		9,097.16	17,609.90
1972	E.P. SANDERSON TRUST	2,040,432.23		24,222.16		2,064,654.39	92,726.57	78,054.33	(90,550.99)	80,229.91	2,144,884.30
	CAPITAL RESERVE FUNDS										
1994	FIRE & RESCUE VEHICLES	230,000.00	20,000.00		(260,199.75)	(10,199.75)	48,678.42	2,023.76	(166.40)	50,535.78	40,336.03
1983	TOWN HALL BUILDING	30,000.00				30,000.00	81,677.55	1,672.70		83,350.25	113,350.25
1994	SCHOOL DISTRICT BUILDING EQUIP	1,640.67				1,640.67	24,627.94	393.36		25,021.30	26,661.97
1995	PARKS & RECREATION	12,650.00	3,500.00			16,150.00	3,723.76	246.50		3,970.26	20,120.26
1995	PUBLIC WORKS LOADER	90,000.00	15,000.00		(106,795.00)	(1,795.00)	13,770.40	1,030.17		14,800.57	13,005.57
1997	POLICE CRUISER	-				-	873.59	13.14		886.73	886.73
1997	PUBLIC WORKS SMALL HWY TRUCK	25,000.00	10,000.00			35,000.00	2,853.34	420.97		3,274.31	38,274.31
2000	PUBLIC WORKS DUMP TRUCK	40,000.00	20,000.00			60,000.00	716.44	617.26		1,333.70	61,333.70
2000	PUBLIC WORKS GRADER	20,000.00	15,000.00			35,000.00	358.19	310.46		668.65	35,668.65
2000	PUBLIC WORKS BACKHOE	12,000.00	10,000.00			22,000.00	215.05	186.67		401.72	22,401.72
2002	FIRE ALARM SYSTEM		6,000.00			6,000.00	-	2.22		2.22	6,002.22
1999	SCHOOL DISTRICT DRAKE FIELD	20,600.00			(6,845.21)	13,754.79	2,591.01	304.25		2,895.26	16,650.05
1999	SPECIAL ED DISABILITY RESERVE	48,833.30			(51,000.00)	(2,166.70)	2,500.37	240.39		2,740.76	574.06
	CAPITAL RESERVE FUNDS	530,723.97	99,500.00	-	(424,839.96)	205,384.01	182,586.06	7,461.85	(166.40)	189,881.51	395,265.52
		\$ 2,959,440.74	\$ 101,800.00	\$ 26,910.45	\$ (424,868.27)	\$ 2,663,282.92	\$ 439,149.62	\$ 100,726.48	\$ (100,591.53)	\$ 439,284.57	\$ 3,102,567.49

TRUSTEES OF TRUST FUNDS

Financial Report of E.P. Sanderson Trust Fund December 31, 2002

Expenditures/Grants 2002

Organization

Appalachian Mountain Teen Project	\$	3,000.00
Baseball Field Projects		5,970.00
Concord Regional VNA		11,300.00
Eagle Scout Project		200.00
Pittsfield Youth Workshop		3,000.00
Pittsfield All Class Reunion		500.00
Pittsfield Beautification Organization		2,000.00
Pittsfield Historical Society		2,500.00
Pittsfield Old Home Day Parade		2,000.00
Pittsfield Players		6,000.00
Pittsfield Winterfest		1,500.00
Pittsfield Youth Baseball Association		7,679.61
Pittsfield Middle High School		29,026.37
Planning Board Consulting		1,120.00
Police Department		478.05
Riverbend		2,500.00
Summer Recreation Program		1,500.00
Trustees of Trust Funds - Handbook & Accounting		9,300.00
Total Grants 2002	\$	<u>89,574.03</u>

GENERAL GOVERNMENT

BOARD OF SELECTMEN

Fellow Citizens,

Because my tenure as Chairman of the Pittsfield Board of Selectmen has been brief, this report will also be brief. I feel I must acknowledge the help and support of my colleagues on the board, as we endeavored to address some very serious issues involving our town. I would be remiss if I did not also acknowledge the competence and dedication of the administrative staff and department heads with whom I was in weekly contact. I especially appreciate the effort put forth by volunteers who serve on boards and/or committees. These folks do a tremendous job on behalf of the town.

During the five months I have had the honor of serving as your selectman, I have been particularly impressed by the interest of the community, as shown by attendance at the weekly meetings of the board. On average, fifteen to twenty citizens have attended each week. Through their interest and local newspaper articles, hopefully, the majority of you have been kept current regarding the activities of the board.

During my watch the Board of Selectmen engaged the services of a Building inspector/Welfare Director, Henry K. Fitzgerald III. It is my understanding that he has performed very well in this new position.

There is one area that needs to be addressed. Occasionally there is a lack of communication between the board and the volunteer boards and committees that are currently in existence. It would be my recommendation that a representative of each board or committee meet once a month with the Board of Selectmen for an update and exchange of information and ideas.

At this writing, some of the major issues that have not as yet been resolved include the following:

- Town approval of the Town Employees Labor Contract
- Approval of the Town Budget
- Governor's Budget (State Funding for Education)
- Funding of Town Welfare
- Future of Pennichuck Water District
- The Pittsfield Hydroelectric Project
- The Subdivision on Lily Pond Road

In closing, it has been my honor to once again serve you as selectman, as well as your state representative. I wish the newly constituted Board of Selectman every success in their future endeavors on behalf of our town.

Respectfully yours,

Leo W. Fraser, Jr.
Chairman, Board of Selectmen

GENERAL GOVERNMENT

TOWN ADMINISTRATOR'S REPORT

To the Honorable Members of the Board of Selectmen and the Citizens of the Town of Pittsfield:

I herewith submit my report as your Town Administrator for the calendar year 2002 a year of contrasts. The community completed its first revaluation of properties since 1995. Sharp contrasts were noted between the continuing escalation of property values and the failure of the economy in general to make progress from our current recession. The next step in the revaluation process is for property owners who believe that there are problems with the total value of their properties to submit for abatement so that the basis upon which there revaluation was conducted can be reviewed for accuracy. Properties owners are reminded that your requests for abatement (review) of your property assessments are due on or before March 1, 2003.

The process of improvements to the wastewater treatment facility has continued during the year. Phase One of the project has been substantially completed providing for the cleaning of the solids from the three lagoons, the placement of a baffle in the primary lagoon that allows for a higher degree of separation of solids earlier in the treatment of wastes received. A new septage receiving facility has been constructed and placed in the early stages of operation. This will allow for the slow intake of septage materials to meet the ability of the system to digest the material without impacting treatment operations thus reducing expenses and improving water discharge quality. A de-chlorination facility has been added to the system to allow for the removal of chlorine before the treated discharge enters the Suncook River. Additional work included new grit removal facilities, replacement monitoring controls and recording devices, improved piping facilities and security fencing.

The Phase Two sewer improvements are in the process of planning. These improvements will include extensive ground water discharge permitting that will be required by the Federal and State Governments, possible ground discharge of treated effluent as opposed to direct River discharge, new piping, monitoring and control systems and the continued improvement to septage receiving. The Federal Government has pledged substantial funds in the form of grants to assist in the completion of the work required to upgrade the treatment plant. The grants obtained will sharply reduce the total impact of the improvements on both the ratepayers and the taxpayers.

The Public Works Department has completed several important projects during the year including the overlay of Concord Hill Road and the reconstruction of Tilton Hill Road from True Road to Clough Road. Projects projected in the budget for the coming year include overlaying Leavitt Road and the reconstruction of Jenness Pond Road. The Department will request the replacement of the small plow truck and the backhoe so that they may continue with the extensive maintenance required on our public roads. Winter conditions arrived early in the fall of 2002 requiring increased winter maintenance by the Department and a sharp increase in expenses for equipment maintenance and snow removal.

Our Police Department continues to rebuild replacing those officers who left for other employment or retirement. Workloads continue to be excessively high due to the temporary shortage of personnel. The Department has requested the purchase of a replacement police cruiser in order to maintain the patrols required and to minimize expenses caused, as the police vehicles grow older.

GENERAL GOVERNMENT

Workloads in the Ambulance Department continue to increase while trained personnel in the paramedic category continue to be lost to positions in other communities with higher wages. The Firewards and Selectmen are actively working to correct this problem to insure the continuation of high quality ambulance services to the citizens of Pittsfield. The Department has requested the purchase and equipping of a new ambulance in 2003 that will be paid for with funds from the ambulance trust fund. This purchase will allow for a first class ambulance as the primary response vehicle with the older first class ambulance to be held in reserve for additional calls and as a backup during down times so that at least one primary ambulance is available to answer calls within the community. Our older ambulance has in excess of 60,000 miles in 5 years and is in need of replacement as our first call equipment in accordance with the plan developed at the time that the Department was formed.

The Selectmen have placed 2 articles in the warrant for Town Meeting that will address the purchase of the local water company, Pittsfield Aqueduct. The passage of these articles will allow for the complete study of the proposal to purchase the water company by the Town. The passage of these articles does not obligate the Town to purchase but merely to study the issue and to return to the Town Meeting if it is to the advantage of the community to proceed with such an endeavor. The study opens options for the community that would not normally be available for your consideration and vote. The community's positive vote on the articles is encouraged.

The community continues to struggle with high taxes and a general lack of commercial/industrial development that would positively affect the general tax burden of the average property taxpayer. The community must remain aggressive in its search for good, clean, environmentally friendly commercial and industrial businesses who desire to move to a great community for both there's and our overall health and long term prosperity. Efforts must continue and increase and attract new business opportunities for our downtown area. The Main Street Village Program is due to be considered for the 2004 budget. Its use is vital to the success of the downtown area and the overall health and financial stability of the community.

In closing I would like to express my appreciation to all of the citizens of this great community. Your visits, calls and letters during the year to share your insights to problems and their resolution have been most welcome, thought provoking and informative in resolving problems and continuing efficient operations of your Town Government.

A special thank you to the many employees of our various Departments for their many hours of dedicated service to the people of Pittsfield, often without pay and conscious expressions of gratitude. To the Town Hall staff without who's help and able assistance the many tasks required would not be completed and to the elected and appointed officials of Pittsfield who toil endless hours to continue the services required by the citizens and residents of this community.

Respectfully submitted,

Frederick Welch
Town Administrator

GENERAL GOVERNMENT

ANIMAL CONTROL

This year we have experienced an increase in the calls for service for animal control investigation. These investigations pertain to dog bites, feral cat problems, and abuse investigations. While finding an animal control officer hasn't been an easy task, there appears to be a light at the end of the tunnel as we have found someone that should be starting in February of 2003.

Thank you for your support the area of animal control.

Respectively submitted,

Robert E. Wharem
Chief of Police

GENERAL GOVERNMENT

BUILDING INSPECTION

2002 was a busy year for the Building Department. The Department issued 114 permits, which was a slight decrease from the year before. Of those permits issued 39 were for new housing which again was a slight decrease from the previous year. Total housing permits were below the average of the surrounding Communities.

Building permit fees for all construction during 2002 was \$17,463.18. The following is a listing of permits issued by Type:

List of Building Permits 2002

Single Family Homes	32
Modular Homes	5
Duplex/Apartments	0
Mobile Homes	2
Commercial	8
Barns and Garages	14
Additions and Renovations	19
Shed and Out Buildings	7
Decks and Porches	15
Pools	3
Demolition	8
Misc.	0
Total Permits issued	114

List of Building Permits 2001

Single Family Homes	40
Modular Homes	2
Duplex/Apartment	5
Modular Homes	6
Commercial	3
Barns and Garages	21
Additions and Renovations	10
Shed and Out Buildings	5
Decks and Porches	13
Pools	5
Demolition	2
Misc.	17
Total Permits issued	129

2003 will bring with it a new set of State and Town Building Codes. The State has adopted the 2000 International Building Code, effective September 14, 2002. The Town is in process of adopting a new Growth Management Ordinance. We will continue to implement the Building Codes through permitting and inspections to improve the overall quality of construction projects within the Town.

Housing Standards Inspection Program was continued this year and all rental units remain on a two (2) year inspection cycle.

In mid November a new Building Inspector/ Code Enforcement Officer was appointed.

The Department continues to serve the Townspeople as a liaison to the Planning and Zoning Boards. This includes reviewing applications, explaining ordinances and procedures as well as attending Board meetings.

If you have any questions concerning the Building, Planning, Zoning, Housing Standards or Health matters please contact me at the office 8:00 am to 5:00 pm Monday through Friday at 435-6773

Respectfully submitted,

Henry K. FitzGerald III
Building Inspector

GENERAL GOVERNMENT

EMERGENCY MANAGEMENT

Since the tragedy of September 11 occurred there have been more demands put on Emergency Management in the area of Terrorism. We have continued to be active with the emergency services department in monitoring the problems and upgrades that occur from day to day. We have continued to upgrade the buildings in town for a situation where if we had to sustain functions of the town of any extended period of time with out power we would be able to do so.

We will continue to work on this project in the year 2003 and hope to bring it to a close so that all Town buildings will have generators and the ability to continue operations in the event that we need them to.

Respectfully submitted,

Robert E. Wharem
Emergency Management Director

GENERAL GOVERNMENT

FIRE DEPARTMENT AND AMBULANCE SERVICE

In reviewing the events and activities that took place at the Fire Department during 2002, it is apparent that ours is an active, progressive department. Officers and members strive to make ours a current and efficiently run organization, in order to meet the needs of the community and the changing times.

Currently the Fire Department is the largest Town department, with 46 volunteers and on-call staff members and 6 full-time EMTs and the largest number of apparatus. However, our budget is one of the lowest. Great efforts are made to run the Department as efficiently as possible, recognizing that the fire service industry has developed into a professional business, commanding great attention and detail to training, safety codes, and firefighter safety. Our budget supports the daily expenses of the cost-of-doing-business, as well as the annual maintenance of and any repairs to vehicles and apparatus, annual pump testing and other certifications, and replacing current apparatus and equipment, leaving little for unexpected repairs. As the cost of services such as utilities and repairs to apparatus continue to rise, our budget becomes more rapidly depleted, creating a strain not only on daily operations, but on long-term goals as well. Much time and consideration is given to develop a budget for each New Year to work within the confines of limited funding. As we ourselves are taxpayers, we do not take the budgeting process lightly.

A combined budget for the Fire Department and the Ambulance Service that reflected a savings to the taxpayer was proposed and submitted, but was rejected. This is one of many reasons why a warrant article has been added to the ballot to support combining the Fire Department and Ambulance Service as one municipal department. The Board of Firewards held an informal public discussion in October, with Chief Deane and Ambulance Director Dodge making a presentation on this issue, as well as on future needs. The meeting was well attended and we thank those who came out to show their support and interest. We hope to hold more of these meetings in the future, encouraging an exchange of dialog between the Department and members of the community.

Funding alternatives to the Town budget continue to be explored. In the spring, a group of volunteers developed and submitted a FEMA grant proposal. Although unsuccessful in being awarded the grant, the group enthusiastically looks forward to looking into other grant opportunities.

Regarding apparatus and vehicles, the Department is fortunate to have a number of volunteers who perform vehicle maintenance and minor repair throughout the year, reflecting a savings to the Town. The more major expenses for the year included the re-coring of the radiator in Engine 2, annual inspections of all apparatus, and ladder and pump testing and certification.

The year 2001 saw the replacement of Engine 1 with an E-One Cyclone II engine. Many volunteer hours have been dedicated to training on the engine, allowing members to familiarize themselves with the operation and abilities of the pumper engine.

Inspections continue to be an important part of operation as required by NH Fire Code. Life safety, oil burner installation, woodstove installation, adult foster care, foster childcare, and day care inspections are regularly conducted. Dep. Chief Stickney attended a week long Fire Inspector Course at the NH State Fire Academy in the fall.

Fire Prevention Week remains an important part of our duties. Educational programs were held in the primary grades at Pittsfield Elementary School and at Blueberry Express Daycare. Members observed that information discussed in previous years was readily recalled by students. Our annual Open House held on the last day of Fire Prevention Week was well attended by over 200 individuals. Fire Prevention

GENERAL GOVERNMENT

is a line item that continues to be reduced each year in the budget, and we are dependent on the generosity of the many businesses, organizations, and individuals who help make these programs possible through their financial donations and contributions of goods and services, and we thank them for that.

Members have engaged in a variety of trainings to sharpen their skills and to learn new ones. Some of the in-house trainings held were school bus mass casualty incident training, wilderness rescue training, cold water/ice rescue training, cardiac arrest management training, and suicide prevention training. Mutual aid drills in surrounding communities were also attended. Many members pursued training at the NH Fire Academy and other training facilities, to receive EMT- Basic, EMT-Intermediate, Commercial Driving License (CDL), American Red Cross 1st Responder, Firefighter I and Firefighter II certification. A few members attended the annual North Country EMS Conference. In August, the Pittsfield Police Department invited us to join in landing zone preparedness training provided by the Dartmouth-Hitchcock Air Response Team (DHART). In late fall, we began joint training with Barnstead Fire-Rescue, Inc. as an opportunity to become familiar with each others' members and operations.

Community event coverage was provided throughout the year at Old Home Day, Balloon Rally Weekend, PMHS Homecoming, the Haunted Spook Walk at the Town Pool, and the Christmas tree lighting at Dustin Park, to name a few. Members represented the Town at parades throughout the year, including Epsom Old Home Day, Manchester Fire Prevention Week, Concord Kiwanis Trade Fair, and Concord's Holiday Parade.

Chief Deane made a presentation at the Historical Society on the history of structure fires in Pittsfield since the 1980s.

Pittsfield was awarded a grant to carry out a NH Safe Kids Coalition smoke detector education, installation, and home safety inspection program. A poster contest for local youth was held to kick off the campaign in October. Since then, we have held a number of door-to-door campaigns where voluntary home safety surveys are performed and free smoke detectors are installed where needed. This program will continue into the spring, and we welcome any inquiries. Please call the station at 435-6807 to schedule an appointment for a free safety survey and smoke detector installation. This program is entirely funded by the NH Safe Kids Coalition, at no expense to the Town.

The Ambulance Service had a busy year with 262 transports to area hospitals in 2002. This increase in services has us requesting a new ambulance in 2003 to be funded from our reserve account at no cost to the taxpayers. We are also proposing to keep the 1998 ambulance as a backup for multiple calls and for times when our frontline ambulance needs servicing. A group of members and officers have met regularly over the year with vendors for a replacement ambulance. A search and bids have been narrowed to RoadRescue, and specifications and payment are being finalized at this time.

A much needed dormitory and shower facility was constructed at the station for the full time ambulance staff over the summer, with funds coming from the Ambulance Reserve Fund. The Ambulance Reserve Fund includes revenue received from medical transports and is reserved for the replacement of the ambulance and other costs associated with the Ambulance Service.

Ambulance Service staff continue to make educational presentations at the Senior Center, as well as operating the Senior Citizen call-in program. The staff enjoyed making and delivering Thanksgiving turkey dinners to seniors and shut-ins in November, and Christmas cookies and Christmas dinners in December.

If the Warrant Article submitted for the 2003 Town meeting is accepted by majority vote, the Ambulance Service and Fire Department will begin work on a plan to combine and streamline budgets in 2004, with

GENERAL GOVERNMENT

the goal of lowering the budget. We will also take a hard look at employee retention and at finding solutions to the high cost of paramedic intercepts. We will also continue to analyze the demands for our service compared to our resources to address the needs of the Town in the future.

Many of our teenage Explorers have become members of the Department upon their 18th birthday this past year. The Explorers Post meets regularly under the supervision of Fire Department officers and members. Enrollment numbers for the Explorer's Post and the Support Company are low, and we welcome new applicants. Please call the station for more information or stop by for an application.

We would like the citizens of our community know that we have an "open door policy," where we like to keep you informed of things that are happening at Fire Department. To keep you better informed, articles are posted regularly in the *Suncook Valley Sun* and on the town website at www.pittsfield-nh.com. Board of Firewards meetings, held the third Wednesday of each month at 6:30pm, are open to the public and you are encouraged to join us. If at any time you have a question or concern, please drop by the station or call us at 435-6807.

We would like to thank the many individuals, businesses, and organizations that support us throughout the year. Support is shown in many ways, be it a donation to help make possible the Fire Prevention Week programs in the schools and at our Open House, a volunteering of service to help with public relations or a task at the station, or the opening of doors at a building next to a burning structure. Your show of support is greatly appreciated.

Lastly, it is with sincere gratitude that we thank our families who demonstrate patience and understanding when we respond to an emergency, and support us.

Yours in fire safety,

Leonard E. Deane II, Fire Chief James X. Dodge, Ambulance Director

2002 Call Statistics – 577 total calls

<u>Fire</u> 45	<u>Medical & Motor Vehicle</u> 454	<u>Hazardous Condition</u> 23	<u>Service</u> 18
	<u>Good Intent</u> 19	<u>False Calls</u> 15	<u>misc.</u> 3

GENERAL GOVERNMENT

POLICE DEPARTMENT

With the year 2002 coming to a close I would like to thank you all for being so supportive of the police department this year. We have experienced several setbacks this year in the area of personnel. After many years of service with the Police Department Corporal Arthur St. Laurent has retired from the department. I would like to thank him for the dedicated service that he gave to the Town of Pittsfield. Officer Daryl MacArthur, Frank Cassidy, and Robert Kitson have left the department, one for personal career moves, and the other two for other departments. I would like to thank them for their commitment and service to the Town of Pittsfield.

With the vacancies that were created we were able to hire some new officers. They are Officer Joe Marcello, Officer Wade Courtemanche, and Officer Michael Meath as full time officers and Officer Richard Wiltshire and Officer Tanya Emerson as Part Time Officers. We were also able to fill the position that was vacated last year by Richard Patten with a new Administrative Assistant Wendy Stiles.

Many things changed this year within the community. The problems that presented themselves to the community in the area of crime were ones that were devastating and demanding on the services of a small community. We constantly find ourselves spending less and less time patrolling and more time investigating and documenting crimes. The changes that are taking place are ones that come with a community that is experiencing growth and change.

The Pittsfield Police Department looks forward to being back to full staff in the year of 2003 and offering more programs to the community. Thank you for your continued support of the police department.

Respectively submitted,

Robert E. Whareem
Chief of Police

GENERAL GOVERNMENT

PUBLIC WORKS DEPARTMENT

The weather during January, February and March of 2002 was fairly mild. We had 8 storms in January, with 18" total snowfall, 3 storms in February with 5" total snowfall, and 7 storms in March with 17" total snowfall. We also had 2 heavy ice storms in February.

During the summer months we were busy with several projects: we widened sections of Clough Road, Tan Road, Mountain Road, and Range Road; we replaced several culverts around town; we reconstructed a section of Tilton Hill Road; we shimmed and overlayed Concord Hill Road; and we sand-sealed Webster Mills Road.

Winter came early with 3" of wet snow on October 23rd. The next storm was on November 5th, and it was non-stop from that point on. We had 4 storms in November with 12" of snowfall, along with severe black ice problems. During December we had 6 storms with a total of 25" of snowfall.

I would like to take this opportunity to thank my crew for their hard work and dedication.

Respectfully submitted,

George M. Bachelder
Superintendent

GENERAL GOVERNMENT

PITTSFIELD WASTEWATER TREATMENT FACILITY

The Treatment Facility personnel have accomplished many upgrades and repairs this year.

We added a new septage-receiving tank that is aerated and will be able to premix the septage before adding it slowly to the lagoons. In this way the lagoon system will not get the shock of 1000 to 2500 gallons of septage at once.

We have established an Industrial Pretreatment Permit Program. Under this program we must categorize all commercial businesses as industrial or domestic users. The treatment plant personnel will be visiting all businesses on the sewer system to gather this information.

We have developed an Emergency Action and Notification of Potentially Hazardous Situation Plan.

The US-EPA and NH-DES has issued the Town of Pittsfield, N.H. a new permit, it runs from December 1, 2002 to December 1, 2007.

The Carroll Street Pump Station (Barnstead Road) is 27 feet under ground and a problem for confined space entry and below grade work. This problem was solved by placing a building over the station and moving all the compressors to a mounting pad above ground in the new building. Also, we installed a new electrical panel above ground and replaced all the old electrical wiring. We have to replace the inlet and outlet valves then the station will be totally rebuilt.

We are looking into enlarging the septage receiving area and turn it into a revenue generating system by taking septage from other towns.

The Second Phase of our upgrade is under way. This will cover possibly going to ground percolation and not using the river, which would save money. Also, collection system upgrade and expansion and different aeration to improve treatment and expansion are part of this phase.

We would like to add the treatment plant to the towns web site, then we could keep the users up to date on our progress.

The Pittsfield Treatment Facility personnel will answer all questions and concerns about the Treatment works. We also give tours to anyone who would like to know more about how the system operates.

Respectfully submitted,

Ronald A. Vien
Superintendent

GENERAL GOVERNMENT

WELFARE DEPARTMENT

The Town Welfare Department is under extreme pressure to continue to meet the needs of the applicants, taxpayers, and conform to the requirements of the State of New Hampshire RSA 165. Due to high unemployment and economic uncertainties more and more people in need of assistance. With high rental expenses, lack of work and lack of state assistance or funding, their only remaining alternative seems to turn to the Town. Due to the State and Federal governments withdrawing or under funding programs the burden falls on the Town. In the past year there has been a 28 percent increase in welfare cases. Applicants as well as Vendors know the laws regarding welfare and utilize every statute in order to meet their obligations. Some sectors of the community have adopted an attitude of "If all else fails the Town will pay" which is how the State of New Hampshire's R.S.A.'s are written. During the past year the Welfare Department has served over two hundred (200) applicants. With budgetary concerns on all fronts (State and Federal) it appears that this will not end in the near future. The Department continues to look for additional sources of funding but they are few and far between. Last years welfare expenditures exceeded original budgets by 138% but with due diligence, hard work and an improving economy hopefully next year won't be as bad.

I would like to thank the entire Town for the support in donated foods, money and time given to the Pittsfield Food Pantry. As most are aware, the Food Pantry operates on donations with additional help from the USDA and CAP food programs. In 2002, the Food Pantry assisted over 250 families. During Christmas time, a Holiday Basket Program was run by the CAP office and the Food Pantry that supplied 115 families with Holiday Baskets. I would like to offer special thanks to Megan Brown, Adam Worster, Devan Carson, Cassie Carson, Alisha Lupa, Tori Salvato, Pamela St. Laurent, and the Town Employees who made the entire Holiday Basket Program work.

If you have any questions concerning the Welfare Department or would like to make a donation to the Pittsfield Food Pantry, please call the office at 435-6773.

Respectfully submitted,

Henry K. FitzGerald III
Director of Welfare

GENERAL GOVERNMENT

CONSERVATION COMMISSION

The Pittsfield Conservation Commission's purpose is to ensure the proper utilization, as well as preservation and protection of the town natural resources such as watershed resources and rare habitats and plant species. In addition, the commission will further the awareness of conservation practices and policies throughout town to ensure that the preservation goal is achieved for the benefit of all to come.

Listed below are other significant achievements for 2002:

- Assisted with the annual clean up and maintenance of the Sargent Town Forest.
- Received a \$200 grant from PSNH.
- Received an "In-Kind" donation from PSNH for annual printing of the Sargent Town Forest Trail Guide.
- Hosted at the Pittsfield Community Center, the quarterly meeting of R2C2, Regional Resource Conservation Commission.
- Attended various meetings for local boards on issues related to conservation and natural resources.
- Received, reviewed, and provided input on several wetland related issues from various environmental agencies.
- Continual review and analysis of town owned lands to assist in determining potential for easements and preservation.
- Maintained records on and annually review easements held by the Town of Pittsfield.
- Discussions with landowners regarding potential Conservation Easements and/or ways to preserve their property and encourage thoughtful development.
- Participated and held membership in many statewide conservation organizations, including Regional Resource Conservation Committee for Merrimack County.
- Submitted articles in the Suncook Valley Sun on Conservation Efforts.

The Conservation Commission is made up of 5 full time members and meets the 3rd Monday of every month, unless posted otherwise, 7pm at the Town Hall. We welcome new members and anyone interested in attending our meetings.

Respectfully submitted,

Donna M. Keeley
Chairperson

GENERAL GOVERNMENT

PARKS & RECREATION

Pittsfield Parks and Recreation Commission provided the following activities during the year 2002:



Easter Egg Hunt held at Drake Field on the Saturday before Easter- 90 dozen eggs are filled with an assortment of candies and hid throughout the park by students from the high school, this was held for the children in town who are under 12yrs. Over 275 children and adults attended.



Fishing Derby at the Forrest B. Argue Recreational Area co-sponsored with "Lets Go Fishing". We purchased 150 fish, which the State matched, providing 300 fish to catch. A fishing kit from the National Fishing Organization was donated. Over 100 children and parents attended this event



Halloween Spook Walk - organized with the assistance of PYW. Over 250 people attended and walked through F.B. Argue Recreational Area that was decorated for the occasion.



Week long Winter Fest with activities that included:

- ✿ Kids Carnival at the High School
- ✿ Candy Bar Bingo at the Community Center for where adults and children played Bingo together
- ✿ Senior Luncheon that feed 90 Senior Citizens and was served by 4-H
- ✿ 2 different Ice Skating event with over 70 people attending each
- ✿ Tubing with the help of PYW - 40 students participated
- ✿ Monarchs Hockey Game, co-sponsored by PYW - 30 attended game
- ✿ "Rampage Trio" singing group performed at the High School Gym
- ✿ Kids Crafts sponsored by Pittsfield CHF where children made crafts to take home
- ✿ Indoor Rock Climbing with PYW - 30 students participated
- ✿ Mini Family Circus with Brenda the Fire Eater, Freak-A-Zoid, Cecil DeClown, magic act and juggling - over 150 children and adults attended
- ✿ Masonic Lodge sponsored a spaghetti dinner for the community
- ✿ Adult dance at Del-lea Country Club 100 people attended
- ✿ Open Gym Tuesday through Friday from 10-12 at the High School on the average of 30 children attended daily
- ✿ Teen Dance at the High School co-sponsored by PYW 170 students and 7 chaperones attended
- ✿ Sledding with refreshment at High School 30 people attended



Supervised summer swimming and water games at the Forrest B. Argue Recreational Area. On the average daily attendance was 50 to 75 children and parents.



Weekly activities at the pool area including, organized crafts and games, moonwalk, and the annual Pool Day activities.



Red Cross certified Swimming Lessons for 200 children

GENERAL GOVERNMENT

 4 evening family entertainment events that included: Heather Mike & Co., Sammie Haynes, Shirley McAfee and AlohaPua Dance Company held at the Forrest B. Argue Recreational Area

 Basketball program - 95 children in grades 3 through 6 participated in a recreational basketball program from December through February.

 Goals met for 2002

- Fixed picnic tables and benches and built new picnic tables at the Forrest B. Argue Recreational Area with Robbie Welch and Boy Scouts

 Goals for 2003

- Replace fencing on street side of Recreational Area
- Electrify the Pavilion across the bridge at the Recreational Area
- Add to the playground equipment at the Recreational Area

From the list above it shows that the Park and Recreation Commission had a busy year. The town of Pittsfield is very fortunate to have such a group of volunteers to enrich the community environment. Without the number of people who donated their time to provide these activities, the cost of this extra enrichment would be very high. The people who work with the commission should be commended for their dedication to the children and the community who benefit from their generosity.

Respectfully submitted,

Lyn Ward
Chair, Parks & Recreation Commission

GENERAL GOVERNMENT

PITTSFIELD REVITALIZATION AND PRESERVATION ALLIANCE

The Pittsfield Revitalization And Preservation Alliance (PRAPA) focused on the approved portion of the Pittsfield Outdoor Recreation Trail. Signs were constructed by members of the committee and applicable laws were researched. The group plans to install trail signs on the first portion of the trail in the spring of 2003. PRAPA hosted a presentation by the New Hampshire Main Street Program. Selectmen entertained the idea of approving funds for the pursuance of applying for the Main Street Program.

Goals and Objectives (2003)

- To elect new officers and appoint new members to the board.
- To complete a breakdown and action plan for the implementation of a plan to revitalize and preserve the community of Pittsfield, based upon former community surveys and efforts already completed in the town.
- To inform the general public, town committees, town organizations, and local businesses of an overall plan to revitalize and preserve the community of Pittsfield.
- To continue to link the formation of a recreational trail system for non-motorized use.
- To continue the formation of work/fund-raising alliances with other organizations and committees.
- To work on projects that will help preserve historical structures and inspire others to begin similar preservation efforts.

Accomplishments of PRAPA in the year 2002:

- Members visited several organizations and businesses to outline its plan.
- The first phase of the recreational trail system was hiked to identify trouble spots and areas needing litter removal and signage.
- Signs were completed for the first section of the trail.
- A program to get approval from private land owners for phases 2 and 3 of the trail project continues.
- Community service project: Painting of building of architectural significance on Park Street completed.
- More aggressive plan for implementation developed for 2003.

GENERAL GOVERNMENT

PLANNING BOARD

The year 2002 was, in many respects, a unique year in which world events—particularly the threat of terrorism—competed for our attention at home, as we faced the challenges of day-to-day life and local activities in our Town. The Planning Board was very much involved in these local activities, as befits its role of assisting in planning for the growth, development, and well being of the Town and its citizens. In fact, 2002 was a record year in terms of the number of “processed-to-completion” subdivision applications.

The year 2002 also provided an opportunity for the Planning Board to look again to the future. With a Master Plan and Capital Improvements Program now in place, the Board was able to focus its attention on developing a “growth-management” ordinance. In this effort, the Central New Hampshire Regional Planning Commission was extremely helpful in providing guidance and supporting data in developing the ordinance, based on their extensive experience in this vital planning sphere. Their assistance, which was funded by a grant from the local Sanderson Fund, proved invaluable in producing the final, draft document.

One of the major purposes of the growth-management ordinance is to “Determine, monitor, and manage a rate of residential growth in Town that does not unreasonably interfere with the Town’s capacity for planned, orderly, and reasonable expansion of its services to accommodate such growth.” The ordinance is further intended to “Provide a temporary mechanism when municipal services are strained or overloaded to reduce the rate of residential growth, and thereby allow the Town time to correct any deficiencies that may have developed.”

After many months of work and discussion, the growth-management ordinance was finalized at year’s end, and will be presented to the citizens of Pittsfield for their approval at the March 2003 Town Meeting. If passed, the ordinance will provide an effective tool to assist the Town in promoting “smart,” managed growth as we enter the new year and beyond.

The year 2002 also witnessed the arrival of a new Building Inspector, Henry Fitzgerald. “Hank” has proved to be a valuable asset in providing administrative support and advice to the Planning Board. With his assistance, the Board expects to enter the new year with an enhanced degree of efficiency and effective-ness. Toward this end, the Board looks forward to the continuing active participation of Pittsfield residents at the Board’s public meetings, where citizen opinion and input are encouraged. In fact, for those citizens so inclined, application for membership on the Board—as positions become available—is also encouraged.

While 2002 was a busy and productive year for the Planning Board, we look forward with equal enthusiasm to the challenges and promises that lie ahead.

Respectfully submitted,

John Lenaerts
Chairperson

GENERAL GOVERNMENT

PUBLIC RELATIONS COMMITTEE

This Committee started as a spin-off from the PROFILES, which was held in Pittsfield in April of 1997. Our first project was the development of a community calendar with local sponsors. The first calendar was published in July of 1997 and is still going strong. We would like to take this opportunity to thank all of those businesses and individuals who have supported us since the beginning. Although we are a small group in number we have accomplished a great deal. In 2001 Town line signs were purchased with monies earned from the sale of Balloon Posters and Porches of Pittsfield Posters designed by one of our former members. We have also been participants in the Town wide yard sale.

In 2000 we were asked to join the Historical Society in the planning of the dedication of the Frank Lyman Park and Historic Trail. This proved to be a great event. Also about this time we became involved with the Old Home Day Committee. By combining our resources and manpower we have been able to extend the Old Home Day activities.

For the July, 2001 Old Home Day we decided that perhaps a lighthearted theme would be appropriate after the devastation on Sept. 11. In conversation Denise Robinson suggested that perhaps we have everyone wear Groucho glasses while watching the parade. Thus LET'S MAKE 'EM LAUGH. Louie Houle suggested that perhaps we could vie for a record in the Guinness Book. After much discussion it was decided to have as many people as possible wear the glasses for one hour while confined in one place. This was by no means an easy undertaking. There was a lot of record keeping and documentation that had to be submitted before we were even considered. We were fortunate to have Denise with her ever-present notebook keeping track of all the happenings. Great Job....

Again in 2002 we pooled our ideas and decided that Pittsfield should "GO HAWAIIAN." This was a great success with the Parade theme and many people enjoyed the Pig Roast at the Forrest B. Argue Recreation Area. Last year also saw the All-Class Reunion held at the newly renovated Middle High School. It was a day of renewed friendships and a lot of remember whens.....

This year is shaping up to be another fun Old Home Day with a MARDI GRAS theme. So grab your beads and join us on July 12th. The evening festivities will include a Masquerade Ball at the Dell-Lea Country Club in Chichester. Have any good ideas, let us know.

COMMUNITY PARTICIPATION IS THE KEY TO SUCCESS.

Public Relations Committee
Old Home Day Committee

GENERAL GOVERNMENT

REPORT OF THE ZONING BOARD OF ADJUSTMENT

In 2002 the Zoning Board of Adjustment met on 9 separate occasions to consider applications and to conduct work sessions. The following were acted upon by the Board ~

	Granted	Denied	Dismissed
Variances	3	1	0
Special Exceptions	4	0	1

Respectfully submitted,

Robert J. Elliott
Chairman, Zoning Board of Adjustment

BCEP Solid Waste District

www.bcepsolidwaste.com

A Message from the District Committee

The Committee has avoided increasing taxes for the upcoming year, 2003. Having said this, an explanation is required, as payments by the towns have changed slightly. The District agreement between the four towns requires that taxes be apportioned between the towns based on population. During 2000, the Federal Government conducted a census. Population figures used for the 2003 apportionment are 2001 estimates by the NH Office of State Planning, based on the 2000 U.S. census.

Town	1990 Census	2000 Census	2001 OSP Estimate	2003 Rate	2003 Apportionment	Increase (Decrease)
Barnstead	3,100	3,886	3996	27.4639%	159,344.27	(854.52)
Chichester	1,942	2,236	2335	16.0481%	93,110.33	932.13
Epsom	3,591	4,021	4184	28.7560%	166,840.95	1,076.84
Pittsfield	3,701	3,931	4035	27.7320%	160,899.44	(1,154.45)
Totals	12,334	14,074	14,550	100.0000%	580,194.99	-0-

2002 recycling revenues stabilized during the year. While revenue was below some years, it was an improvement from 2001. By closely monitoring revenues and expenditures, the District Committee has been able to operate the facility without the need to increase tax revenue for several years.

Several changes are anticipated during 2003. The compost and burn piles will be moved to a new area behind the building and off the old dumping site. A canopy will most likely be installed over the canisters at the rear of the building to allow the District to comply with the National Storm Water Pollution Prevention Plan as required by the EPA. Please bear with us as we embark on another round of construction.

Comments from the public are always welcome. The District Committee meets the last Thursday of each month at the District facility at 7:00 PM. The Public is invited.

Tonnage Comparisons	1999	2000	2001	2002
Garbage	2,468.5	2,315.1	2,134.6	2,043.7
Demolition	696.7	853.7	743.2	654.8
Tires	73.4	73.8	55.3	85.2
Total Waste	3,238.6	3,242.6	2,933.1	2,783.7

Cardboard	196.2	271.2	205.9	181.6
Newspaper	165.3	138.9	153.4	135.6
Mixed Paper	210.6	705.6	392.0	251.2
Aluminum Cans	17.8	14.8	20.0	38.2
Tin Cans	60.1	46.7	55.0	81.8
Plastic	45.9	52.0	76.8	63.0
Auto Batteries	32.9	9.1	8.5	14.2
Scrap Metal	0.0	491.1	600.9	579.3
All Other Materials	71.1	66.9	75.2	107.5
Total Recycled	799.9	1,786.3	1,567.7	1,452.3

Tax Benefit of Recycling	1999	2000	2001	2002
Recycling Revenue	42,432.23	97,510.15	54,181.34	76,692.71
Avoided Tipping Fees	48,839.04	56,418.29	63,589.50	58,322.73
Total Tax Savings	\$91,271.27	\$153,928.44	\$117,770.84	\$135,015.44

Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression cost.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at www.nhdfi.org or 271-2217 for wildland fire safety information.

ONLY YOU CAN PREVENT WILDLAND FIRES

2002 FIRE STATISTICS

(All fires Reported through November 10, 2002)

TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	52	13.5
Carroll	80	10.5
Cheshire	39	17
Coos	3	2.5
Grafton	53	21
Hillsborough	108	54.5
Merrimack	94	13.5
Rockingham	60	25.5
Strafford	31	23
Sullivan	20	6

CAUSES OF FIRES REPORTED

Arson/Suspicious	43
Campfire	31
Children	32
Smoking	32
Rekindle of Permit	3
Illegal	7
Lightning	36
Misc *	356

(*Misc: powerlines, fireworks, railroad, ashes, debris, structures, equipment.)

	<u>Total Fires</u>	<u>Total Acres</u>
2002	540	187
2001	942	428
2000	516	149

CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION
28 Commercial Street ❖ Concord, New Hampshire 03301
❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Pittsfield is a member in good standing of the Commission.

The Commission's mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; access to Census information and other data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, geographic information systems (GIS) mapping, and other land use and transportation planning-related assistance.

In 2002, the Central New Hampshire Regional Planning Commission:

- Provided general local planning assistance to member municipalities and responded to inquiries regarding zoning ordinance, subdivision regulation, and site plan review regulation revisions.
- Held four meetings of the CNHRPC Regional Resource Conservation Committee (R2C2). The R2C2 seeks to bring representatives of each of the region's communities together to work on conservation issues that affect the overall region.
- Coordinated two public forums related to housing issues in the Central NH region with funding provided by the New Hampshire Housing Finance Authority (NHHFA).
- Conducted approximately 170 traffic counts throughout the region.
- Organized and hosted three meetings of the CNHRPC Transportation Advisory Committee (TAC).
- Initiated the update of the FY 2005-2014 Regional Transportation Improvement Program (TIP).
- Completed the CNHRPC Multi-Use Trail Plan.
- Initiated the update and expansion of the regional transportation model.
- Provided assistance to municipalities, groups and interested individuals regarding the Transportation Enhancements (TE) and Congestion Mitigation and Air Quality (CMAQ) programs.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC).
- Continued the development of an update to the Land Use section of the Regional Plan.
- Hosted a Land and Community Heritage Investment Program (LCHIP) application workshop.
- Provided assistance to CNHRPC member towns regarding National Flood Insurance Program (NFIP) participation and compliance.
- Prepared an update to the regional conservation lands geographic information services (GIS) map and database.
- Assisted local housing and childcare advocacy groups through funding provided by the Community Development Finance Authority (CDFA).
- Provided support and assistance to local trail advocacy groups and land trusts.

For additional information, please contact the CNHRPC staff or your representative to the Commission, Gerard Leduc, or visit us on the internet at www.cnhrpc.org.

CONCORD REGIONAL VISITING NURSE ASSOCIATION

The Concord Regional Visiting Nurse Association (CRVNA) continues to offer comprehensive health services to the residents of Pittsfield. The following is a description of these services:

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting. Patients who receive services range from children who have a complex medical condition to frail elders who require supportive assistance to stay in their own homes.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

CRVNA's Hospice House provides residential care to terminally ill patients who have no primary caregiver or need a supported residential setting. Often times patients are transferred into the Hospice House when a caregiver is exhausted and unable to care for them at home any longer. To date, this house has provided a home to approximately 500 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, supportive services to school districts parent education and support, health education and nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Over the past two years Senior Health Clinics have expanded to reach out to seniors who may require a monthly check by a nurse of their blood sugar, blood pressure, and/or diabetes management. The expansion of these services was in response to the decrease in Medicare services to seniors.

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Pittsfield may request service: patient, doctor, health facility, pastor, friend or neighbor. The nurse who completes an assessment will coordinate with the patient's physician a plan of care to meet the patient's specific needs. If the patient does not have a physician the nurse will assist the patient to identify one and schedule a visit. The agency has developed a program with the NH- Dartmouth Family Practice Residency Program to coordinate a house call visit by a resident to a frail elder's home who is unable to leave his/her home.

CONCORD REGIONAL VISITING NURSE ASSOCIATION

A call to Concord Regional Visiting Nurse Association (1-800-924-8620) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call twenty-four hours a day. The On-Call Nurse can be reached by calling 1-800-924-8620.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. The community health services are provided to residents often times free of charge. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) with commendation and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 2001 through September 30, 2002:

	<u>No. of Clients</u>	<u>Visits</u>
Home Care/Hospice	103	3,134
Community Health Services		
- Flu Shots	69	69
- Head Lice	4	4
- Immunizations	4	4
- Dental	9	9
- Parent Friend	7	64
- Health Clinic	5	5
- Senior Health	22	88
- Baby's Homecoming	<u>42</u>	<u>42</u>
Community Health Total	162	285
 Total Clients and Visits	 265	 3,419

- 12 Senior Health Clinics
- 3 Flu Clinics
- 3 Community Education Programs
- 2 Adult Bereavement Support Groups
- 2 Hospice Volunteer Training Groups
- 1 Grief Support Group

CONCORD REGIONAL VISITING NURSE ASSOCIATION
250 PLEASANT STREET
P.O. BOX 1797
CONCORD, NH 03302-1797
(603) 224-4093



CAPITAL AREA MUTUAL AID FIRE COMPACT



President: H. Dana Abbott

Chief Coordinator: Richard Wright

105 Loudon Road Building 1
P.O. Box 7206 Concord, NH 03301

Email:
firecl@totalnetnh.net

Telephone: 225-8988
Fax: 228-0983

2002 ANNUAL REPORT TO BOARD OF DIRECTORS

The following report is prepared for the Capital Area Fire Compact's Board of Directors as a general summary of activities for the calendar year 2002.

The Compact provides service to its eighteen member communities encompassing 644 square miles of area with a resident population of 104,327. Mutual aid response is given to and received from several other communities and mutual aid districts. Delivery of emergency service varies daily by community, based on tourism, special events, weather, and commercial activity.

Fire and Emergency Medical dispatch service is provided by the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Lieutenant Ernest Petrin. The number of dispatched incidents in 2002 was 14,579, a slight increase from 2001. A detailed report by community is attached.

The Chief Coordinator responded to ninety-seven mutual aid incidents, and handles the administrative functions of the Compact. He participates on several state and regional committees, including Hazardous Materials, NH Federation of Mutual Aids, NH Association of Fire Chiefs, Forest Fire Wardens Associations, and others. He continues to be an active member of several committees under the NH Office of Emergency Management addressing Emergency Operations and Communications Planning in light of on-going terrorist threats.

The Compact operated with a 2002 budget appropriation of \$ 537,707. All Compact operations, including dispatch service, are provided through this budget. Funding by the member communities is based on a combination of property values and population.



CAPITAL AREA MUTUAL AID FIRE COMPACT



President: H. Dana Abbott

Chief Coordinator: Richard Wright

105 Loudon Road Building 1
P.O. Box 7206 Concord, NH 03301

Email:
firecl@totalnetnh.net

Telephone: 225-8988
Fax: 228-0983

Page 2 (2002 Annual Report)

The following members served the Compact in 2002 in the following positions:

President:	Chief H. Dana Abbott, Bow
Vice President:	Chief Paul Welcome, Webster
Secretary:	Past Chief Peter Russell, Hopkinton
Treasurer:	Firefighter John R. Burton, Bow
Chief Coordinator:	Chief Richard E. Wright, Loudon

Executive Committee:	Chief H. Dana Abbott, Pres., Bow
	Chief Paul Welcome, V. Pres., Webster
	Chief Richard Brown, Warner
	Chief Leonard Deane, Pittsfield
	Chief Harold Paulsen, Pembroke
	Chief Edwin Bowne, Salisbury

Dispatch Committee Chair:	Chief Harold Paulsen, Pembroke
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Training Committee Chair:	Asst. Chief Richard Pistey, Bow
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Central NH HazMat Team Chief:	Captain David Hackett, Concord Fire Dept.
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The Dispatch Committee under the direction of Chief Paulsen continues to assist with CAD issues, and works with dispatch to provide current dispatch data. The Compact provided funding for updated dispatcher training at Concord by our CAD contractor.

Assistant Chief Dick Pistey and the Compact Training Committee assisted all departments in hosting mutual aid training exercises. Drills were held throughout the Compact practicing fire suppression and safety, emergency medical and mass casualty, and specialized areas concerning hazardous materials. All drills utilize the Incident Command System, personnel accountability, and safety procedures. We appreciate the effort, time, and expertise that the Training Committee contributes to the Compact.



CAPITAL AREA MUTUAL AID FIRE COMPACT



President: H. Dana Abbott

Chief Coordinator: Richard Wright

105 Loudon Road Building 1
P.O. Box 7206 Concord, NH 03301

Email:
firec1@totalnetnh.net

Telephone: 225-8988
Fax: 228-0983

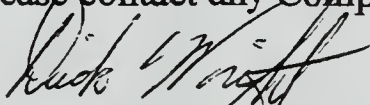
Page 3 (2002 Annual Report)

The Central New Hampshire HazMat Team, comprised of Capital Area and Lakes Region members continues to train bi-weekly and responds to 53 communities in our combined coverage area. The team operates with three response units and will welcome personnel interested in joining, training, and operating with the team. We extend our thanks and appreciation to all team members for their willingness to respond to these emergencies. We continue to apply for and use grant funding to perform data collection of hazardous materials inventories reported by facilities in our operating area.

We encourage all departments to send representatives and actively participate in all Compact meetings. Your input is needed on all issues and your members need to be informed of Compact activities and planning.

Thanks to all departments for your great cooperation.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.


Dick Wright, Chief Coordinator
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs
Boards of Selectmen

01/15/2003



CAPITAL AREA MUTUAL AID FIRE COMPACT



President: H. Dana Abbott

Chief Coordinator: Richard Wright

105 Loudon Road Building 1
P.O. Box 7206 Concord, NH 03301

Email:
firecl@totalnetnh.net

Telephone: 225-8988
Fax: 228-0983

January 16, 2003

The following incident totals have been compiled for the year 2002, for the Capital Area Mutual Aid Fire Compact communities:

Town	Square Miles	2002 Est. Population	2001 Incidents	2002 Incidents	% Change
Allenstown	20.4	4,934	677	633	- 6%
Boscawen	24.4	3,662	212	194	- 8%
Bow	31.6	7,277	683	795	+ 16%
Bradford	35.6	1,484	238	251	+ 5%
Canterbury	44.8	2,036	219	245	+ 12%
Chichester	21.8	2,335	324	373	+ 15%
Concord	65.5	41,116	6369	6318	- 1%
Dunbarton	31.9	2,315	219	212	- 3%
Epsom	33.9	4,184	859	825	- 4%
HazMat Team		N/A	41	9	- 78%
Henniker	44.3	4,554	649	662	+ 2%
Hopkinton	44.4	5,484	944	934	- 1%
Loudon	46.4	4,617	528	613	+ 16%
Northwood	29.7	3,708	492	501	+ 2%
Pembroke	22.7	6,989	363	359	- 1%
Penacook Rescue		N/A	424	532	+ 25%
Pittsfield	24.2	4,035	631	580	- 8%
Salisbury	39.6	1,165	90	115	+ 28%
Warner	55.1	2,802	294	307	+ 4%
Webster	28.2	1,630	129	121	- 6%
Totals	644.5	104,327	14,385	14,579	+ 1%

Population Estimates based on 2001 OSP NH Population Estimates.

Community Action Program Belknap—Merrimack Counties, Inc.



Mailing: P.O. Box 1016 • Concord, N.H. 03302-1016

Location: 2 Industrial Park Drive

Ralph Littlefield, Executive Director

(603) 225-3295

FAX (603) 228-1898



Benjamin E. Fontaine, Jr., Pres.

Ann Swett, V.P.

Marty Nogues, Sec.-Clerk

Dorothy Hunt, Treas.

November 4, 2002

Mr. Frederick Welch
Board of Selectmen
Town of Pittsfield
P.O. Box 98
Pittsfield, New Hampshire 03263

Dear Mr. Welch:

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is based on local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. It also delineates the budget request for Pittsfield. This figure is determined by the local community participation level and services provided. We all empathize and are well aware of the financial pressures and economic problems of local communities. These same pressures and problems have and are constantly increasing the demand and need for Community Action assistance and services to families and individuals with low incomes. We will continue to work closely with your welfare officer to ensure the maximum availability of our program, as well as continue to mobilize any resources that become available to help serve your community.

In order to comply with specific requests for much more detailed and documented activities in the Suncook Area Center, we have included a brief note on each of our programs with figures as to how many people from Pittsfield participated in these programs.

CONCORD

Center..... 225-6880
Head Start..... 224-6492
Elderly..... 225-9092
Elderly..... 225-9512
Concord Area Transit... 225-1989
WIC/CSFP..... 225-2050

FRANKLIN

Center..... 934-3444
Head Start..... 934-2161
Elderly..... 934-4151
Family Planning..... 934-4905
STD/HIV Clinics..... 934-4905
Riverside Housing..... 934-5340
Community Child Care... 934-2161

KEARSARGE VALLEY

Center..... 456-2207
Head Start..... 456-2208
Elderly..... 456-9200
Kearsarge Housing..... 456-3398

PLYMOUTH

Family Planning..... 536-3584
STD/HIV Clinics..... 536-3584

LACONIA

Center..... 524-5512
Head Start..... 524-7050
Early Head Start..... 528-5334
Elderly..... 524-7689
Family Planning..... 524-5453
Prenatal..... 524-5453
STD/HIV Clinics..... 524-5453

MEREDITH

Center..... 279-4096
Elderly..... 279-5631

ALTON

Elderly..... 875-7102
Prospect View Housing... 875-3111

TILTON/NORTHFIELD

Head Start..... 286-3435

SUNCOOK

Center..... 485-7824
Elderly..... 485-4254

PITTSFIELD

Elderly..... 435-8482
Head Start..... 435-6618

Mr. Frederick Welch
Town of Pittsfield
November 4, 2002
Page Two

We hope this makes our services clearer and as always, will be happy to answer any questions that may arise. Thank you for your continued cooperation.

Therefore, on behalf of the Suncook Community Action Area Center and the \$396,536.70 worth of service dollars provided to the Town of Pittsfield, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$3,266.00 for the continuation of services to the low income residents of Pittsfield through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Sincerely,

Diane Moore

Diane Moore, Area Director
Suncook Area Center

DM:enr/elain882
Enclosures

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

2003 SUNCOOK AREA CENTER
PROJECTED OPERATING BUDGET

PERSONNEL:

Area Center Director	\$ 26,930
Outreach Worker	21,350
Part-Time Substitute Office Clerk	1,500
Payroll Taxes/Fringe Benefits	<u>16,034</u>
	\$ 65,814

OTHER COSTS:

Program Travel 10,500 miles x .32	3,360
Rent/Heating Costs	10,800
Electricity	1,300
Telephone	2,475
Postage	450
Office/Copier/Computer/Supplies	900
Advertising	200
Staff Development/Training	100
Publications	125
Liability/Contents/Bond Insurance	<u>350</u>
	<u>20,060</u>

TOTAL BUDGET: \$ 85,874

Federal Share:	42%	-	\$ 36,835
All Town Share:	<u>58%</u>	-	<u>49,039</u>
Total:	100%	-	\$ 85,874

SUMMARY OF SERVICES 2002
PROVIDED TO
PITTSFIELD RESIDENTS
BY THE SUNCOOK AREA CENTER
COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
COMMODITY SUPPLEMENTAL FOOD PROGRAM is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Value \$25.00 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)			
	PACKAGES—496	PERSONS—41	\$ 12,400.00
CONGREGATE MEALS- All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$6.98 per meal.			
	MEALS—2278	PERSONS—59	\$ 15,900.44
EMERGENCY FOOD PANTRIES provide up to five days of food for people facing temporary food crisis. Value \$3.00 per meal.			
	MEALS—250	PERSONS—12	\$ 750.00
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2001-02 program was \$607.00.			
	APPLICATIONS—114	PERSONS—322	\$ 78,469.90
MEALS-ON-WHEELS provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.99 per meal.			
	MEALS—6909	PERSONS—26	\$ 48,243.91
WOMEN, INFANTS AND CHILDREN provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services at \$45.00 per unit.			
	PACKAGES—1431	PERSONS—119	\$ 64,395.00
TRANSPORTATION provides regularly scheduled demand response to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$10.84 per			
	RIDES—270	PERSONS—N/A	\$ 2,027.08
WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.			
	HOMES—2	PERSONS—3	\$2,262.00
NEIGHBOR HELPING NEIGHBOR provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.			
	GRANTS—8	PERSONS—N/A	\$ 1,614.67

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM provides income eligible seniors with meaningful training and employment experiences within community based non-profit agencies. Seniors are paid for twenty hours of work weekly until appropriate unsubsidized employment is found.			
	HOURS—1515.5	PERSONS—2	\$ 13,237.74
HEAD START is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$7138 per child.			
	CHILDREN—14		\$ 99,932.00
NH READS AMERICORPS PROGRAM provides literacy related services to children from birth through third grade and their families in community settings. Primary focus is on enhancing out-of-school time activities for low to moderate income families.			
		HOURS—3176	\$ 38,112.00
		BOOKS—335	\$ 1,005.00
USDA COMMODITY SURPLUS foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.			
	CASES—313		\$5,073.60
ROAD READERS is a traveling literacy van that provides literacy and arts activities to families with birth to third grade children within the community during the summer months. ROAD READERS visits child care centers, parks, Parks and Rec Programs, apartment complexes, and libraries to promote literacy to those who are most in need of our services.			
		HOURS—108	\$1,296.00
		BOOKS—58	\$290.00
SENIOR COMPANION PROGRAM provides friendly visiting and respite services for home-bound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$6.57 per hour). Value to visitees is comparable to similar private sector services(\$6.57 per hour).			
	HOURS—1052	COMPANIONS—1	\$6,911.64
	HOURS—596	VISITEES—3	\$3,915.72
EMERGENCY ASSISTANCE FUND provides resources to pay back rent, utility bills, etc. to prevent homelessness.			
	GRANTS—2	PERSONS—6	\$700.00
GRAND TOTAL			\$396,536.70
INFORMATION AND REFERRAL—CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			

MERRIMACK COUNTY
315 Daniel Webster Hwy.
Boscawen, NH 03303
(603) 225-5505
(603) 796-2151
Fax: (603) 796-2271
ceinfo.unh.edu

UNH Cooperative Extension

County Offices

Belknap County
527-5475

Carroll County
539-3331

Cheshire County
352-4550

Cös County
788-4961

Grafton County
787-6944

Hillsborough County
Goffstown – 621-1478
Milford – 673-2510
UNHM – 629-9494

Merrimack County
796-2151

Rockingham County
679-5616

Strafford County
749-4445

Sullivan County
863-9200

The University of New Hampshire, Cooperative Extension is your local link to practical, research-based education to people of all ages, helping them make informed decisions that strengthen youth, families, and communities, sustain natural resources, forests, wildlife and agriculture, and improve the economy.

Merrimack County residents benefit from a wide range of Extension offerings, which include 4-H and youth development programs, monitoring water quality in lakes and rivers, reducing the use of pesticides, parenting programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities and developing a strong volunteer base while providing a wide range of information to citizens. Extension also offers the public an outreach hotline with a toll-free Family, Home & Garden Info Line, staffed Monday through Friday, 9am to 2pm (1-877-398-4769) and it handled a total of 1,198 requests from Merrimack County residents.

Extension staff provide education to forest landowners, food producers and plant growers that help keep their enterprises profitable, thus preserving open space and protecting natural resources. Many studies show that open space helps keep property taxes low, as it places few demands on taxpayers for services. Extension also provides assistance to town planners and boards on zoning issues related to marketing from roadside stands, garden centers, pick-your-own operations, and best management practices from the production of agricultural crops and livestock.

A major statewide Extension initiative, Strengthening New Hampshire Communities, has impacted Merrimack County. Extension staff have worked with the communities in a variety of ways. Several Merrimack County towns have participated in Extension's exciting *Community Profile* process. This past Fall a Community Profile was completed in Hooksett. A Community Profile is a tool to help community members create a vision about what they want their community to be like, and then forms action groups to reach those goals. In addition Cooperative Extension provides publication notebooks for all town libraries. The Extension currently provides weekly radio spots on WKXL which offer information to the communities throughout the County. Extension information can also be obtained from the Web at ceinfo.unh.edu. Follow-up support is available from UNH Cooperative Extension staff.

Other community efforts include after school programs, teen assessment projects, wellness teams, town office visits, the Master Gardener program, working with town officials to make sure local ordinances are "agriculture-friendly" and assisting schools with maintenance of athletic fields and landscaped areas.

The staff in Merrimack County includes nine Extension educators, two state specialists and three support staff. Educators reach approximately one of every four families in the county.



Recycled paper

The University of New Hampshire Cooperative Extension is an equal opportunity educator and employer.
University of New Hampshire, U.S. Department of Agriculture and N.H. counties cooperating.

VITAL RECORDS

BIRTHS FOR THE YEAR ENDED DECEMBER 31, 2002

DATE	NAME OF CHILD	PLACE	FATHER'S NAME	MOTHER'S NAME
1/10/2002	John Paul Hunt	Concord	John Hunt	Livia Hunt
1/18/2002	Rebekalyn Onley Griggs	Concord	David Griggs	Kerith Griggs
2/18/2002	Riley Noah Duquette	Concord	Beau Duquette	Stacey Duquette
3/25/2002	Richard Allen Vien	Concord	Randolph Vien	Michelyn Vien
4/04/2002	Justin David Fogg	Concord	Russell Fogg	Sara Fogg
5/06/2002	Jacob John Robert Gelo	Concord	Randall Gelo	Teresa Gelo
5/11/2002	Dylan Eric Marshall	Concord	Eric Marshall	Maura Marshall
5/13/2002	Eileen Jane-Marie Manteau	Concord	Steven Manteau	Nicole Manteau
5/14/2002	Rebecca Elaine Smith	Concord	Larry Smith	Alisha Smith
5/16/2002	Paige Elizabeth Provencal	Concord	David Provencal	Lori Provencal
5/24/2002	Dylan William Sargent	Concord	William Sargent	Denise Sargent
6/02/2002	Paul William Lamy	Concord	Jonathan Lamy	Lynn Lamy
6/19/2002	Jadyn Brooke Campbell	Berlin	Jody Campbell	Vicky Campbell
6/22/2002	Jillian Nicole Genest	Lebanon	Randolph Genest	Jessica Genest
7/23/2002	Connor William Lawrence	Concord	Shawn Lawrence	Brandy Lawrence
8/02/2002	Zachary Raymond Ross	Rochester	Dwayne Ross	Jennie Ross
8/20/2002	Ryan Jacques Carpenski	Concord	Jason Dzwilewski	Cassandra Carpenski
9/06/2002	Lucas Benjamin Oliver	Concord	John Oliver	Amy Oliver
9/17/2002	Christopher Steven Nilsson	Concord	Eric Nilsson	Kelley Nilsson
10/04/2002	Noah Alan King	Concord	Jared King	Renee King
10/23/2002	Brandon Cole Burt	Concord	Jonathan Burt	Amiee Burt
10/23/2002	Connor Robert Little	Concord	Robert Little	Meredith Little
10/25/2002	Christian William Allen	Concord	William Allen	Kathleen Allen
10/27/2002	Dakota Anthony Larck	Concord	Dennis Larck	Lisa Larck
10/31/2002	Logan Richard Mihelich	Concord	Peter Mihelich	Kimberly Mihelich
11/08/2002	William Benjamin Gilman	Concord	Richard Gilman	Lora Gilman

VITAL RECORDS
BIRTHS FOR THE YEAR ENDED DECEMBER 31, 2002

DATE	NAME OF CHILD	PLACE	FATHER'S NAME	MOTHER'S NAME
11/15/2002	Liam McArthur Haught	Concord	Michael Haught	Verona Haught
11/19/2002	Myles Samuel Kantor	Concord	Matthew Kantor	Kim Kantor
12/16/2002	Harrison Eugene Hill	Concord	Allen Hill	Michelle Hill
12/29/2002	Casey Edward Shuman	Concord	Charles Shuman	Natalie Shuman

Respectfully Submitted,

Elizabeth A. Hast
Town Clerk

VITAL RECORDS

DEATHS FOR THE YEAR ENDED DECEMBER 31, 2002

DATE	NAME	FATHER'S NAME	MOTHER'S NAME
1/03/2002	Arnold M. Green	James H. Green	Annie Gory
1/11/2002	Steven T. Prescott	Robert G. Prescott	Patricia F. Healey
2/24/2002	Velma E. Ashley	Albert Emerson	Maldden Jinkines
3/16/2002	Blanche E. Shervington	Charles Spohn	Cuba Mathie
3/24/2002	Donald F. Jackson	David Jackson	Edith Sherburne
3/25/2002	Arthur P. Pervere	Andrew Pervere	Natalie Lafoe
4/07/2002	Roberta F. Linscott	Maurice Mayotte	Thelma Chagnon
4/13/2002	Arthur S. Kie	Alfred Kie	Doris Lenord
5/31/2002	William M. Belcher	Walter Belcher	Maude Neucomb
6/01/2002	Lynda G. Belcher	Arthur Richards	Anna McCall
6/17/2002	Richard Daigle	Roland Daigle	Germaine Breton
6/22/2002	Jeanne A. Gauthier	Serafino Paolini	Ann Yeulenski
6/22/2002	Jillian N. Genest	Randolph Genest	Jessica Pollard
7/21/2002	William J. Belliveau	William Belliveau	Mabel Rose
8/02/2002	Craig R. Brown	Roland Brown	Madfeline Gerlach
8/14/2002	Beatrice E. Pollard	Fred Whittier	Lura Maxwell
8/15/2002	William F. Bleckmann	Kurt Bleckmann	Gerda Petig
8/17/2002	William Pedearé	Warner Pedearé	Carolyn Towle
8/28/2002	Kevin M. Keene	Kevin Keene	Katrina Miller
9/07/2002	Kevin D. Therrien	Richard Therrien	Betty Slate
9/12/2002	Diane L. Chase	William Wright	Sybil Page
9/20/2002	William S. Boyd	William Boyd	Angie Nelson
9/25/2002	Nancy L. Swiderski	Percy Schutt	Gertrude Onyon
10/17/2002	Barbara J. Bernard	Freeman Goodale	Thelda Murphy
11/13/2002	Ralph B. Cheney	Wyatt Cheney	Mattie Stokes
11/22/2002	Elizabeth A. Nault	Robert Labrie	Laurette Morin

Respectfully Submitted,

Elizabeth A. Hast
Town Clerk

VITAL RECORDS

MARRIAGES FOR THE YEAR ENDED DECEMBER 31, 2002

3/9/02	Jody L. Campbell Vicky L. Testa	Pittsfield Milan	6/29/02	Bernard R. Dion Kaley M. Gelinas	Pittsfield Pittsfield
3/9/02	John J. Oliver Amiee L. Martin	Pittsfield Pittsfield	7/20/02	Scott A. Hayes Stacy D. Cushing	Pittsfield Pittsfield
3/17/02	Christopher L. Briggs Heather A. Briggs	Pittsfield Pittsfield	7/27/02	Gary M. Dumont Carrie A. Lemay	Pittsfield Pittsfield
4/13/02	Terence W. Perry Lynn A. Farrell	Pittsfield Pittsfield	8/3/02	Joel Decato Jr. Rae-Ann N. Akins	Pittsfield Pittsfield
4/13/02	Maurice P. Fournier Jane S. Ellis	Pittsfield Keene	8/10/02	Timothy J. Morin Sabrina M. Duval	Pittsfield Pittsfield
4/14/02	Stephen H. Decator Yinghua Miao	Alton Alton	8/24/02	David H. Valley Gladys L. Gates	Pittsfield Pittsfield
4/27/02	Robert B. Maltais Shelly M. Zajaceskowski	Pittsfield Pittsfield	8/24/02	Christopher M. Hill Diana R. Heuss	Pittsfield Pittsfield
5/11/02	Kevin P. Enright Diana L. Daniels	Pittsfield Pittsfield	8/30/02	Todd M. Drew Claire A. Saindon	Pittsfield Pittsfield
5/11/02	Stephen J. Topham Donna M. Gillies	Pittsfield Pittsfield	8/31/02	Brandon K. Wood Stephanie C. Tolken	Pittsfield Pittsfield
5/11/02	John W. Wiley II Kara L. Piaseczny	Alton Alton	9/1/02	Adam W. Wells Dawna J. Granfield	Pittsfield Pittsfield
5/18/02	Henry A. Welch Lorraine E. Wallace	Pittsfield Pittsfield	9/7/02	Peter E. Allen Amy-Lyn Lesko	Pittsfield Pittsfield
5/18/02	Charles L. Shuman, Jr. Natalie G. Casey	Pittsfield Pittsfield	9/15/02	Basil T. Janosz Linda Kenney	Manchester Pittsfield
5/24/02	Andrew J. Keefe Melissa A. Dunn	Pittsfield Concord	9/28/02	David J. Sanborn Allison S. Farr	Pittsfield Pittsfield
5/25/02	Steven P. Gosselin Karen A. Rossignol	Pittsfield Hooksett	10/5/02	Casey L. Colby Christine L. Paterson	Pittsfield Pittsfield

VITAL RECORDS

MARRIAGES FOR THE YEAR ENDED DECEMBER 31, 2002

6/15/02	Ferdinand Pabon Brenda L. Coulombe	Pittsfield Pittsfield	10/12/02	Howard W. Seppala Barbara A. Kenney	Pittsfield Pittsfield
6/21/02	Bruce R. Morrill Cynthia B. Stevens	Pittsfield Franklin	10/12/02	Ronnie P. Souza Lorna J. Sullivan	Pittsfield Pittsfield
6/21/02	Leonel O. Apariciof Maria Crozu	Pittsfield Pittsfield	10/17/02	Jason H. Elliott Amy L. Poilin	Pittsfield Pittsfield
6/22/02	Raymond L. Ambrose Angela M. Joslyn	Pittsfield Pittsfield	11/2/02	Eric M. Wallace Christine M. Dungelman	Pittsfield Belmont
6/22/02	Martin M. Michaud Amanda L. Guild	Pittsfield Pittsfield	11/30/02	Matthew J. FitzGerald Krista A. Hast	Londonderry Londonderry
6/23/02	William M. Brooks Jr. Cassandra A. Slager	Pittsfield Pittsfield	12/14/02	William R. Maurer Meghan A. McCarthy	Pittsfield Pittsfield

Respectfully submitted,

Elizabeth A. Hast
Town Clerk

